



Town of Highland Park, Texas
TOWN COUNCIL MEETING
AGENDA

8:00 AM
October 21, 2025

4700 Drexel Drive Highland Park, TX 75205
Town Council Chambers

I. CALL TO ORDER

II. INVOCATION

III. PUBLIC COMMENT

This portion of the agenda is the public's opportunity to address the Town Council about any item listed on the agenda, except public hearings. Comments related to public hearings will be heard when the specific hearing begins. Public comments are limited to three (3) minutes per speaker, unless otherwise required by law. Per the Texas Open Meetings Act, the Town Council is not permitted to take action on or discuss any item not listed on the agenda. Items suggested for action may be placed on a future agenda at the Town Council's sole discretion.

IV. CONSENT AGENDA

All items under the Consent Agenda are considered to be routine by the Town Council and will be enacted by one motion and vote. There will be no separate discussion of items unless a request by a Council Member is made prior to the time of the Town Council voting on the motion. In such event, the item will be removed, without debate, from the general order of business and considered in its normal sequence.

- A. Take action authorizing the Town Administrator to execute a contract with Core & Main LP for the purchase of materials necessary for maintenance of the Town's infrastructure.
- B. Take action on an ordinance amending Chapter 7, Municipal Court, Article 7.02, Court Costs, of the Code of Ordinances and establishing the Consolidated Municipal Court Building Security and Technology Fund.
- C. Take action on a Resolution declaring support for each member City of the Dallas Area Rapid Transit ("DART") to have a member on the DART Board of Directors.
- D. Take action on the minutes of the Town Council meeting held on October 7, 2025.
- E. Take action on the minutes of the Town Council study session held on October 7, 2025.

V. PROCLAMATION

- A. Mayor Will C. Beecherl will read a proclamation recognizing October 28, 2025, as National First Responders Appreciation Day.
- B. Mayor Will C. Beecherl will read a proclamation recognizing November 3–7, 2025, as National Municipal Courts Week.

VI. MAIN AGENDA

- A. Review, discuss, and take action on a resolution providing for a fee of thirty percent (30%) on all court-imposed fines, fees, court costs, and other debts that are more than sixty (60) days past due; approving a contingent fee contract with Perdue Brandon Fielder Collins & Mott L.L.P. for collection of the delinquent fines, fees, costs and debts; and authorizing the Town Administrator to execute the contract.
- B. Review, discuss, and take action to approve an ordinance to amend the Code of Ordinances, Chapter 12, Traffic and Vehicles, Article 12.07 Stopping, Standing and Parking, Division 6, Residential-Only Parking Permit Area, Section 12.07.183 (b) removing the 3500 Block of Gillon Avenue from the Daytime Permit Parking Areas (resident-only parking).
- C. Review, discuss, and take action to extend the construction time period for a single-family residence at 3806 Beverly Drive from December 26, 2025, to August 24, 2026. An extension of eight months.
- D. Review, discuss, and take action to extend the construction time period for a new single-family residence at 4009 Armstrong Avenue from September 30, 2025, to December 15, 2025. An extension of two and one-half months.
- E. Review, discuss, and take action on the Texas Municipal League Region 13 Director Ballot.

VII. ADJOURNMENT

PLEASE SEE ATTACHED TO THIS AGENDA THE NOTICE REQUIRED BY TEXAS GOVERNMENT CODE SECTION 2254.1036 IN REFERENCE TO AGENDA ITEM VI. A.

Any item on this posted agenda could be discussed in closed session as long as it is within one of the permitted categories under Sections 551.071 through 551.076 and 551.087 of the Texas Government Code.

A member of the public may address the governing body regarding an item on the agenda either before or during the body's consideration of the item, upon being recognized by the presiding officer or the consent of the body.

SPECIAL ACCOMMODATIONS FOR TOWN COUNCIL MEETINGS: Let us know if you need special assistance of any kind.

Please contact the Town of Highland Park Administrative staff at (214) 521-4161 from 7:30 a.m. - 4:30 p.m., Monday through Friday.

NOTICE PURSUANT TO GOVERNMENT CODE SEC. 2254.1036

WHEREAS, TOWN OF HIGHLAND PARK, TEXAS (“Town”), will consider entering into a contingent fee contract with the law firm of Perdue Brandon Fielder Collins & Mott, LLP (“Firm”) and hereby posts this notice pursuant to Sec. 2254.1036 of the Government Code.

WHEREAS, this notice shall be posted before or at the time of giving the written notice required by Government Code Sec. 551.041 for a meeting described by Sec. 2254.1036(2) of the Government Code and shall announce the following:

A. The Town is pursuing a contract with the Firm for the collection of delinquent fines and fees owed to the Town and through this contract the Town seeks to increase recovery of its delinquent debts in as expeditious a manner as possible. GOVT. CODE § 2254.1036(1)(A).

B. The Town believes the Firm has the competency, qualifications, and experience necessary to fulfill this contract. GOVT. CODE § 2254.1036(1)(B). The Firm has collected delinquent government receivables for over fifty (50) years, including the collection of delinquent fines and fees. The Firm currently has fifteen (15) primary offices and multiple satellite offices throughout Texas, Florida, Tennessee, Georgia, New Mexico, Kansas, and Oklahoma. It employs more than 400 individuals, more than 60 attorneys. It uses a multi-office, fully integrated team approach allowing the Town access to all its offices and resources. Its collection team consists of long-term Firm employees, including attorneys, call center associates, paralegals, law clerks, legal secretaries, collection support personnel and information technology experts. The Firm utilizes proprietary collection software that can be tailored to meet any special need the Town may have. This proprietary software also automates many aspects of the collection process, such as: account/debtor research, mailings and phone calls, return mail and address updates, payment notification and processing and work-flow.

C. The nature of any relationship between the Town and the Firm is as follows. GOVT. CODE § 2254.1036(1)(C).

The Firm has represented the Town for the collection of delinquent ad valorem taxes for more than 20 years.

D. The Town is unable to perform the collection of its delinquent fines and fees. GOVT. CODE § 2254.1036(1)(D). The Town currently does not have adequate support staff, computer software/programming, or experience to internally conduct these collection services and acquiring these will result in substantial expense to the Town.

E. These collection services cannot be provided for an hourly fee. GOVT. CODE § 2254.1036(1)(E). The Criminal Code allows the assessment of a percentage-based fee to recover the costs of collecting delinquent fines and fees. This percentage-based fee is assessed only against the debtor and not the Town or taxpayers of the Town. The collection of delinquent fines and fees is a high-volume practice, requiring a significant amount of research, mailing, and handling of outbound/inbound calls. An hourly fee for such work will likely exceed the amount of delinquent fines and fees due. Moreover, the Town will bear the cost of these hourly fees and not the debtor, because the Criminal Code does not expressly authorize the Town to pay for collection services based on an hourly fee.

F. The Town believes this contingent fee contract is in its best interest. GOVT. CODE § 2254.1036(1)(F). Under the contingent fee contract, the Firm will be paid the amount of the percentage-based collection fee, regardless the number of hours the Firm spends researching, contacting, and mailing to collect the delinquent debt. Additionally, the percentage-based collection penalty is a pass-through expense to the debtor and not an expense to the Town or taxpayers in the Town.



**Town of Highland Park
Town Council
Tuesday, October 21, 2025**

Item Coversheet

Take action authorizing the Town Administrator to execute a contract with Core & Main LP for the purchase of materials necessary for maintenance of the Town's infrastructure.

PRESENTED BY: Lori Chapin, Director of Engineering

BACKGROUND:

This item is scheduled as an opportunity for the Town Council to consider approval of an award of the materials bid for the Public Works Department.

The Town's previous contract, initiated on January 3, 2023, was structured as a one-year contract with the ability to renew for two additional one-year terms for a total of three years. The contract expires on December 31, 2025, but has been adjusted to follow the fiscal year instead of the calendar year and expired on September 30, 2025.

The bid was advertised on September 3, 2025, and September 10, 2025, and two bids were received. The bid package requested unit prices for repair materials for water distribution, wastewater collection, and stormwater systems. Core & Main LP submitted the lowest qualified bid (refer to the attached bid tab and top ten items). Core & Main LP has worked under contract for the Town since 2021 and has maintained a reliable and positive working relationship.

The rates and quantities set forth in the bidding documents approximately represent the work to be performed and are for the purpose of comparing the bids on a uniform basis. The contract amount may vary on an annual basis and will not exceed \$100,000 annually based on actual quantities and work performed.

The contract is valid beginning on the bid award date and ending September 30, 2026. The Town may renew the contract for two additional one-year terms for a maximum contract of three years ending September 30, 2028.

RECOMMENDATION

Staff recommend authorizing the Town Administrator to execute a materials contract with Core & Main LP for the purchase of materials necessary to maintain the Town's infrastructure for an amount not to exceed \$100,000 annually, for a total maximum contract price of \$300,000 (total of three years).

FINANCIAL IMPACT

Funding is derived from the Water Operating Budget, which includes \$59,850 for FY 2026.

ATTACHMENTS

Water, Sewer, & Stormwater Repair Materials Bid Tab, Top 10 Used Items (Materials Price Comparison)

BID TABULATION
KIMLEY-HORN AND ASSOCIATES, INC.

Town of Highland Park (Bid No. 2026-20-022-01)					BIDDER 1		BIDDER 2		AVERAGE			
Job No.:					Core & Main LP 7197 Latham Drive Richland Hills, TX 76118		Ferguson 7892 US Hwy 69 N Tyler, TX 75706					
Project: Water, Sewer, & Stormwater Repair Materials												
Date: September 24, 2025												
Item No.	Item Description				Quantity	Unit	Unit Price	Item Cost	Unit Price	Item Cost	Unit Price	Item Cost
BASE BID A - WATER PARTS												
A01	Brass Fitting - Mueller Compression Angle Stop 2" B-24276N				1	EA	\$369.42	\$369.42	\$371.49	\$371.49	\$370.46	\$370.46
A02	Brass Fitting - Mueller Compression Angle Stop 1 1/2" B-24276N				1	EA	\$289.82	\$289.82	\$285.68	\$285.68	\$287.75	\$287.75
A03	Brass Fitting - Mueller Compression Angle Stop 1" B-24258N				1	EA	\$138.97	\$138.97	\$140.61	\$140.61	\$139.79	\$139.79
A04	Brass Fitting - Mueller Compression Angle Stop 3/4" B-24258N				1	EA	\$92.61	\$92.61	\$93.37	\$93.37	\$92.99	\$92.99
A05	Brass Fitting - Mueller Compression Corporation Stop 2" B-25028N				1	EA	\$280.19	\$280.19	\$281.88	\$281.88	\$281.04	\$281.04
A06	Brass Fitting - Mueller Compression Corporation Stop 1 1/2" B-25028N				1	EA	\$169.43	\$169.43	\$167.00	\$167.00	\$168.22	\$168.22
A07	Brass Fitting - Mueller Compression Corporation Stop 1" B-25028N				1	EA	\$75.08	\$75.08	\$77.45	\$77.45	\$76.27	\$76.27
A08	Brass Fitting - Mueller Compression Corporation Stop 2" B-25029N				1	EA	\$411.51	\$411.51	\$409.61	\$409.61	\$410.56	\$410.56
A09	Brass Fitting - Mueller Compression Corporation Stop 1 1/2" B-25029N				1	EA	\$276.54	\$276.54	\$272.86	\$272.86	\$274.70	\$274.70
A10	Brass Fitting - Mueller Compression Corporation Stop 1" B-25029N				1	EA	\$121.49	\$121.49	\$126.24	\$126.24	\$123.87	\$123.87
A11	Brass Fitting - Mueller Compression Curb Stop-Straight 2" B-25163N				1	EA	\$420.06	\$420.06	\$418.36	\$418.36	\$419.21	\$419.21
A12	Brass Fitting - Mueller Compression Curb Stop-Straight 1 1/2" B-25163N				1	EA	\$285.21	\$285.21	\$279.23	\$279.23	\$282.22	\$282.22
A13	Brass Fitting - Mueller Compression Curb Stop-Straight 1" B-25163N				1	EA	\$128.91	\$128.91	\$134.40	\$134.40	\$131.66	\$131.66
A14	Brass Fitting - Mueller Compression Curb Stop-Straight 3/4" B-25163N				1	EA	\$88.23	\$88.23	\$91.14	\$91.14	\$89.69	\$89.69
A15	Brass Fitting - Mueller Compression Curb Stop-Straight 2" B-25171N				1	EA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
A16	Brass Fitting - Mueller Compression Curb Stop-Straight 1 1/2" B-25171N				1	EA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
A17	Brass Fitting - Mueller Compression Curb Stop-Straight 1" B-25171N				1	EA	\$118.30	\$118.30	\$124.16	\$124.16	\$121.23	\$121.23
A18	Brass Fitting - Mueller Meter Yoke/Resetter/Offset 3/4" B-2434N				1	EA	\$153.80	\$153.80	\$158.42	\$158.42	\$156.11	\$156.11
A19	Brass Fitting - Mueller Meter Yoke/Resetter/Offset 1" B-2434N				1	EA	\$285.13	\$285.13	\$292.65	\$292.65	\$288.89	\$288.89
A20	Brass Fitting - Mueller Meter Yoke/Resetter/Offset 3/4" B-24118N				1	EA	\$153.80	\$153.80	\$158.92	\$158.92	\$156.36	\$156.36
A21	Brass Fitting - Mueller Meter Yoke/Resetter/Offset 1" B-24118N				1	EA	\$285.09	\$285.09	\$295.11	\$295.11	\$290.10	\$290.10
A22	Brass Fitting - Mueller Meter Yoke/Resetter/Offset 3/4" B-2446N				1	EA	\$171.59	\$171.59	\$176.08	\$176.08	\$173.84	\$173.84
A23	Brass Fitting - Mueller Meter Yoke/Resetter/Offset 1" B-2446N				1	EA	\$381.48	\$381.48	\$386.63	\$386.63	\$384.06	\$384.06
A24	Brass Fitting - Mueller Meter Yoke/Resetter/Offset 1 1/2" B-2424N				1	EA	\$1,376.76	\$1,376.76	\$1,376.57	\$1,376.57	\$1,376.67	\$1,376.67
A25	Brass Fitting - Mueller Meter Yoke/Resetter/Offset 2" B-2424N				1	EA	\$1,539.18	\$1,539.18	\$1,525.31	\$1,525.31	\$1,532.25	\$1,532.25
A26	Brass Fitting - Mueller Compression x Compression 90 3/4" H-15526N				1	EA	\$27.10	\$27.10	\$28.58	\$28.58	\$27.84	\$27.84
A27	Brass Fitting - Mueller Compression x Compression 90 1" H-15526N				1	EA	\$34.80	\$34.80	\$36.58	\$36.58	\$35.69	\$35.69
A28	Brass Fitting - Mueller Compression x Compression 90 1 1/2" H-15526N				1	EA	\$118.18	\$118.18	\$117.54	\$117.54	\$117.86	\$117.86
A29	Brass Fitting - Mueller Compression x Compression 90 2" H-15526N				1	EA	\$239.08	\$239.08	\$246.71	\$246.71	\$242.90	\$242.90
A30	Brass Fitting - Mueller Compression IPS PE pipe x F.I.P. thread (Female Adapter) 3/4" H-15454N				1	EA	\$22.31	\$22.31	\$23.53	\$23.53	\$22.92	\$22.92
A31	Brass Fitting - Mueller Compression IPS PE pipe x F.I.P. thread (Female Adapter) 1" H-15454N				1	EA	\$30.48	\$30.48	\$32.91	\$32.91	\$31.70	\$31.70
A32	Brass Fitting - Mueller Compression IPS PE pipe x F.I.P. thread (Female Adapter) 1"x3/4" H-15454N				1	EA	\$31.45	\$31.45	\$34.35	\$34.35	\$32.90	\$32.90
A33	Brass Fitting - Mueller Compression CTS x Compression CTS (Straight Coupling) 3/4" H-15403N				1	EA	\$22.05	\$22.05	\$24.78	\$24.78	\$23.42	\$23.42
A34	Brass Fitting - Mueller Compression CTS x Compression CTS (Straight Coupling) 1" H-15403N				1	EA	\$24.06	\$24.06	\$25.72	\$25.72	\$24.89	\$24.89
A35	Brass Fitting - Mueller Compression CTS x Compression CTS (Straight Coupling) 1 1/2" H-15403N				1	EA	\$84.81	\$84.81	\$84.84	\$84.84	\$84.83	\$84.83
A36	Brass Fitting - Mueller Compression CTS x Compression CTS (Straight Coupling) 2" H-15403N				1	EA	\$114.55	\$114.55	\$119.04	\$119.04	\$116.80	\$116.80
A37	Brass Fitting - Mueller Meter Bushings H-10889N				1	EA	\$11.87	\$11.87	\$12.95	\$12.95	\$12.41	\$12.41
A38	Brass Fitting - Mueller Meter Bushings H10889N-00				1	EA	\$14.22	\$14.22	\$15.22	\$15.22	\$14.72	\$14.72
A39	Brass Fitting - Mueller Meter Bushings H10879N				1	EA	\$33.30	\$33.30	\$35.13	\$35.13	\$34.22	\$34.22
A40	Brass Fitting - Mueller Meter Washers H-10893				1	EA	\$2.89	\$2.89	\$0.18	\$0.18	\$1.54	\$1.54
A41	Brass Fitting - Mueller Meter Washers H10895				1	EA	\$3.12	\$3.12	\$0.31	\$0.31	\$1.72	\$1.72
A42	Brass Fitting - Mueller Meter Flange Gaskets H-10129-GN				1	EA	\$3.56	\$3.56	\$3.64	\$3.64	\$3.60	\$3.60
A43	Brass Fitting - Mueller Meter Flange (Heavy Duty) H10129-HN				1	EA	\$4.06	\$4.06	\$0.00	\$0.00	\$2.03	\$2.03
A44	Brass Fitting - Mueller Straight Meter Coupling (Meter Tail) H-10890N				1	EA	\$16.87	\$16.87	\$18.28	\$18.28	\$17.58	\$17.58
A45	Service Saddles - Mueller 6" BR2B with 1" outlet				1	EA	\$130.40	\$130.40	\$136.84	\$136.84	\$133.62	\$133.62
A45-1	Service Saddles - Mueller 6" BR2B with 1 1/2" outlet				1	EA	\$149.10	\$149.10	\$148.88	\$148.88	\$148.99	\$148.99
A45-2	Service Saddles - Mueller 6" BR2B with 2" outlet				1	EA	\$163.92	\$163.92	\$172.18	\$172.18	\$168.05	\$168.05
A45-3	Service Saddles - Mueller 8" BR2B with 1" outlet				1	EA	\$161.44	\$161.44	\$170.79	\$170.79	\$166.12	\$166.12
A45-4	Service Saddles - Mueller 8" BR2B with 1 1/2" outlet				1	EA	\$169.94	\$169.94	\$170.79	\$170.79	\$170.37	\$170.37
A45-5	Service Saddles - Mueller 8" BR2B with 2" outlet				1	EA	\$185.22	\$185.22	\$194.97	\$194.97	\$190.10	\$190.10
A46	Service Saddles - Romac 6" 202B with 1" outlet				1	EA	\$232.93	\$232.93	\$245.97	\$245.97	\$239.45	\$239.45
A46-1	Service Saddles - Romac 6" 202B with 1 1/2" outlet				1	EA	\$236.87	\$236.87	\$245.97	\$245.97	\$241.42	\$241.42
A46-2	Service Saddles - Romac 6" 202B with 2" outlet				1	EA	\$236.87	\$236.87	\$250.04	\$250.04	\$243.46	\$243.46
A46-3	Service Saddles - Romac 8" 202B with 1" outlet				1	EA	\$266.62	\$266.62	\$282.67	\$282.67	\$274.65	\$274.65
A46-4	Service Saddles - Romac 8" 202B with 1 1/2" outlet				1	EA	\$270.58	\$270.58	\$268.57	\$268.57	\$269.58	\$269.58
A46-5	Service Saddles - Romac 8" 202B with 2" outlet				1	EA	\$270.58	\$270.58	\$286.57	\$286.57	\$278.58	\$278.58
A47	Service Saddles - Romac 6" 202N-H with 1" outlet				1	EA	\$125.80	\$125.80	\$135.71	\$135.71	\$130.76	\$130.76
A47-1	Service Saddles - Romac 6" 202N-H with 1 1/2" outlet				1	EA	\$132.96	\$132.96	\$145.46	\$145.46	\$139.21	\$139.21
A47-2	Service Saddles - Romac 6" 202N-H with 2" outlet				1	EA	\$132.96	\$132.96	\$154.46	\$154.46	\$143.71	\$143.71
A47-3	Service Saddles - Romac 8" 202N-H with 1" outlet				1	EA	\$181.60	\$181.60	\$205.65	\$205.65	\$193.63	\$193.63
A47-4	Service Saddles - Romac 8" 202N-H with 1 1/2" outlet				1	EA	\$189.71	\$189.71	\$195.85	\$195.89		

BID TABULATION
KIMLEY-HORN AND ASSOCIATES, INC.

Town of Highland Park (Bid No. 2026-20-022-01)					BIDDER 1		BIDDER 2		AVERAGE	
Job No.:					Core & Main LP 7197 Latham Drive Richland Hills, TX 76118		Ferguson 7892 US Hwy 69 N Tyler, TX 75706			
Project: Water, Sewer, & Stormwater Repair Materials										
Date: September 24, 2025										
Item No.	Item Description	Quantity	Unit	Unit Price	Item Cost	Unit Price	Item Cost	Unit Price	Item Cost	
A76-4	Tapping Valves - Mueller 12" T-2360	1	EA	\$4,007.85	\$4,007.85	\$3,927.46	\$3,927.46	\$3,967.66	\$3,967.66	
A77	Tapping Valves - M&H 4" 4751-01	1	EA	\$893.37	\$893.37	\$1,402.20	\$1,402.20	\$1,147.79	\$1,147.79	
A77-1	Tapping Valves - M&H 6" 4751-01	1	EA	\$1,261.98	\$1,261.98	\$1,980.45	\$1,980.45	\$1,621.22	\$1,621.22	
A77-2	Tapping Valves - M&H 8" 4751-01	1	EA	\$1,873.29	\$1,873.29	\$2,395.15	\$2,395.15	\$2,134.22	\$2,134.22	
A77-3	Tapping Valves - M&H 10" 4751-01	1	EA	\$2,824.77	\$2,824.77	\$3,611.59	\$3,611.59	\$3,218.18	\$3,218.18	
A77-4	Tapping Valves - M&H 12" 4751-01	1	EA	\$4,267.11	\$4,267.11	\$5,455.78	\$5,455.78	\$4,861.45	\$4,861.45	
A78	Tapping Valves - Clow 4" F-5093 (double disk)	1	EA	\$0.00	\$0.00	\$1,873.40	\$1,873.40	\$936.70	\$936.70	
A78-1	Tapping Valves - Clow 6" F-5093 (double disk)	1	EA	\$0.00	\$0.00	\$2,388.60	\$2,388.60	\$1,194.30	\$1,194.30	
A78-2	Tapping Valves - Clow 8" F-5093 (double disk)	1	EA	\$0.00	\$0.00	\$3,803.40	\$3,803.40	\$1,901.70	\$1,901.70	
A78-3	Tapping Valves - Clow 10" F-5093 (double disk)	1	EA	\$0.00	\$0.00	\$5,929.20	\$5,929.20	\$2,964.60	\$2,964.60	
A78-4	Tapping Valves - Clow 12" F-5093 (double disk)	1	EA	\$0.00	\$0.00	\$7,499.80	\$7,499.80	\$3,749.90	\$3,749.90	
A79	Tapping Sleeves - Mueller 12" H-615	1	EA	\$1,258.15	\$1,258.15	\$1,225.24	\$1,225.24	\$1,241.70	\$1,241.70	
A79-1	Tapping Sleeves - Mueller 6" H-615	1	EA	\$1,495.77	\$1,495.77	\$1,457.98	\$1,457.98	\$1,476.88	\$1,476.88	
A79-2	Tapping Sleeves - Mueller 8" H-615	1	EA	\$1,988.69	\$1,988.69	\$1,929.76	\$1,929.76	\$1,959.23	\$1,959.23	
A79-3	Tapping Sleeves - Mueller 10" H-615	1	EA	\$3,936.58	\$3,936.58	\$3,759.75	\$3,759.75	\$3,848.17	\$3,848.17	
A79-4	Tapping Sleeves - Mueller 12" H-615	1	EA	\$4,591.67	\$4,591.67	\$4,372.09	\$4,372.09	\$4,481.88	\$4,481.88	
A80	Tapping Sleeves - Clow 4" F-5205	1	EA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
A80-1	Tapping Sleeves - Clow 6" F-5205	1	EA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
A80-2	Tapping Sleeves - Clow 8" F-5205	1	EA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
A80-3	Tapping Sleeves - Clow 10" F-5205	1	EA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
A80-4	Tapping Sleeves - Clow 12" F-5205	1	EA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
A81	Tapping Sleeves - American Flow Control 4" A-212/Series 2800	1	EA	\$1,198.81	\$1,198.81	\$1,225.87	\$1,225.87	\$1,212.34	\$1,212.34	
A81-1	Tapping Sleeves - American Flow Control 6" A-212/Series 2800	1	EA	\$1,426.12	\$1,426.12	\$1,457.81	\$1,457.81	\$1,441.97	\$1,441.97	
A81-2	Tapping Sleeves - American Flow Control 8" A-212/Series 2800	1	EA	\$1,751.66	\$1,751.66	\$1,929.08	\$1,929.08	\$1,840.37	\$1,840.37	
A81-3	Tapping Sleeves - American Flow Control 10" A-212/Series 2800	1	EA	\$3,752.46	\$3,752.46	\$3,759.84	\$3,759.84	\$3,756.15	\$3,756.15	
A81-4	Tapping Sleeves - American Flow Control 12" A-212/Series 2800	1	EA	\$4,375.95	\$4,375.95	\$4,372.15	\$4,372.15	\$4,374.05	\$4,374.05	
A82	Tapping Sleeves - Tyler Union 4" 5-140-CI	1	EA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
A82-1	Tapping Sleeves - Tyler Union 6" 5-140-CI	1	EA	\$1,197.58	\$1,197.58	\$1,197.70	\$1,197.70	\$1,197.64	\$1,197.64	
A82-2	Tapping Sleeves - Tyler Union 8" 5-140-CI	1	EA	\$1,512.47	\$1,512.47	\$1,512.38	\$1,512.38	\$1,512.43	\$1,512.43	
A82-3	Tapping Sleeves - Tyler Union 10" 5-140-CI	1	EA	\$2,859.35	\$2,859.35	\$2,829.88	\$2,829.88	\$2,844.62	\$2,844.62	
A82-4	Tapping Sleeves - Tyler Union 12" 5-140-CI	1	EA	\$3,343.11	\$3,343.11	\$3,308.95	\$3,308.95	\$3,326.03	\$3,326.03	
A83	Tapping Sleeves - Romac 4" SST	1	EA	\$646.43	\$646.43	\$672.49	\$672.49	\$659.46	\$659.46	
A83-1	Tapping Sleeves - Romac 6" SST	1	EA	\$768.27	\$768.27	\$799.48	\$799.48	\$783.88	\$783.88	
A83-2	Tapping Sleeves - Romac 8" SST	1	EA	\$963.83	\$963.83	\$997.87	\$997.87	\$980.85	\$980.85	
A83-3	Tapping Sleeves - Romac 10" SST	1	EA	\$1,043.23	\$1,043.23	\$1,754.93	\$1,754.93	\$1,399.08	\$1,399.08	
A83-4	Tapping Sleeves - Romac 12" SST	1	EA	\$2,237.03	\$2,237.03	\$2,298.01	\$2,298.01	\$2,267.52	\$2,267.52	
A84	Tapping Sleeves - Romac 4" SST III	1	EA	\$703.57	\$703.57	\$735.66	\$735.66	\$719.62	\$719.62	
A84-1	Tapping Sleeves - Romac 6" SST III	1	EA	\$725.32	\$725.32	\$757.12	\$757.12	\$741.22	\$741.22	
A84-2	Tapping Sleeves - Romac 8" SST III	1	EA	\$954.33	\$954.33	\$993.27	\$993.27	\$973.80	\$973.80	
A84-3	Tapping Sleeves - Romac 10" SST III	1	EA	\$1,609.19	\$1,609.19	\$1,634.27	\$1,634.27	\$1,621.73	\$1,621.73	
A84-4	Tapping Sleeves - Romac 12" SST III	1	EA	\$1,821.58	\$1,821.58	\$1,895.66	\$1,895.66	\$1,858.62	\$1,858.62	
A85	Tapping Sleeves - Romac 4" SST-H	1	EA	\$784.13	\$784.13	\$815.98	\$815.98	\$800.06	\$800.06	
A85-1	Tapping Sleeves - Romac 6" SST-H	1	EA	\$861.06	\$861.06	\$899.14	\$899.14	\$880.10	\$880.10	
A85-2	Tapping Sleeves - Romac 8" SST-H	1	EA	\$939.93	\$939.93	\$1,066.63	\$1,066.63	\$1,003.28	\$1,003.28	
A85-3	Tapping Sleeves - Romac 10" SST-H	1	EA	\$1,390.07	\$1,390.07	\$1,428.61	\$1,428.61	\$1,409.34	\$1,409.34	
A85-4	Tapping Sleeves - Romac 12" SST-H	1	EA	\$2,435.23	\$2,435.23	\$1,669.40	\$1,669.40	\$2,052.32	\$2,052.32	
A86	Tapping Sleeves - M&H 4" 1174	1	EA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
A86-1	Tapping Sleeves - M&H 6" 1174	1	EA	\$1,197.58	\$1,197.58	\$0.00	\$0.00	\$598.79	\$598.79	
A86-2	Tapping Sleeves - M&H 8" 1174	1	EA	\$1,512.47	\$1,512.47	\$0.00	\$0.00	\$756.24	\$756.24	
A86-3	Tapping Sleeves - M&H 10" 1174	1	EA	\$2,859.35	\$2,859.35	\$0.00	\$0.00	\$1,429.68	\$1,429.68	
A86-4	Tapping Sleeves - M&H 12" 1174	1	EA	\$3,343.11	\$3,343.11	\$0.00	\$0.00	\$1,671.56	\$1,671.56	
A87	Stainless Steel Water Main Repair Clamps w/ I.P. Service - Mueller 4"X12" 549-2"	1	EA	\$213.94	\$213.94	\$216.24	\$216.24	\$215.09	\$215.09	
A87-1	Stainless Steel Water Main Repair Clamps w/ I.P. Service - Mueller 6"X12" 549-2"	1	EA	\$248.07	\$248.07	\$251.17	\$251.17	\$249.62	\$249.62	
A87-2	Stainless Steel Water Main Repair Clamps w/ I.P. Service - Mueller 8"X12" 549-2"	1	EA	\$279.62	\$279.62	\$283.14	\$283.14	\$281.38	\$281.38	
A87-3	Stainless Steel Water Main Repair Clamps w/ I.P. Service - Mueller 10"X12" 549-2"	1	EA	\$340.89	\$340.89	\$344.85	\$344.85	\$342.87	\$342.87	
A87-4	Stainless Steel Water Main Repair Clamps w/ I.P. Service - Mueller 12"X12" 549-2"	1	EA	\$402.51	\$402.51	\$406.79	\$406.79	\$404.65	\$404.65	
A88	Stainless Steel Water Main Repair Clamps w/ I.P. Service - Mueller 4"X12" 543-1"	1	EA	\$196.77	\$196.77	\$201.93	\$201.93	\$199.35	\$199.35	
A88-1	Stainless Steel Water Main Repair Clamps w/ I.P. Service - Mueller 6"X12" 543-1"	1	EA	\$230.92	\$230.92	\$237.37	\$237.37	\$234.15	\$234.15	
A88-2	Stainless Steel Water Main Repair Clamps w/ I.P. Service - Mueller 8"X12" 543-1"	1	EA	\$262.46	\$262.46	\$269.34	\$269.34	\$265.90	\$265.90	
A88-3	Stainless Steel Water Main Repair Clamps w/ I.P. Service - Mueller 10"X12" 543-1"	1	EA	\$323.74	\$323.74	\$323.55	\$323.55	\$323.65	\$323.65	
A88-4	Stainless Steel Water Main Repair Clamps w/ I.P. Service - Mueller 12"X12" 543-1"	1	EA	\$						

BID TABULATION

KIMLEY-HORN AND ASSOCIATES, INC.

Town of Highland Park (Bid No. 2026-20-022-01)					BIDDER 1		BIDDER 2		AVERAGE	
Job No.:					Core & Main LP 7197 Latham Drive Richland Hills, TX 76118		Ferguson 7892 US Hwy 69 N Tyler, TX 75706			
Project: Water, Sewer, & Stormwater Repair Materials										
Date: September 24, 2025										
Item No.	Item Description	Quantity	Unit	Unit Price	Item Cost	Unit Price	Item Cost	Unit Price	Item Cost	
A104	Adjustable Valve Boxes with Lids - Tyler Union 6850 19"-22"	1	EA	\$129.72	\$129.72	\$135.23	\$135.23	\$132.48	\$132.48	
A105	Adjustable Valve Boxes with Lids - EJ 8550 Series	1	EA	\$236.49	\$236.49	\$248.53	\$248.53	\$242.51	\$242.51	
A106	Adjustable Valve Boxes with Lids - EJ 8560 Series	1	EA	\$297.24	\$297.24	\$310.85	\$310.85	\$304.05	\$304.05	
A107	Valve Boxes & Lids - Bass & Hayes B&H3401 "Shorty"	1	EA	\$144.22	\$144.22	\$152.51	\$152.51	\$148.37	\$148.37	
A108	Valve Boxes & Lids - EJ SelfLevel Valve Box Top	1	EA	\$214.99	\$214.99	\$224.24	\$224.24	\$219.62	\$219.62	
A109	Water Retaining Glands and Flanges - EBAA 4" Megalug	1	EA	\$29.17	\$29.17	\$27.70	\$27.70	\$28.44	\$28.44	
A109-1	Water Retaining Glands and Flanges - EBAA 6" Megalug	1	EA	\$35.35	\$35.35	\$44.79	\$44.79	\$40.07	\$40.07	
A109-2	Water Retaining Glands and Flanges - EBAA 8" Megalug	1	EA	\$52.32	\$52.32	\$60.71	\$60.71	\$56.52	\$56.52	
A109-3	Water Retaining Glands and Flanges - EBAA 10" Megalug	1	EA	\$108.35	\$108.35	\$111.94	\$111.94	\$110.15	\$110.15	
A109-4	Water Retaining Glands and Flanges - EBAA 12" Megalug	1	EA	\$103.97	\$103.97	\$116.77	\$116.77	\$110.37	\$110.37	
A110	Water Retaining Glands and Flanges - White Rhino 4" Full Face Flange Gasket	1	EA	\$29.50	\$29.50	\$2.36	\$2.36	\$15.93	\$15.93	
A110-1	Water Retaining Glands and Flanges - White Rhino 6" Full Face Flange Gasket	1	EA	\$34.50	\$34.50	\$3.35	\$3.35	\$18.93	\$18.93	
A110-2	Water Retaining Glands and Flanges - White Rhino 8" Full Face Flange Gasket	1	EA	\$49.50	\$49.50	\$5.05	\$5.05	\$27.28	\$27.28	
A110-3	Water Retaining Glands and Flanges - White Rhino 10" Full Face Flange Gasket	1	EA	\$62.50	\$62.50	\$6.48	\$6.48	\$34.49	\$34.49	
A110-4	Water Retaining Glands and Flanges - White Rhino 12" Full Face Flange Gasket	1	EA	\$87.50	\$87.50	\$8.97	\$8.97	\$48.24	\$48.24	
A111	Water Retaining Glands and Flanges - White Rhino 4" Mechanical Joint Gasket	1	EA	\$34.00	\$34.00	\$8.22	\$8.22	\$21.11	\$21.11	
A111-1	Water Retaining Glands and Flanges - White Rhino 6" Mechanical Joint Gasket	1	EA	\$51.00	\$51.00	\$9.53	\$9.53	\$30.27	\$30.27	
A111-2	Water Retaining Glands and Flanges - White Rhino 8" Mechanical Joint Gasket	1	EA	\$63.50	\$63.50	\$10.53	\$10.53	\$37.02	\$37.02	
A111-3	Water Retaining Glands and Flanges - White Rhino 10" Mechanical Joint Gasket	1	EA	\$69.00	\$69.00	\$14.03	\$14.03	\$41.52	\$41.52	
A111-4	Water Retaining Glands and Flanges - White Rhino 12" Mechanical Joint Gasket	1	EA	\$94.00	\$94.00	\$16.59	\$16.59	\$55.30	\$55.30	
A112	Water Retaining Glands and Flanges - Romac 4" Mechanical Joint Gasket	1	EA	\$61.00	\$61.00	\$42.35	\$42.35	\$51.68	\$51.68	
A112-1	Water Retaining Glands and Flanges - Romac 6" Mechanical Joint Gasket	1	EA	\$61.90	\$61.90	\$52.50	\$52.50	\$57.20	\$57.20	
A112-2	Water Retaining Glands and Flanges - Romac 8" Mechanical Joint Gasket	1	EA	\$63.00	\$63.00	\$71.56	\$71.56	\$67.28	\$67.28	
A112-3	Water Retaining Glands and Flanges - Romac 10" Mechanical Joint Gasket	1	EA	\$84.10	\$84.10	\$96.48	\$96.48	\$90.29	\$90.29	
A112-4	Water Retaining Glands and Flanges - Romac 12" Mechanical Joint Gasket	1	EA	\$108.60	\$108.60	\$136.14	\$136.14	\$122.37	\$122.37	
A113	Water Retaining Glands and Flanges - Tyler Union 4" Mechanical Joint Gasket	1	EA	\$69.80	\$69.80	\$7.48	\$7.48	\$38.64	\$38.64	
A113-1	Water Retaining Glands and Flanges - Tyler Union 6" Mechanical Joint Gasket	1	EA	\$69.80	\$69.80	\$7.48	\$7.48	\$38.64	\$38.64	
A113-2	Water Retaining Glands and Flanges - Tyler Union 8" Mechanical Joint Gasket	1	EA	\$77.50	\$77.50	\$8.25	\$8.25	\$42.88	\$42.88	
A113-3	Water Retaining Glands and Flanges - Tyler Union 10" Mechanical Joint Gasket	1	EA	\$108.50	\$108.50	\$11.85	\$11.85	\$60.18	\$60.18	
A113-4	Water Retaining Glands and Flanges - Tyler Union 12" Mechanical Joint Gasket	1	EA	\$124.00	\$124.00	\$13.40	\$13.40	\$68.70	\$68.70	
A114	Water Retaining Glands and Flanges - Misc 304 SS 4" Bolts and Gasket	1	EA	\$894.50	\$894.50	\$35.91	\$35.91	\$465.21	\$465.21	
A114-1	Water Retaining Glands and Flanges - Misc 304 SS 6" Bolts and Gasket	1	EA	\$1,310.00	\$1,310.00	\$51.97	\$51.97	\$680.99	\$680.99	
A114-2	Water Retaining Glands and Flanges - Misc 304 SS 8" Bolts and Gasket	1	EA	\$1,350.00	\$1,350.00	\$60.92	\$60.92	\$705.46	\$705.46	
A115	Water Retaining Glands and Flanges - Misc 304 SS 10" Bolts and Gasket	1	EA	\$1,790.00	\$1,790.00	\$78.13	\$78.13	\$934.07	\$934.07	
A115-1	Water Retaining Glands and Flanges - Misc 304 SS 12" Bolts and Gasket	1	EA	\$1,830.00	\$1,830.00	\$81.09	\$81.09	\$955.55	\$955.55	
A116	Water Main Fittings - Mueller 4" Sleeve H-840	1	EA	\$681.55	\$681.55	\$681.97	\$681.97	\$681.76	\$681.76	
A117	Water Main Fittings - Mueller 6" Sleeve H-840	1	EA	\$1,315.01	\$1,315.01	\$1,308.26	\$1,308.26	\$1,311.64	\$1,311.64	
A118	Water Main Fittings - Mueller 8" Sleeve H-840	1	EA	\$1,177.58	\$1,177.58	\$1,178.70	\$1,178.70	\$1,178.14	\$1,178.14	
A119	Water Main Fittings - Mueller 10" Sleeve H-840	1	EA	\$1,631.12	\$1,631.12	\$1,565.56	\$1,565.56	\$1,598.34	\$1,598.34	
A120	Water Main Fittings - Mueller 12" Sleeve H-840	1	EA	\$1,942.34	\$1,942.34	\$1,925.22	\$1,925.22	\$1,933.78	\$1,933.78	
A121	Water Main Fittings - Tyler Union 4" Tee	1	EA	\$385.05	\$385.05	\$140.38	\$140.38	\$262.72	\$262.72	
A122	Water Main Fittings - Tyler Union 4" Tee MJ X FL X MJ	1	EA	\$413.61	\$413.61	\$185.45	\$185.45	\$299.53	\$299.53	
A123	Water Main Fittings - Tyler Union 6" Tee	1	EA	\$587.37	\$587.37	\$238.00	\$238.00	\$412.69	\$412.69	
A124	Water Main Fittings - Tyler Union 6" Tee MJ X FL X MJ	1	EA	\$602.87	\$602.87	\$294.95	\$294.95	\$448.91	\$448.91	
A125	Water Main Fittings - Tyler Union 8" Tee	1	EA	\$981.40	\$981.40	\$352.75	\$352.75	\$667.08	\$667.08	
A126	Water Main Fittings - Tyler Union 8" Tee MJ X FL X MJ	1	EA	\$955.29	\$955.29	\$471.75	\$471.75	\$713.52	\$713.52	
A127	Water Main Fittings - Tyler Union 10" Tee	1	EA	\$1,475.77	\$1,475.77	\$616.25	\$616.25	\$1,046.01	\$1,046.01	
A128	Water Main Fittings - Tyler Union 10" Tee MJ X FL X MJ	1	EA	\$1,583.45	\$1,583.45	\$692.75	\$692.75	\$1,138.10	\$1,138.10	
A129	Water Main Fittings - Tyler Union 12" Tee	1	EA	\$2,212.42	\$2,212.42	\$776.90	\$776.90	\$1,494.66	\$1,494.66	
A130	Water Main Fittings - Tyler Union 12" Tee MJ X FL X MJ	1	EA	\$2,094.14	\$2,094.14	\$925.65	\$925.65	\$1,509.90	\$1,509.90	
A131	Water Main Fittings - Tyler Union 4" 90° Bend	1	EA	\$233.32	\$233.32	\$105.40	\$105.40	\$169.36	\$169.36	
A132	Water Main Fittings - Tyler Union 6" 90° Bend	1	EA	\$345.89	\$345.89	\$165.57	\$165.57	\$255.73	\$255.73	
A133	Water Main Fittings - Tyler Union 8" 90° Bend	1	EA	\$674.66	\$674.66	\$240.55	\$240.55	\$457.61	\$457.61	
A134	Water Main Fittings - Tyler Union 10" 90° Bend	1	EA	\$930.82	\$930.82	\$418.20	\$418.20	\$674.51	\$674.51	
A135	Water Main Fittings - Tyler Union 12" 90° Bend	1	EA	\$1,321.58	\$1,321.58	\$604.35	\$604.35	\$962.97	\$962.97	
A136	Water Main Fittings - Tyler Union 4" 45° Bend	1	EA	\$212.11	\$212.11	\$87.55	\$87.55	\$149.83	\$149.83	
A137	Water Main Fittings - Tyler Union 6" 45° Bend	1	EA	\$299.40	\$299.40	\$136.00	\$136.00	\$217.70	\$217.70	
A138	Water Main Fittings - Tyler Union 8" 45° Bend	1	EA	\$438.08	\$438.08	\$192.10	\$192.10	\$315.09	\$315.09	
A139	Water Main Fittings - Tyler Union 10" 45° Bend	1	EA	\$846.79	\$846.79	\$277.95	\$277.95	\$562.37	\$562.37	
A140	Water Main Fittings - Tyler Union 12" 45° Bend	1	EA	\$1,094.79	\$1,094.79	\$480.25	\$480.25	\$787.52	\$787.52	
A141	Water Main Fittings - Tyler Union 4" 22.5° Bend	1	EA	\$248.82	\$248.82	\$85.00	\$85.00	\$166.91	\$166.91	
A142	Water Main Fittings - Tyler Union 6" 22.5° Bend	1	EA	\$352.42	\$352.42	\$124.10	\$124.10	\$238.26	\$238.26	
A143	Water Main Fittings - Tyler Union 8" 22.5° Bend	1	EA	\$545.77	\$545.77	\$188.70	\$188.70	\$367.24	\$367.24	
A144	Water Main									

BID TABULATION

KIMLEY-HORN AND ASSOCIATES, INC.

Owner: Town of Highland Park (Bid No. 2026-20-022-01)				BIDDER 1 Core & Main LP 7197 Latham Drive Richland Hills, TX 76118		BIDDER 2 Ferguson 7892 US Hwy 69 N Tyler, TX 75706		AVERAGE	
Job No.:									
Project: Water, Sewer, & Stormwater Repair Materials									
Date: September 24, 2025									
Item No.	Item Description	Quantity	Unit	Unit Price	Item Cost	Unit Price	Item Cost	Unit Price	Item Cost
A209	Service Line Stiffeners - Ford 2" SS instert F/CTS PE	1	EA	\$2.75	\$2.75	\$3.61	\$3.61	\$3.18	\$3.18
A210	Service Line Stiffeners - A Y McDonald 3/4" SS instert F/CTS PE	1	EA	\$2.32	\$2.32	\$4.32	\$4.32	\$3.32	\$3.32
A211	Service Line Stiffeners - A Y McDonald 1" SS instert F/CTS PE	1	EA	\$2.47	\$2.47	\$4.52	\$4.52	\$3.50	\$3.50
A212	Service Line Stiffeners - A Y McDonald 1 1/2" SS instert F/CTS PE	1	EA	\$3.39	\$3.39	\$5.84	\$5.84	\$4.62	\$4.62
A213	Service Line Stiffeners - A Y McDonald 2" SS instert F/CTS PE	1	EA	\$3.39	\$3.39	\$5.84	\$5.84	\$4.62	\$4.62
A214	Water Main Pipe - JM Eagle Blue Brute 4" DR18 20'	1	EA	\$110.20	\$110.20	\$112.20	\$112.20	\$111.20	\$111.20
A215	Water Main Pipe - JM Eagle Blue Brute 6" DR18 20'	1	EA	\$225.00	\$225.00	\$229.00	\$229.00	\$227.00	\$227.00
A216	Water Main Pipe - JM Eagle Blue Brute 8" DR18 20'	1	EA	\$385.80	\$385.80	\$392.80	\$392.80	\$389.30	\$389.30
A217	Water Main Pipe - JM Eagle Blue Brute 10" DR18 20'	1	EA	\$579.00	\$579.00	\$589.40	\$589.40	\$584.20	\$584.20
A218	Water Main Pipe - JM Eagle Blue Brute 12" DR18 20'	1	EA	\$815.40	\$815.40	\$830.20	\$830.20	\$822.80	\$822.80
A219	Water Main Pipe - JM Eagle Blue Brute 18" DR18 20'	1	EA	\$1,253.90	\$1,253.90	\$1,060.00	\$1,060.00	\$1,156.95	\$1,156.95
TOTAL AMOUNT BID - BASE BID A - WATER PARTS					\$230,410.05		\$280,623.16		\$255,516.61

BASE BID B - SEWER PARTS									
B01	Sanitary Sewer Manhole Rings and Covers - Bass and Hayes 300-24	1	EA	\$627.63	\$627.63	\$654.52	\$654.52	\$641.08	\$641.08
B02	Sanitary Sewer Manhole Rings and Covers - Bass and Hayes VRM-30	1	EA	\$641.40	\$641.40	\$669.74	\$669.74	\$655.57	\$655.57
B03	Sanitary Sewer Manhole Rings and Covers - Bass and Hayes 380-24P	1	EA	\$1,024.19	\$1,024.19	\$1,068.22	\$1,068.22	\$1,046.21	\$1,046.21
B04	Sanitary Sewer Manhole Rings and Covers - Bass and Hayes VRM-30 Bolt down	1	EA	\$770.56	\$770.56	\$803.74	\$803.74	\$787.15	\$787.15
B05	Sanitary Sewer Manhole Rings and Covers - Composite Access Products CAP ONE A-1BK30X4-H02SS-H1	1	EA	\$1,120.49	\$1,120.49	\$1,488.97	\$1,488.97	\$1,304.73	\$1,304.73
B06	Sanitary Sewer Manhole Rings and Covers - EJ V1600-4 1810A2VH DI BLT2 SW UND	1	EA	\$884.59	\$884.59	\$929.21	\$929.21	\$906.90	\$906.90
B07	Sanitary Sewer Manhole Rings and Covers - EJ DUOSEAL DI SW L8 ASY UND	1	EA	\$1,666.86	\$1,666.86	\$1,684.69	\$1,684.69	\$1,675.78	\$1,675.78
B08	Grading Ring, Slope Rings, and Sealant - Ladtech 24" Round Ring	1	EA	\$33.11	\$33.11	\$0.00	\$0.00	\$16.56	\$16.56
B09	Grading Ring, Slope Rings, and Sealant - Ladtech 24" Round Ring 1.25" slope	1	EA	\$33.11	\$33.11	\$34.45	\$34.45	\$33.78	\$33.78
B10	Grading Ring, Slope Rings, and Sealant - Ladtech 24" Round Ring 1.5" slope	1	EA	\$33.11	\$33.11	\$34.45	\$34.45	\$33.78	\$33.78
B11	Grading Ring, Slope Rings, and Sealant - Ladtech 24" Round Ring 2" slope	1	EA	\$33.11	\$33.11	\$34.45	\$34.45	\$33.78	\$33.78
B12	Grading Ring, Slope Rings, and Sealant - Ladtech 30" Round Ring	1	EA	\$42.76	\$42.76	\$0.00	\$0.00	\$21.38	\$21.38
B13	Grading Ring, Slope Rings, and Sealant - Ladtech 30" Round Ring 1.25" slope	1	EA	\$42.76	\$42.76	\$44.62	\$44.62	\$43.69	\$43.69
B14	Grading Ring, Slope Rings, and Sealant - Ladtech 30" Round Ring 1.5" slope	1	EA	\$42.76	\$42.76	\$44.62	\$44.62	\$43.69	\$43.69
B15	Grading Ring, Slope Rings, and Sealant - Ladtech 30" Round Ring 2" slope	1	EA	\$42.76	\$42.76	\$44.62	\$44.62	\$43.69	\$43.69
B16	Grading Ring, Slope Rings, and Sealant - Ladtech 32" Round Ring	1	EA	\$49.54	\$49.54	\$0.00	\$0.00	\$24.77	\$24.77
B17	Grading Ring, Slope Rings, and Sealant - Ladtech 32" Round Ring 1.25" slope	1	EA	\$49.54	\$49.54	\$54.56	\$54.56	\$52.05	\$52.05
B18	Grading Ring, Slope Rings, and Sealant - Ladtech 32" Round Ring 1.5" slope	1	EA	\$49.54	\$49.54	\$54.56	\$54.56	\$52.05	\$52.05
B19	Grading Ring, Slope Rings, and Sealant - Ladtech 32" Round Ring 2" slope	1	EA	\$49.54	\$49.54	\$54.56	\$54.56	\$52.05	\$52.05
B20	Grading Ring, Slope Rings, and Sealant - Ladtech 24"x 1/4" Round spacer ring	1	EA	\$26.80	\$26.80	\$29.46	\$29.46	\$28.13	\$28.13
B21	Grading Ring, Slope Rings, and Sealant - Ladtech 30"x 1/4" Round spacer ring	1	EA	\$29.19	\$29.19	\$31.73	\$31.73	\$30.46	\$30.46
B22	Grading Ring, Slope Rings, and Sealant - Ladtech 32"x 1/4" Round spacer ring	1	EA	\$29.19	\$29.19	\$31.73	\$31.73	\$30.46	\$30.46
B23	Grading Ring, Slope Rings, and Sealant - Ladtech Con-Seal Butyl Sealant	1	EA	\$76.18	\$76.18	\$87.37	\$87.37	\$81.78	\$81.78
B24	Grading Ring, Slope Rings, and Sealant - Cretex 24" Pro-Ring 3/4"	1	EA	\$47.37	\$47.37	\$50.00	\$50.00	\$48.69	\$48.69
B25	Grading Ring, Slope Rings, and Sealant - Cretex 24" Pro-Ring 1"	1	EA	\$51.58	\$51.58	\$54.50	\$54.50	\$53.04	\$53.04
B26	Grading Ring, Slope Rings, and Sealant - Cretex 24" Pro-Ring 2"	1	EA	\$81.05	\$81.05	\$85.50	\$85.50	\$83.28	\$83.28
B27	Grading Ring, Slope Rings, and Sealant - Cretex 24" Pro-Ring 4"	1	EA	\$138.95	\$138.95	\$143.50	\$143.50	\$141.23	\$141.23
B28	Grading Ring, Slope Rings, and Sealant - Cretex 24" Pro-Ring 6"	1	EA	\$192.63	\$192.63	\$198.50	\$198.50	\$195.57	\$195.57
B29	Grading Ring, Slope Rings, and Sealant - Cretex 24" Pro-Ring 1.25" slope	1	EA	\$65.79	\$65.79	\$69.00	\$69.00	\$67.40	\$67.40
B30	Grading Ring, Slope Rings, and Sealant - Cretex 24" Pro-Ring 1.5" slope	1	EA	\$66.84	\$66.84	\$69.00	\$69.00	\$67.92	\$67.92
B31	Grading Ring, Slope Rings, and Sealant - Cretex 24" Pro-Ring 2" slope	1	EA	\$65.79	\$65.79	\$69.00	\$69.00	\$67.40	\$67.40
B32	Grading Ring, Slope Rings, and Sealant - Cretex 30" Pro-Ring 3/4"	1	EA	\$45.26	\$45.26	\$47.00	\$47.00	\$46.13	\$46.13
B33	Grading Ring, Slope Rings, and Sealant - Cretex 30" Pro-Ring 1"	1	EA	\$56.32	\$56.32	\$58.00	\$58.00	\$57.16	\$57.16
B34	Grading Ring, Slope Rings, and Sealant - Cretex 30" Pro-Ring 2"	1	EA	\$78.42	\$78.42	\$80.50	\$80.50	\$79.46	\$79.46
B35	Grading Ring, Slope Rings, and Sealant - Cretex 30" Pro-Ring 4"	1	EA	\$147.37	\$147.37	\$151.00	\$151.00	\$149.19	\$149.19
B36	Grading Ring, Slope Rings, and Sealant - Cretex 30" Pro-Ring 6"	1	EA	\$208.42	\$208.42	\$212.00	\$212.00	\$210.21	\$210.21
B37	Grading Ring, Slope Rings, and Sealant - Cretex 30" Pro-Ring 1.25" slope	1	EA	\$61.58	\$61.58	\$63.50	\$63.50	\$62.54	\$62.54
B38	Grading Ring, Slope Rings, and Sealant - Cretex 30" Pro-Ring 1.5" slope	1	EA	\$65.79	\$65.79	\$63.50	\$63.50	\$64.65	\$64.65
B39	Grading Ring, Slope Rings, and Sealant - Cretex 30" Pro-Ring 2" slope	1	EA	\$61.58	\$61.58	\$63.50	\$63.50	\$62.54	\$62.54
B40	Grading Ring, Slope Rings, and Sealant - Cretex 32" Pro-Ring 3/4"	1	EA	\$45.26	\$45.26	\$47.00	\$47.00	\$46.13	\$46.13
B41	Grading Ring, Slope Rings, and Sealant - Cretex 32" Pro-Ring 1"	1	EA	\$56.32	\$56.32	\$58.00	\$58.00	\$57.16	\$57.16
B42	Grading Ring, Slope Rings, and Sealant - Cretex 32" Pro-Ring 2"	1	EA	\$78.42	\$78.42	\$80.50	\$80.50	\$79.46	\$79.46
B43	Grading Ring, Slope Rings, and Sealant - Cretex 32" Pro-Ring 4"	1	EA	\$147.37	\$147.37	\$151.00	\$151.00	\$149.19	\$149.19
B44	Grading Ring, Slope Rings, and Sealant - Cretex 32" Pro-Ring 6"	1	EA	\$208.42	\$208.42	\$212.00	\$212.00	\$210.21	\$210.21
B45	Grading Ring, Slope Rings, and Sealant - Cretex 32" Pro-Ring 1.25" slope	1	EA	\$61.58	\$61.58	\$69.00	\$69.00	\$65.29	\$65.29
B46	Grading Ring, Slope Rings, and Sealant - Cretex 32" Pro-Ring 1.5" slope	1	EA	\$65.79	\$65.79	\$69.00	\$69.00	\$67.40	\$67.40
B47	Grading Ring, Slope Rings, and Sealant - Cretex 32" Pro-Ring 2" slope	1	EA	\$61.58	\$61.58	\$69.00	\$69.00	\$65.29	\$65.29
B48	Manhole Inflow Stoppers - No Flow In Flow 24"	1	EA	\$58.70	\$58.70	\$60.00	\$60.00	\$59.35	\$59.35
B49	Manhole Inflow Stoppers - No Flow In Flow 30"	1	EA	\$78.26	\$78.26	\$80.00	\$80.00	\$79.13	\$79.13
B50	Manhole Inflow Stoppers - No Flow In Flow 32"	1	EA	\$78.26	\$78.26	\$80.00	\$80.00	\$79.13	\$79.13
B51	Manhole Inflow Stoppers - Rainstopper 24"	1	EA	\$0.00	\$0.00	\$60.00	\$60.00	\$30.00	\$30.00
B52	Manhole Inflow Stoppers - Rainstopper 30"	1	EA	\$0.00	\$0.00	\$80.00	\$80.00	\$40.00	\$40.00
B53	Manhole Inflow Stoppers - Rainstopper 32"	1	EA	\$0.00	\$0.00	\$80.00	\$80.00	\$40.00	\$40.00
B54	Sanitary Sewer Field Cleanout - Bass and Hayes 339 Clean Out Boot	1	EA	\$378.56	\$378.56	\$395.42	\$395.42	\$386.99	\$386.99
B55	Sanitary Sewer Field Cleanout - Bass and Hayes 339 Clean Out Lid	1	EA	\$47.75	\$47.75	\$49.84	\$49.84	\$48.80	\$48.80
B56	SDR 35 Gasketed Fittings - IPEX Repair Coupling 4"	1	EA	\$15.95	\$15.95	\$15.38	\$15.38	\$15.67	\$15.67
B57	SDR 35 Gasketed Fittings - IPEX Repair Coupling 6"	1	EA	\$31.85	\$31.85	\$30.72	\$30.72	\$31.29	\$31.29
B58	SDR 35 Gasketed Fittings - IPEX Repair Coupling 8"	1	EA	\$54.07	\$54.07	\$51.66	\$51.66	\$52.87	\$52.87
B59	SDR 35 Gasketed Fittings - IPEX Repair Coupling 10"	1	EA	\$119.99	\$119.99	\$101.90	\$101.90	\$110.95	\$110.95
B60	SDR 35 Gasketed Fittings - IPEX 22" Elbow 4"	1	EA	\$12.87	\$12.87	\$12.39	\$12.39	\$12.63	\$12.63
B61	SDR 35 Gasketed Fittings - IPEX 22" Elbow 6"	1	EA	\$25.41	\$25.41	\$24.52	\$24.52	\$24.97	\$24.97
B62	SDR 35 Gasketed Fittings - IPEX 22" Elbow 8"	1	EA	\$73.97	\$73.97	\$70.23	\$70.23	\$72.10	\$72.10
B63	SDR 35 Gasketed Fittings - IPEX 22" Elbow 10"	1	EA	\$202.42	\$202.42	\$171.96	\$171.96	\$187.19	\$187.19
B64	SDR 35 Gasketed Fittings - IPEX 22" Street Elbow 4"	1	EA	\$12.26	\$12.26	\$30.20	\$30.20	\$21.23	\$21.23
B65	SDR 35 Gasketed Fittings - IPEX 22" Street Elbow 6"	1	EA	\$24.11	\$24.11	\$48.44	\$48.44	\$36.28	\$36.28
B66	SDR 35 Gasketed Fittings - IPEX 22" Street Elbow 8"	1	EA	\$77.27	\$77.27	\$105.86	\$105.86	\$91.57	\$91.57
B67	SDR 35 Gasketed Fittings - IPEX 22" Street Elbow 10"	1	EA	\$196.91	\$196.91	\$209.20	\$209.20	\$203.06	\$203.06
B68	SDR 35 Gasketed Fittings - IPEX 45" Elbow 4"	1	EA	\$12.92	\$12.92	\$12.93	\$12.93	\$12.93	\$12.93
B69	SDR 35 Gasketed Fittings - IPEX 45" Elbow 6"	1	EA	\$26.20	\$26.20	\$25.50	\$25.50	\$25.85	\$25.85
B70	SDR 35 Gasketed Fittings - IPEX 45" Elbow 8"	1	EA	\$73.29	\$73.29	\$108.17	\$108.17	\$90.73	\$90.73
B71	SDR 35 Gasketed Fittings - IPEX 45" Elbow 10"	1	EA	\$190.18	\$190.18	\$161.37	\$161.37	\$175.78	\$175.78
B72	SDR 35 Gasketed Fittings - IPEX 45" Street Elbow 4"	1	EA	\$11.60	\$11.60	\$11.37	\$11.37	\$11.49	\$11.49
B73	SDR 35 Gasketed Fittings - IPEX 45" Street Elbow 6"	1	EA	\$23.21	\$23.21	\$22.74	\$22.74	\$22.98	\$22.98
B74	SDR 35 Gasketed Fittings - IPEX 45" Street Elbow 8"	1	EA	\$70.02	\$70.02	\$67.54	\$67.54	\$68.78	\$68.78
B75	SDR 35 Gasketed Fittings - IPEX 45" Street Elbow 10"	1	EA	\$187.42	\$187.42	\$161.84	\$161.84	\$174.63	\$174.63
B76	SDR 35 Gasketed Fittings - IPEX 6"x4" Increaser Bushing	1	EA	\$23.21	\$23.21	\$22.24	\$22.24	\$22.73	\$22.73
B77	SDR 35 Gasketed Fittings - IPEX 6"x6"x4" 45° Wye	1	EA	\$45.09	\$45.09	\$42.92	\$42.92	\$44.01	\$44.01
B78	SDR 35 Gasketed Fittings - IPEX 6"x6"x4" Tee	1	EA	\$43.81	\$43.81	\$41.88	\$41.88	\$42.85	\$42.85
B79	SDR 35 Gasketed Fittings - IPEX 6"x6"x4" Sanitary Tee	1	EA	\$53.74	\$53.74	\$51.39	\$51.39	\$52.57	\$52.57
B80	SDR 35 Gasketed Fittings - IPEX 4" Saitary Tee	1	EA	\$24.84	\$24.84	\$23.56	\$23.56	\$24.20	\$24.20
B81	Adapters and Couplings - Fernco Strong Back RC 5000 Series 5002-44RC	1	EA	\$31.97	\$31.97	\$37.25	\$37.25	\$34.61	\$34.61
B82	Adapters and Couplings - Fernco Strong Back RC 5000 Series 5002-44WCRC	1	EA	\$31.97	\$31.97	\$37.25	\$37.25	\$34.61	\$34.61
B83	Adapters and Couplings - Fernco Strong Back RC 5000 Series 5002-66RC	1	EA	\$54.21	\$54.21	\$63.34	\$63.34	\$58.78	\$58.78
B84	Adapters and Couplings - Fernco Strong Back RC 5000 Series 5002-66WCRC	1	EA	\$54.21	\$54.21	\$63.34	\$63.34	\$58.78	\$58.78
B85	Adapters and Couplings - Fernco Strong Back RC 5000 Series 5002-88RC	1	EA	\$61.67	\$61.67	\$72.25	\$72.25	\$66.96	\$66.96
B86	Adapters and Couplings - Fernco Strong Back RC 5000 Series 5002-88WCRC	1	EA	\$61.67	\$61.67	\$72.25	\$72.25	\$66.96	\$66.96
B87	Adapters and Couplings - Fernco Strong Back RC 5000 Series 5002-1010RC	1	EA	\$80.22	\$80.22	\$93.74	\$93.74		

Owner: Town of Highland Park (Bid No. 2026-20-022-01)				BIDDER 1 Core & Main LP 7197 Latham Drive Richland Hills, TX 76118		BIDDER 2 Ferguson 7892 US Hwy 69 N Tyler, TX 75706		AVERAGE	
Job No.:									
Project: Water, Sewer, & Stormwater Repair Materials									
Date: September 24, 2025									
Item No.	Item Description	Quantity	Unit	Unit Price	Item Cost	Unit Price	Item Cost	Unit Price	Item Cost
B113	Sewer Pipe - SDR 26 12" Green 14'	1	EA	\$379.26	\$379.26	\$386.12	\$386.12	\$382.69	\$382.69
B114	Sewer Pipe - SDR 26 18" Green 14'	1	EA	\$605.76	\$605.76	\$499.38	\$499.38	\$552.57	\$552.57
TOTAL AMOUNT BID - BASE BID A - WATER PARTS					\$17,904.76		\$17,896.05		\$17,900.41
BASE BID C - STORM PARTS									
C01	Curb Inlet Manholes - Bass and Hayes 226L Inlet Ring 24"	1	EA	\$255.27	\$255.27	\$267.56	\$267.56	\$261.42	\$261.42
C02	Curb Inlet Manholes - Bass and Hayes 226L Bass Storm Drain 24" locking lid	1	EA	\$245.45	\$245.45	\$258.63	\$258.63	\$252.04	\$252.04
C03	Curb Inlet Manholes - Bass and Hayes 226L Storm Drain 24" locking lid	1	EA	\$245.45	\$245.45	\$258.63	\$258.63	\$252.04	\$252.04
C04	Curb Drains - Bass and Hayes 7262 T Storm Curb Throat	1	EA	\$184.35	\$184.35	\$194.98	\$194.98	\$189.67	\$189.67
C05	Curb Drains - EJ 00726253	1	EA	\$203.15	\$203.15	\$215.02	\$215.02	\$209.09	\$209.09
TOTAL AMOUNT BID - BASE BID C - STORM PARTS					\$1,133.67		\$1,194.82		\$1,164.25
TOTAL AMOUNT BID - BASE BID					\$249,448.48	\$299,714.03		\$274,581.26	
TOTAL AMOUNT BID - BASE BID - ZERO ITEMS REMOVED					\$237,016.94	\$241,231.59		\$274,581.26	

Water, Sewer, & Stormwater Repair Materials

Bid No. 2026-20-022-01

Top 10 Items	Item #	Description	Core & Main	Ferguson
1	A01	Brass Fitting - Mueller Compression Angle Stop 2" B-24276N	\$369.42	\$371.49
2	A02	Brass Fitting - Mueller Compression Angle Stop 1 1/2" B-24276N	\$289.82	\$285.68
3	A89-1	Stainless Steel Water Main Repair Clamps w/ I.P. Service - Smith & Blair 6"X12" 264	\$230.37	\$237.85
4	A89-2	Stainless Steel Water Main Repair Clamps w/ I.P. Service - Smith & Blair 8"X12" 264	\$258.07	\$272.41
5	A189	Meter Boxes - Bass and Hayes P34PD18-DAL 18X18 METER BOX 3/4" " 1" DALLAS SPEC	\$191.86	\$199.19
6	A190	Meter Boxes - DFW Plastics Inc. DFW 2418FR 24"X18" ROUND BLACK BODYW/CI RING	\$245.18	\$255.37
7	A180	Water Main Fittings - Romac 6" Alpha	\$422.72	\$597.12
8	A181	Water Main Fittings - Romac 8" Alpha	\$531.34	\$770.51
9	B05	Sanitary Sewer Manhole Rings and Covers - Composite Access Products CAP ONE A-1BK30X4-H02SS-H1	\$1,120.49	\$1,488.97
10	A43	Brass Fitting - Mueller Meter Flange (Heavy Duty) H10129-HN	\$4.06	\$0.00
			\$3,663.33	\$4,478.59



**Town of Highland Park
Town Council
Tuesday, October 21, 2025**

Item Coversheet

Take action on an ordinance amending Chapter 7, Municipal Court, Article 7.02, Court Costs, of the Code of Ordinances and establishing the Consolidated Municipal Court Building Security and Technology Fund.

PRESENTED BY: John Samford, Director of Finance

BACKGROUND:

On May 29, 2025, Governor Abbott signed House Bill 1950 into law, establishing a new funding structure for municipal courts in cities with populations under 100,000. This legislation introduces the Municipal Court Building Security and Technology Fund, which streamlines the management of two components of the existing \$14 Local Consolidated Fee ("LCF").

Previously, a portion of the \$14 LCF attributable to court building security and technology was deposited into the following two funds:

- Municipal Court Building Security Fund
- Municipal Court Technology Fund

House Bill 1950 consolidates these two funds into a single, unified fund for eligible municipalities. The new fund retains the original purposes—enhancing court security and improving court technology—while offering greater flexibility. Cities can now allocate LCF resources based on their most pressing needs, without being constrained by the limitations of two separate funds.

Implementation Timeline and Fund Management

- Funds collected on or after May 29, 2025, must be deposited into the new consolidated fund.
- Funds collected on or before May 28, 2025, must continue to be deposited into the original, separate funds and used according to the previous guidelines.

Until the pre-HB 1950 funds are fully expended, the Town must continue to maintain both the Municipal Court Building Security Fund and the Municipal Court Technology Fund, adhering to their respective usage rules. Once those balances are depleted, both legacy funds will be closed, and only the consolidated fund will remain in use.

The Town Council received a briefing on this fund consolidation during the August 19, 2025, study session, as part of the discussion on the proposed FY 2025–26 budget.

RECOMMENDATION

The staff recommends approval of this ordinance.

FINANCIAL IMPACT

There is no financial impact relating to this agenda item at this time.

ATTACHMENTS

Ord. No. 2153 Consolidated Muni Court Building Security & Technology Fund

ORDINANCE NO. 2153

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF HIGHLAND PARK, TEXAS, AMENDING CHAPTER 7, MUNICIPAL COURT, ARTICLE 7.02, COURT COSTS, OF THE CODE OF ORDINANCES, BY REPEALING AND REPLACING SECTION 7.02.002, BUILDING SECURITY FUND; BY REPEALING AND REPLACING SECTION 7.02.003, TECHNOLOGY FUND, AND BY CREATING SECTION 7.02.005, CONSOLIDATED MUNICIPAL COURT BUILDING SECURITY & TECHNOLOGY FUND; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A REPEALER CLAUSE; PROVIDING FOR INCORPORATION INTO THE CODE OF ORDINANCES; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Highland Park, Texas (the “Town”), is a Home Rule municipality having full powers of self-government and may enact ordinances relative to its citizens’ health, safety, and welfare that are not inconsistent with the Constitution and laws of the State; and

WHEREAS, the Town maintains a municipal court of record, which collects certain court costs and fees pursuant to state law; and

WHEREAS, through HB No. 1950, the 89th (R) Legislature amended Subchapter A, Chapter 102, Code of Criminal Procedure, by adding Article 102.0175, consolidating the Municipal Court Building Security Fund and the Municipal Court Technology Fund into a single fund for cities with less than 100,000 population and providing that the consolidated fund can be used for the same purposes as the separate accounts: enhancing court security and upgrading court technology; and

WHEREAS, fees collected pursuant to Municipal Court Building Security Funds and the Municipal Court Technology Funds on or after May 29, 2025 must be deposited into the new Consolidated Municipal Court Building Security and Technology Fund, while monies collected May 28, 2025 or earlier must be deposited into the pre-HB 1950 separate Municipal Court Building Security Funds and the Municipal Court Technology (and subject to the previous usage rules); and

WHEREAS, the Town therefore desires to amend its Code to comply with Article 102.0175, to consolidate the separate building security and technology funds for funds received on or after May 29, 2025.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF HIGHLAND PARK, TEXAS:

Section 1. That the findings set forth in the recitals above are incorporated into the body of this Ordinance as if fully set forth herein.

Section 2. That Chapter 7, Municipal Court, Article 7.02, Court Costs, of the Code of Ordinances of the Town of Highland Park, Texas, is hereby amended as follows, and all other sections of Article 7.02 not expressly amended hereby shall remain in full force and effect:

2.1 Amendment to Building Security Fund. Section 7.02.002, Building security fund, is hereby repealed in its entirety and replaced to read as follows:

§ 7.02.002 Building security fund.

- (a) Pursuant to powers granted by Texas Code of Criminal Procedure article 102.017 a municipal court building security fund is hereby established for the Town.
- (b) In accordance with Texas Local Government Code section 134.103, all defendants that are convicted of nonjailable misdemeanor offenses in the municipal court of record shall pay a local consolidated fee, a portion of which shall be allocated to the municipal court building security fund, except for fees allocated on or after May 29, 2025, which shall be allocated to the Consolidated Municipal Court Building Security and Technology Fund.
- (c) The money deposited in the municipal court building security fund may only be used to the extent permissible under state law.

2.2 Amendment to Technology Fund. Section 7.02.003, Technology fund, is hereby repealed in its entirety and replaced to read as follows:

§ 7.02.003 Technology fund.

- (a) Pursuant to powers granted by Texas Code of Criminal Procedure article 102.0172 a municipal court technology fund is hereby established for the Town.
- (b) In accordance with Texas Local Government Code section 134.103, all defendants convicted of nonjailable misdemeanor offenses in the municipal court of record shall pay a local consolidated fee, a portion of which shall be allocated to the municipal court technology fund, except for fees allocated on or after May 29, 2025, which shall be allocated to the Consolidated Municipal Court Building Security and Technology Fund.
- (c) The money deposited in the municipal court technology fund may only be used to the extent permissible under state law.

2.3 Creation of Consolidated Municipal Court Building Security & Technology Fund. Section 7.02.005, Consolidated security and technology fund, is hereby created and shall read as follows:

§ 7.02.003 Consolidated security and technology fund.

- (a) Pursuant to powers granted by Texas Code of Criminal Procedure section 102.0175, there is hereby created and established a consolidated municipal court building security and technology fund.
- (b) In accordance with Texas Local Government Code section 134.103, all defendants convicted of nonjailable misdemeanor offenses in the municipal court of record on or after May 29, 2025, shall pay a local consolidated fee, a portion of which shall fund the consolidated municipal court building security and technology fund.
- (c) The money deposited in the consolidated municipal court building security and technology fund may only be used to the extent permissible under state law.

(d) The fund created herein shall be administered by or under the direction of the Town Council.

Section 3. That, it is hereby declared to be the intention of the Town Council that the phrases, clauses, sentences, paragraphs and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Ordinance, since the same would have been enacted by the Town Council without the incorporation into this Ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

SECTION 4. That, any provision of any prior ordinance of the Town whether codified or uncoded, which are in conflict with any provision of this Ordinance, are hereby repealed to the extent of the conflict, but all other provisions of the ordinances of the Town whether codified or uncoded, which are not in conflict with the provisions of this Ordinance, shall remain in full force and effect.

SECTION 5. That, this ordinance shall be deemed to be incorporated into the Code of Ordinances of the Town of Highland Park, Texas.

SECTION 6. That, this ordinance shall be in effect immediately following its passage, approval and publication as provided by law, and it is accordingly so ordained.

PASSED AND APPROVED this the 21st day of October, 2025.

APPROVED AS TO FORM:

APPROVED:

Susan B. Thomas
Town Attorney

Will C. Beecherl
Mayor

ATTEST:

Joanna Mekeal
Town Secretary



**Town of Highland Park
Town Council
Tuesday, October 21, 2025**

Item Coversheet

Take action on a Resolution declaring support for each member City of the Dallas Area Rapid Transit ("DART") to have a member on the DART Board of Directors.

PRESENTED BY: Tobin Maples, Town Administrator

BACKGROUND:

As a member city of DART, the Town of Highland Park shares representation on the Board of Directors with the Cities of Richardson, Addison, and University Park. Several other member cities also share representation, consistent with population distribution requirements.

Chapter 452 of the Texas Transportation Code requires that Board composition be reapportioned every five years, based on the most recent U.S. Census or population estimates from the North Central Texas Council of Governments ("NCTCOG"). At a recent meeting with member cities to discuss reapportionment, a general consensus emerged in favor of revising the Board structure so that each member city would have its own representative. Under this approach, individual votes may be weighted according to a metric yet to be determined. Possible metrics could include population, sales tax contribution, or miles of service within each jurisdiction.

The attached resolution expresses support for this revised structure and affirms the Town's intent to collaborate with the current DART Board and other member cities during the next legislative session to pursue the necessary amendments to Chapter 452. The existing Board structure would remain in place until legislative action is taken.

RECOMMENDATION

Staff recommends approval of the attached Resolution.

FINANCIAL IMPACT

No financial impact.

ATTACHMENTS

RESOLUTION NO. 015-25

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF HIGHLAND PARK DECLARING SUPPORT FOR EACH MEMBER OF THE DALLAS AREA RAPID TRANSIT (DART) TO HAVE A MEMBER ON THE DART BOARD OF DIRECTORS ENTITLED TO A FULL OR WEIGHTED VOTE; EXPRESSING AGREEMENT AND CONSENT TO THE CONTINUATION OF THE CURRENT APPORTIONMENT OF THE DART BOARD OF DIRECTORS WHILE DART MEMBER CITIES DISCUSS LEGISLATIVE CHANGES TO TRANSPORTATION CODE CHAPTER 452 TO AMEND THE GOVERNANCE FOR THE DART BOARD OF DIRECTORS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the DART Board of Directors is apportioned based on the population of the cities represented which currently consists of eight (8) Dallas representatives and seven (7) representatives from the surrounding cities which apportionment is redetermined each fifth year as of September 1, after consideration of latest population estimates; and

WHEREAS, several cities share a seat on the DART Board of the Directors, reflecting the population distribution among the member cities with Dallas with a larger population holding multiple seats on the DART Board and some smaller Member Cities sharing a single seat on the DART Board of Directors; and

WHEREAS, the City of Richardson and University Park and the Towns of Addison and, Highland Park share a seat on the DART Board, the Cities of Plano and Farmers Branch share a seat on the DART Board, City of Dallas and Cockrell Hill share a seat on the DART Board, the Cities of Garland, Rowlett and Glenn Heights share a seat on the DART Board, and Carrollton and Irving share a seat on the DART Board; and

WHEREAS, the Town of Highland Park desires that each member of DART have a member on the DART Board entitled to full or weighted vote, such vote to be determined at a future date; and

WHEREAS, the Town of Highland Park desires to continue the current apportionment of the DART Board while the Member Cities explore and discuss legislative changes which would allow each member to have a member on the DART Board with a full or weighted vote; and

WHEREAS, the Town of Highland Park agrees to work cooperatively with the other Member Cities and with the Texas Legislature during the next legislative session to amend Texas Transportation Code Chapter 452 governance for the DART Board; and

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF HIGHLAND PARK;

SECTION 1. That the recitals to this resolution are incorporated herein and true and correct.

SECTION 2. That the Town of Highland Park desires that each member city have a member on the DART Board entitled to a full or weighted vote, such weighted vote to be determined at a future date and may range from each member city having one vote to a proportionate vote based on a to be determined metric; and

SECTION 3. That the Town of Highland Park desires to continue the current apportionment of the DART Board while the Member Cities explore and discuss legislative changes which would allow each Member City to have a member on the Board with a weighted vote.

SECTION 4. The Town of Highland Park agrees to work cooperatively with the other Member Cities and with the Texas Legislature during the next legislative session to amend Texas Transportation Code Chapter 452 governance for the DART Board; and

SECTION 5. That this Resolution shall become effective immediately from and after its passage.

PASSED AND APPROVED on this 21st day of October 2025.

APPROVED AS TO FORM:

APPROVED:

Susan Thomas
Town Attorney

Will C. Beecherl
Mayor

ATTEST:

Joanna Mekeal
Town Secretary



**Town of Highland Park
Town Council
Tuesday, October 21, 2025**

Item Coversheet

**Take action on the minutes of the Town Council meeting held on
October 7, 2025.**

PRESENTED BY:

BACKGROUND:

RECOMMENDATION

FINANCIAL IMPACT

ATTACHMENTS

2025-10-07 TC Minutes

MINUTES OF A MEETING OF THE TOWN COUNCIL OF THE TOWN OF HIGHLAND PARK, TEXAS, HELD AT THE TOWN HALL, 4700 DREXEL DRIVE, HIGHLAND PARK, TX, 75205, AT 8:00 A.M. ON TUESDAY, OCTOBER 7, 2025.

Mayor Will C. Beecherl and Council Members Alan Friedman, Lydia Novakov, and Leland White attended the meeting. Mayor Pro Tem Don Snell and Council Member Marc Myers were absent.

I. Mayor Will C. Beecherl called the meeting to order at 8:00 a.m.

II. Council Member Lydia Novakov gave the Invocation.

III. PUBLIC COMMENT

Mayor Beecherl asked if anyone wished to address the Town Council about any item listed on the agenda and explained that the Town Council may not discuss or make decisions on items not listed on the agenda. Public comments are limited to three minutes per speaker unless otherwise required by law. Items suggested for action may be placed on a future agenda at the Town Council's discretion. There was no comment.

IV. RECOGNITION

Recognition of the Highland Park Library receiving an Achievement of Excellence in Libraries Award conferred by the Texas Municipal Library Directors Association. Mayor Beecherl and the Town Council recognized Kortney Nelson, Town Librarian, and commended the Library Department for achieving the Library of Excellence Award for 2024. The Highland Park Harvey R. "Bum" Bright Library has received this award every year since 2005. In 2024, only 102 of the 542 public library systems in Texas earned the award.

V. CONSENT AGENDA

On a motion made by Council Member Lydia Novakov, seconded by Council Member Leland White, the Town Council voted unanimously to approve Items A. through F. on the Consent Agenda. Prior to the vote, Mayor Beecherl explained that all items under the Consent Agenda are considered routine or discussed at a previous meeting. There will be no separate discussion of items unless a request by a Council Member is made prior to the Town Council voting on the motion.

- A. Take action authorizing the Town Administrator to execute a construction contract for the 2024 Drainage Easement project.*
- B. Take action authorizing the Town Administrator to execute an Interlocal Agreement between Dallas County and the Town of Highland Park for coordinated health services.*
- C. Take action on a resolution to deny Oncor Electric's requested rate change application.*
- D. Take action authorizing the designation of an acting Town Administrator.*
- E. Take action on the minutes of the Town Council meeting held on September 16, 2025.*
- F. Take action on the minutes of the Town Council study session held on September 16, 2025.*

VI. Mayor Beecherl adjourned the Town Council meeting at 8:09 a.m.

APPROVED on the 21st day of October 2025.

APPROVED:

Will C. Beecherl
Mayor

ATTEST:

Joanna Mekeal
Town Secretary



**Town of Highland Park
Town Council
Tuesday, October 21, 2025**

Item Coversheet

**Take action on the minutes of the Town Council study session held
on October 7, 2025.**

PRESENTED BY:

BACKGROUND:

RECOMMENDATION

FINANCIAL IMPACT

ATTACHMENTS

2025-10-07 TCSS Minutes

MINUTES OF A STUDY SESSION OF THE TOWN COUNCIL OF THE TOWN OF
HIGHLAND PARK, TEXAS, HELD AT TOWN HALL, 4700 DREXEL DRIVE, HIGHLAND
PARK, TX, 75205, AT 8:14 A.M. ON TUESDAY, OCTOBER 7, 2025.

Mayor Will C. Beecherl and Council Members Alan Friedman, Lydia Novakov, and Leland White attended the meeting. Mayor Pro Tem Don Snell and Council Member Marc Myers were absent.

I. Mayor Will C. Beecherl called the meeting to order at 8:14 a.m.

II. PUBLIC COMMENT

Mayor Beecherl asked if anyone wished to address the Town Council about any item listed on the agenda and explained that the Town Council may not discuss or make decisions on items not listed on the agenda. Public comments are limited to three minutes per speaker unless otherwise required by law. Items suggested for action may be placed on a future agenda at the Town Council's discretion. There was no comment.

III. FUTURE AGENDA DISCUSSION

A. Review, discuss, and consider the opportunity for a Town Council Member to request an item to be placed on a future Town Council Meeting agenda. Mayor Beecherl asked if any Town Council Member would like to request that an item be placed on a future Town Council study session agenda for discussion or consideration. No items were suggested for a future meeting.

IV. CLOSED SESSION

A. In accordance with the Texas Government Code, Chapter 551, Subchapter D, Section 551.072 – REAL ESTATE – the Town Council will convene into closed session to deliberate the purchase, exchange, lease, or value of real property.

Mayor Beecherl recessed the study session at 8:16 a.m., and convened a closed session at 8:16 a.m., pursuant to: In accordance with the Texas Government Code, Chapter 551, Subchapter D, Section 551.072 – REAL ESTATE – the Town Council will convene into closed session to deliberate the purchase, exchange, lease, or value of real property.

Mayor Beecherl ended the closed session at 8:22 a.m. and reconvened the study session in open session at 8:22 a.m. No final action, decision, or vote was taken during the closed session.

V. OPEN SESSION

A. Pursuant to Section 551.102 of the Texas Government Code, the final action, decision, or vote regarding Closed Session Item A. above shall be made, if any. On a motion made by Council Member Lydia Novakov, seconded by Council Member Leland White, the Town Council unanimously voted to approve authorizing the Town Administrator to execute an agreement regarding the discussed real estate item in closed session.

VI. ADJOURNMENT – Mayor Beecherl adjourned the Study Session at 8:23 a.m.

APPROVED on the 21st day of October 2025.

APPROVED:

Will C. Beecherl
Mayor

ATTEST:

Joanna Mekeal
Town Secretary



**Town of Highland Park
Town Council
Tuesday, October 21, 2025**

Item Coversheet

**Mayor Will C. Beecherl will read a proclamation recognizing
October 28, 2025, as National First Responders Appreciation Day.**

PRESENTED BY: Will Beecherl, Mayor
Chuck McGinnis, Director of the Department of Public Safety/Chief

BACKGROUND:

In 2019, a bipartisan group of senators successfully passed legislation to officially mark October 28th, of every year, as National First Responder Appreciation Day, a day to honor the service and sacrifice of those answering the call in their communities.

While there are several days dedicated exclusively to the appreciation of EMS providers, firefighters, 9-1-1 communication specialists, and law enforcement, National First Responder Appreciation Day honors the collective work of all public safety professionals.

The men and women of the Highland Park Department of Public Safety come to work every day with one purpose: to serve. They do so willingly, with joy, pride, and honor. They strive to act in a selfless manner for the greater good to keep this community safe, sometimes at great sacrifice.

RECOMMENDATION

FINANCIAL IMPACT

ATTACHMENTS

Proclamation_-_First_Responders_Appreciation_Day_-_Final (2)



Proclamation

Town of Highland Park, Texas

WHEREAS, the brave men and women serving in the emergency response field are vital to the well-being of our citizens and community; and

WHEREAS, trained in response to all emergency related incidents, first responders, including police, paramedics, firefighters, and 9-1-1 communication specialists, stand ready to provide immediate assistance in times of need; and

WHEREAS, twenty-four hours a day, seven days a week, first responders answer the call to help in a wide range of emergencies, often putting themselves in harm's way in order to protect property, uphold the law, and save lives; and

WHEREAS, first responders are the first line of defense for our residents against all threats, both domestic and foreign; and

WHEREAS, the Town of Highland Park is proud to honor these courageous individuals and their families for their personal sacrifice and commitment to the safety and security of residents and visitors.

NOW THEREFORE, I, Will C. Beecherl, Mayor, on behalf of the Town Council of the Town of Highland Park, Texas, do hereby proclaim October 28, 2025, as

First Responders Appreciation Day

in the Town of Highland Park, Texas, and encourage our citizens to recognize the tremendous contributions and sacrifices made by our first responders

IN WITNESS WHEREOF, I have hereunto set my hand and caused the official seal of the Town of Highland Park, Texas to be affixed hereto on this 21st day of October 2025.

Will C. Beecherl
Mayor



**Town of Highland Park
Town Council
Tuesday, October 21, 2025**

Item Coversheet

**Mayor Will C. Beecherl will read a proclamation recognizing
November 3–7, 2025, as National Municipal Courts Week.**

PRESENTED BY: Will Beecherl, Mayor

BACKGROUND:

Municipal Courts Week, prescribed by the Texas Legislature, is dedicated to appreciating the contributions that Texas municipal courts make to the safety and well-being of our communities. Celebrated statewide every November, this week recognizes the work of dedicated judges, clerks, court administrators, prosecutors, juvenile case managers, bailiffs, and warrant officers.

The Town of Highland Park Municipal Court exists to administer fair and impartial justice while adhering to statutory requirements and providing exceptional customer service for all Class "C" Misdemeanors that occur within the Town limits. Duties include efficient and effective delivery regarding traffic, criminal, Town ordinance and other miscellaneous violations of Code offenses with the Town's jurisdiction. The Municipal Court is located on the second floor of Town Hall and court is held Tuesday afternoons.

RECOMMENDATION

FINANCIAL IMPACT

ATTACHMENTS

Proclamation MC 2025



Proclamation

Town of Highland Park, Texas

WHEREAS, the Municipal Court of the Town of Highland Park plays a significant role in preserving public safety and is a vital part of local government; and

WHEREAS, more people come in contact with municipal courts than all other Texas courts combined, and public impression of the Texas judicial system is largely dependent upon the public's experience in municipal court; and

WHEREAS, Municipal Judges and Court personnel have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all, and conform to the standards set by the Canons of Judicial Conduct; and

WHEREAS, the Municipal Courts play a significant role in preserving the quality of life in Texas communities through the adjudication of traffic offenses, ensuring a high level of traffic safety for our citizens; and

WHEREAS, it is most appropriate that we recognize the accomplishments of the Texas Municipal Courts, and salute their critical role in preserving public safety, protecting the quality of life in Texas communities, and deterring future criminal behavior.

NOW, THEREFORE, on behalf of the Town Council of the Town of Highland Park, Texas, I hereby proclaim the week of November 3-7, 2025, as

MUNICIPAL COURT WEEK

in the Town of Highland Park, Texas.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the official seal of the Town of Highland Park, Texas to be affixed hereto on this 21st day of October 2025.

Will C. Beecherl
Mayor

**Town of Highland Park
Town Council
Tuesday, October 21, 2025**



Item Coversheet

Review, discuss, and take action on a resolution providing for a fee of thirty percent (30%) on all court-imposed fines, fees, court costs, and other debts that are more than sixty (60) days past due; approving a contingent fee contract with Perdue Brandon Fielder Collins & Mott L.L.P. for collection of the delinquent fines, fees, costs and debts; and authorizing the Town Administrator to execute the contract.

PRESENTED BY: Taylor Lough, Assistant Town Administrator

BACKGROUND:

As of October 14, 2025, there were 2,816 outstanding warrants totaling \$874,617.90 in uncollected court-ordered obligations. These accounts represent fines, fees, and court costs that are more than sixty days past due. The Town has not actively pursued the collection of delinquent fines and fees since 2020 due to the COVID-19 pandemic.

Article 103.0031 of the Texas Code of Criminal Procedure authorizes municipalities to contract with a private attorney or firm to collect delinquent court-ordered debts and to impose an additional collection fee of up to 30 percent on each account referred for collection. This collection fee is paid by the defendant and is designed to offset the costs of the contracted collection services, ensuring that no additional cost is borne by the Town.

The Town proposes to enter into a contract with Perdue Brandon Fielder Collins & Mott, L.L.P. ("Perdue"), a law firm specializing in governmental collections. Perdue has extensive experience working with municipal courts throughout Texas and operates in compliance with all applicable statutes governing collection practices. The firm currently works with the Town to collect delinquent property taxes.

RECOMMENDATION

Staff recommends approval of the Resolution, authorizing the imposition of a thirty percent (30%) collection fee on delinquent fines, fees, court costs, and other debts referred to the Town's contracted collection firm, Perdue Brandon Fielder Collins & Mott, L.L.P.

FINANCIAL IMPACT

The collection fees will be added to the delinquent amounts owed to the Town and shall be paid by the defendants at the time of collection of all delinquent amounts owed to the Town. The Town shall not incur any additional costs. Successful collection efforts will recover a portion of the approximately \$900,000 in outstanding obligations, improving compliance and accountability.

ATTACHMENTS

Disclosure Notice- Town of Highland Park FF 2025, Res. No. 016-25

NOTICE PURSUANT TO GOVERNMENT CODE SEC. 2254.1036

WHEREAS, TOWN OF HIGHLAND PARK, TEXAS (“Town”), will consider entering into a contingent fee contract with the law firm of Perdue Brandon Fielder Collins & Mott, LLP (“Firm”) and hereby posts this notice pursuant to Sec. 2254.1036 of the Government Code.

WHEREAS, this notice shall be posted before or at the time of giving the written notice required by Government Code Sec. 551.041 for a meeting described by Sec. 2254.1036(2) of the Government Code and shall announce the following:

A. The Town is pursuing a contract with the Firm for the collection of delinquent fines and fees owed to the Town and through this contract the Town seeks to increase recovery of its delinquent debts in as expeditious a manner as possible. GOVT. CODE § 2254.1036(1)(A).

B. The Town believes the Firm has the competency, qualifications, and experience necessary to fulfill this contract. GOVT. CODE § 2254.1036(1)(B). The Firm has collected delinquent government receivables for over fifty (50) years, including the collection of delinquent fines and fees. The Firm currently has fifteen (15) primary offices and multiple satellite offices throughout Texas, Florida, Tennessee, Georgia, New Mexico, Kansas, and Oklahoma. It employs more than 400 individuals, more than 60 attorneys. It uses a multi-office, fully integrated team approach allowing the Town access to all its offices and resources. Its collection team consists of long-term Firm employees, including attorneys, call center associates, paralegals, law clerks, legal secretaries, collection support personnel and information technology experts. The Firm utilizes proprietary collection software that can be tailored to meet any special need the Town may have. This proprietary software also automates many aspects of the collection process, such as: account/debtor research, mailings and phone calls, return mail and address updates, payment notification and processing and work-flow.

C. The nature of any relationship between the Town and the Firm is as follows. GOVT. CODE § 2254.1036(1)(C).

The Firm has represented the Town for the collection of delinquent ad valorem taxes for more than 20 years.

D. The Town is unable to perform the collection of its delinquent fines and fees. GOVT. CODE § 2254.1036(1)(D). The Town currently does not have adequate support staff, computer software/programming, or experience to internally conduct these collection services and acquiring these will result in substantial expense to the Town.

E. These collection services cannot be provided for an hourly fee. GOVT. CODE § 2254.1036(1)(E). The Criminal Code allows the assessment of a percentage-based fee to recover the costs of collecting delinquent fines and fees. This percentage-based fee is assessed only against the debtor and not the Town or taxpayers of the Town. The collection of delinquent fines and fees is a high-volume practice, requiring a significant amount of research, mailing, and handling of outbound/inbound calls. An hourly fee for such work will likely exceed the amount of delinquent

finest and fees due. Moreover, the Town will bear the cost of these hourly fees and not the debtor, because the Criminal Code does not expressly authorize the Town to pay for collection services based on an hourly fee.

F. The Town believes this contingent fee contract is in its best interest. GOVT. CODE § 2254.1036(1)(F). Under the contingent fee contract, the Firm will be paid the amount of the percentage-based collection fee, regardless the number of hours the Firm spends researching, contacting, and mailing to collect the delinquent debt. Additionally, the percentage-based collection penalty is a pass-through expense to the debtor and not an expense to the Town or taxpayers in the Town.

RESOLUTION NO. 016-25

RESOLUTION OF THE TOWN OF HIGHLAND PARK, TEXAS, PROVIDING FOR A FEE TO DEFRAY COSTS OF COLLECTING DELINQUENT FINES, FEES, COURT COSTS, AND OTHER DEBTS PURSUANT TO ARTICLE 103.0031 OF THE TEXAS CODE OF CRIMINAL PROCEDURE; APPROVING A CONTINGENT FEE CONTRACT WITH PERDUE BRANDON FIELDER COLLINS & MOTT L.L.P. FOR THE COLLECTION OF DELINQUENT COURT IMPOSED FINES, FEES, COURT COSTS, AND OTHER DEBTS; AND AUTHORIZING THE TOWN ADMINISTRATOR TO EXECUTE THE CONTRACT; PROVIDING A SEVERABILITY CLAUSE; PROVIDING AN OPEN MEETINGS CLAUSE, DECLARING THE MEETING WAS OPEN TO THE PUBLIC AND IN COMPLIANCE WITH THE TEXAS GOVERNMENT CODE, CHAPTER 551; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Article 103.0031 of the Texas Code of Criminal Procedure authorizes the Town of Highland Park (the "Town") to contract with a private attorney for the collection of the fees listed above and to impose an additional fee in the amount of thirty percent on each debt or account receivable that is more than sixty days past due and which has been referred to an attorney for collection; and

WHEREAS, the Town has determined that it is in the public interest to ensure the prompt payment of delinquent court-imposed fines, fees, court costs, and other debts as provided by said statute; and

WHEREAS, the Town, pursuant to Article 103.0031, Texas Code of Criminal Procedure, has entered into a contract with a private firm, Perdue Brandon Fielder Collins & Mott L.L.P. ("Perdue"), to provide services for the collection of debts and accounts receivables, i.e. fines, fees, court costs, restitution, and other debts ordered to be paid by a court serving the Town;

WHEREAS, the Town deems it in the public interest to pass this resolution authorizing an additional collection fee for the collection of delinquent fines, fees, court costs, and other debts;

NOW THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL FOR THE TOWN OF HIGHLAND PARK, TEXAS THAT:

SECTION 1. FINDINGS. The foregoing recitals are hereby found to be true and correct and are hereby adopted by the Town of Highland Park and made a part of this resolution for all purposes and findings of fact. The Town Council further finds and determines that (i) there is a substantial need for legal services for the collection of delinquent court-imposed fines, fees, costs, and other debts; (2) the legal services cannot be adequately performed by the attorneys and supporting personnel of the Town; and (3) the legal services cannot reasonably be obtained from attorneys in private practice under a contract providing only for the payment of hourly fees, without regard to the outcome of the matter, because of the nature of the matter for which the services will be obtained.

SECTION 2. COLLECTION FEE. In accordance with Article 103.0031 of the Texas Code of Criminal Procedure, there is hereby imposed an additional fee of thirty percent (30%) on all debts and accounts receivable, i.e. fines, fees, court costs, restitution, and other debts that are more than sixty (60) days past due and have been referred to a private firm (Perdue) for collection.

SECTION 3. EFFECTIVE DATE. This ordinance shall be effective from and after its date of passage.

SECTION 4. AUTHORIZATION. The Town Council hereby approves a contingent fee contract with Perdue to provide services for the collection of court-imposed fines, fees, court costs, and other debts substantially in the form of the contract attached hereto as Exhibit A, which is made a part of this resolution for all purposes, and authorizes the Town Administrator to execute the contract.

SECTION 5. SEVERABILITY. If any provision of this resolution is found to be invalid for any reason by a court of competent jurisdiction, the validity of the remaining provisions shall not be affected.

SECTION 6. OPEN MEETINGS. It is hereby found and determined that the meetings at which this resolution is considered are open to the public and that notice of the time, place and purpose thereof was given in accordance with the provisions of the Texas Government Code – Chapter 551, as amended, and that a quorum of the Town Council was present.

PASSED AND APPROVED on this 21st day of October 2025.

APPROVED AS TO FORM:

APPROVED:

Susan Thomas
Town Attorney

Will C. Beecherl
Mayor

ATTEST:

Joanna Mekeal
Town Secretary

Exhibit A

CONTRACT FOR COURT FINES AND FEES COLLECTION SERVICES

STATE OF TEXAS

§

COUNTY OF DALLAS

§

§

SECTION I. PARTIES TO THE CONTRACT

THIS CONTRACT, hereinafter referred to as the “Contract”, is made and entered into by and between the **Town of Highland Park**, acting herein by and through its governing body, hereinafter called the “**Town**” and **Perdue Brandon Fielder Collins & Mott, LLP**, hereinafter called “**Perdue Brandon**” or “**Firm**”.

THIS CONTRACT supersedes all prior oral and written agreements between the parties, and can only be amended if done so in writing and signed by all parties. Furthermore, this Contract cannot be transferred or assigned by either party without the written consent of all parties.

The Town agrees to employ and does hereby employ Perdue Brandon to enforce the collection of delinquent Municipal Court fines, fees, and court costs pursuant to the terms and conditions described in this Contract.

NOW, THEREFORE, in consideration of the covenants, conditions and agreements hereinafter set forth, the adequacy of which is hereby acknowledged, the Town and Perdue Brandon agree as follows:

SECTION II. CITY’S COLLECTION OBLIGATIONS

A. The Town agrees to refer all delinquent accounts, as defined below, to Perdue Brandon for collection on or about the first (1st) or the fifteenth (15th) of each month. The Town shall refer all delinquent accounts by electronic or magnetic medium, if available, or in any other way that is most favorable to the Town. All delinquent accounts should be in a specified format that will allow the Firm to process the account data.

B. An account is considered delinquent when not paid within sixty (60) days of the scheduled appearance date (if the defendant failed to appear), or from any granted extension, or from the date of conviction or judgment, or other court specified due date.

C. The Town will provide Perdue Brandon with copies of, or access to, the information and documentation necessary to collect the fines, fees, and court costs that are subject to this Contract.

SECTION III. FIRM’S COLLECTION OBLIGATIONS

A. Perdue Brandon agrees to refer all payments and correspondence directly to the court that has assessed or levied the fines, fees, and court costs being collected pursuant to this Contract. Neither party will have any obligation to the other with regards to returned accounts.

B. Perdue Brandon agrees to use its best efforts to collect the delinquent accounts received from the City and to comply with all provisions of state and federal law and regulations promulgated pursuant thereto in the rendition of collection services contemplated by this Contract.

C. If requested by the Town, Perdue Brandon agrees to provide legal advice to the Town on its delinquent collection accounts.

D. Perdue Brandon will make its proprietary Automated Assistant program and all of the reports therein, and as developed, available to the Town's designated staff at no charge during the term of this Contract.

E. Perdue Brandon agrees that it will utilize other defendant contact methods as allowable by law and approved by the court as new technology is developed.

F. Perdue Brandon agrees to provide local advertisement to support an Annual Case Resolution campaign.

SECTION IV. COLLECTION FEE

The City agrees to pay Perdue Brandon as follows:

(1) No charge for the collected fines, fees, and court costs referred to Perdue Brandon by the Town imposed on all unadjudicated offenses committed on or before June 18, 2003.

(2) Thirty percent (30%) of the collected fines, fees, and court costs referred to Perdue imposed on all adjudicated offenses committed on or before June 18, 2003; and

(3) Thirty percent (30%) of the collected fines, fees, and court costs referred to Perdue imposed on all offenses occurring after June 18, 2003.

The thirty percent (30%) collection fee shall be added to the amount owed by a defendant that is more than 60 days past due pursuant to Article 103.0031, Texas Code of Criminal Procedure.

SECTION V. EXCEPTIONS TO THE COLLECTION FEE

Pursuant to Article 103.0031(d), Texas Code of Criminal Procedure, the Firm shall not collect from or hold liable a defendant the percentages referred to in Section IV. COLLECTION FEE, if the defendant has been determined by the court of original jurisdiction to be indigent, or has insufficient resources or income, or is otherwise unable to pay all or part of the underlying fine or costs. As provided for in subsection (b) of Article 103.0031, the collection fee does not apply to a case that has been dismissed by a court of competent jurisdiction or to any amount that has been satisfied through time-served credit or community service.

The collection fee shall, however, be applied to any balance remaining after a partial credit for time served or community service if the balance is more than sixty (60) days past due.

SECTION VI. METHOD OF PAYMENT

Absent an agreement otherwise, the Town shall calculate and receive the amount of any collection fee due to Perdue Brandon. Said fee shall be paid to Perdue Brandon by check on a monthly basis. All compensation shall become the property of Perdue Brandon at the time of payment.

SECTION VII. COMMENCEMENT AND TERMINATION OF CONTRACT

This Contract shall commence on the _____ day of _____, 2025, and end when both parties mutually agree; provided, however, that either party to this agreement shall have the right to terminate this agreement by giving the other party thirty (30) days written notice of their desire and intention to terminate this Contract for any reason or for no reason at all. Upon termination, Perdue shall have an additional six (6) months to complete work on all delinquent accounts referred from the City prior to the notice of termination and will be entitled to compensation on such accounts if collected.

SECTION VIII. INDEMNIFICATION

Perdue Brandon shall indemnify, hold harmless and defend the Town against any claim of liability or loss incurred by the Town to the extent caused by the Firm's acts or omissions in the performance of this Contract that constitute negligent or willful acts or are errors or omissions. Such indemnity includes, without limitation, any judgment against the Town, attorney fees and necessary litigation expenses.

SECTION IX. NOTICES

For purposes of sending notice under the terms of this Contract, all notices from the Town shall be sent to the Firm by certified United States mail, or delivered by hand or courier, and addressed as follows:

Perdue Brandon Fielder Collins & Mott, LLP
Attn: J. Douglas Burnside
BY U.S. MAIL OR BY COURIER DELIVERY:
1919 S. Shiloh Rd., Suite 640, LB 40
Garland, TX 75042
972-278-8282

All notices from Perdue shall be sent to the Town by certified United States mail, or delivered by hand or courier, and addressed as follows:

Town of Highland Park
Attn: Town Administrator

4700 Drexel Dr.
Highland Park, TX 75205
214-521-4161

SECTION X. VENUE AND CONTROLLING LAW

This Contract is made and is to be interpreted under the laws of the State of Texas. Venue for any disputes involving this Contract shall be in the appropriate courts in Dallas County, Texas.

SECTION XI. ACCEPTANCE OF EMPLOYMENT

In consideration of the terms and compensation herein stated, Perdue Brandon hereby accepts said employment and undertakes performance of said Contract as set forth above.

SECTION XII. SEVERABILITY

Every provision of this Contract is intended to be severable. If any term or provision hereof is hereafter deemed by a court of competent jurisdiction to be illegal, invalid, void or unenforceable, for any reason or to any extent whatsoever, such illegality, invalidity, or unenforceability shall not affect the validity of the remainder of this Contract, it being intended that such remaining provisions shall be construed in a manner most closely approximating the intention of the parties with respect to the illegal, invalid, void or unenforceable provision or part thereof.

This Contract is executed on behalf of the Town by the presiding officer of its governing body who is authorized to execute this instrument by Ordinance heretofore passed and recorded in its minutes. This Contract may be executed in any number of counterparts, and each counterpart shall be deemed an original for all purposes. Signed facsimiles or electronically signed Contracts executed on behalf of the Town by the presiding officer of its governing body authorized to execute this instrument shall be binding and enforceable.

SECTION XIII. STATUTORY COMPLIANCE

The Firm hereby represents and warrants that at the time of this Contract neither the Law Firm, nor any wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of the Law Firm: (i) engages in business with Iran, Sudan, or any foreign terrorist organization pursuant to Subchapter F of Chapter 2252 of the Texas Government Code; or (ii) is a company listed by the Texas Comptroller pursuant to Section 2252.153 of the Texas Government Code. The term "foreign terrorist organization" has the meaning assigned to such term pursuant to Section 2252.151 of the Texas Government Code.

By signing and entering into the Contract, the Firm verifies, pursuant to Chapter 2271 and Chapter 2274 (as added by Senate Bill 13, 87th Legislature Regular Session) of the Government Code, it does not boycott Israel or boycott energy companies and will not boycott Israel or boycott energy companies during the term of this Contract. "Boycott Israel" has the meaning assigned by

Section 808.001, Government Code. “Boycott energy company” has the meaning assigned by Section 809.001, Government Code.

By signing and entering into the Contract, the Firm verifies, pursuant to Chapter 2274 (as added by Senate Bill 19, 87th Legislature Regular Session) of the Government Code, that it does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association and will not discriminate during the term of this Contract against a firearm entity or firearm trade association. “Discriminate against a firearm entity or firearm trade association” has the meaning assigned by Section 2274.001(3), Government Code.

The Firm further verifies that all notices, postings, statements, miscellaneous requirements, and conditions precedent contained within Subchapter C of Chapter 2254 and 2274 of the Texas Government Code, and more specifically Section 2254.1036, have been satisfied.

IN CONSIDERATION of the terms and compensation here stated, Perdue Brandon hereby accepts said terms of this contract and undertakes the performance of this contract as specified herein.

WITNESS the signature of all parties hereto this 21st day of October, 2025.

TOWN OF HIGHLAND PARK, TEXAS

By: _____
Tobin Maples, Town Administrator

PERDUE BRANDON FIELDER COLLINS & MOTT, LLP

By: _____
J. Douglas Burnside, Partner

ATTESTED TO:

Joanna Mekeal, Town Secretary

**Town of Highland Park
Town Council
Tuesday, October 21, 2025**



Item Coversheet

Review, discuss, and take action to approve an ordinance to amend the Code of Ordinances, Chapter 12, Traffic and Vehicles, Article 12.07 Stopping, Standing and Parking, Division 6, Residential-Only Parking Permit Area, Section 12.07.183 (b) removing the 3500 Block of Gillon Avenue from the Daytime Permit Parking Areas (resident-only parking).

PRESENTED BY: Lori Chapin, Director of Engineering

BACKGROUND:

The purpose of this item is to remove the 3500 Block of Gillon Avenue (northside and southside) from the resident-only parking designation, which was approved by Town Council at its meeting held on June 17, 2025. Refer to the attached map.

The southeast area of town has been experiencing increased traffic congestion and parking challenges due to construction activities and patrons searching for parking. To address these concerns, staff proposed an amendment to Chapter 12, Article 12.07, Division 6 of the Code of Ordinances, to include Resident Only Parking in the southeast portion of town.

The Resident-Only Parking included the 3500 Block of Gillon Avenue (northside and southside). The Town has received a request to remove the 3500 Block from the resident-only parking. The residents submitted a petition that included 10 of the 15 residents or 67 percent along this section of Gillon Avenue. Please see the attached letter and petitions as well as the map that depicts the properties that have signed the petition.

The attached ordinance amends Section 12.07.183 (b) to remove the north and south side of the 3500 Block of Gillon Avenue from the list of Daytime Permit Parking Areas. In addition, Sections 12.07.181 (Service vehicle) and 12.07.186 (c) were repealed and replaced in their entirety to clarify regulations regarding service vehicles.

RECOMMENDATION

Staff recommend approval of the ordinance to amend the Code of Ordinances, Chapter 12, Traffic and Vehicles, Article 12.07 Stopping, Standing and Parking, Division 6, Residential-Only Parking Area, Section 12.107.183 (b) removing the 3500 Block of Gillon Avenue from the Daytime Permit Parking Areas and Sections 12.07.181 12.07.186 (c) to clarify regulations regarding service vehicles.

FINANCIAL IMPACT

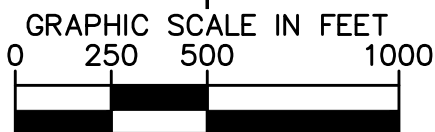
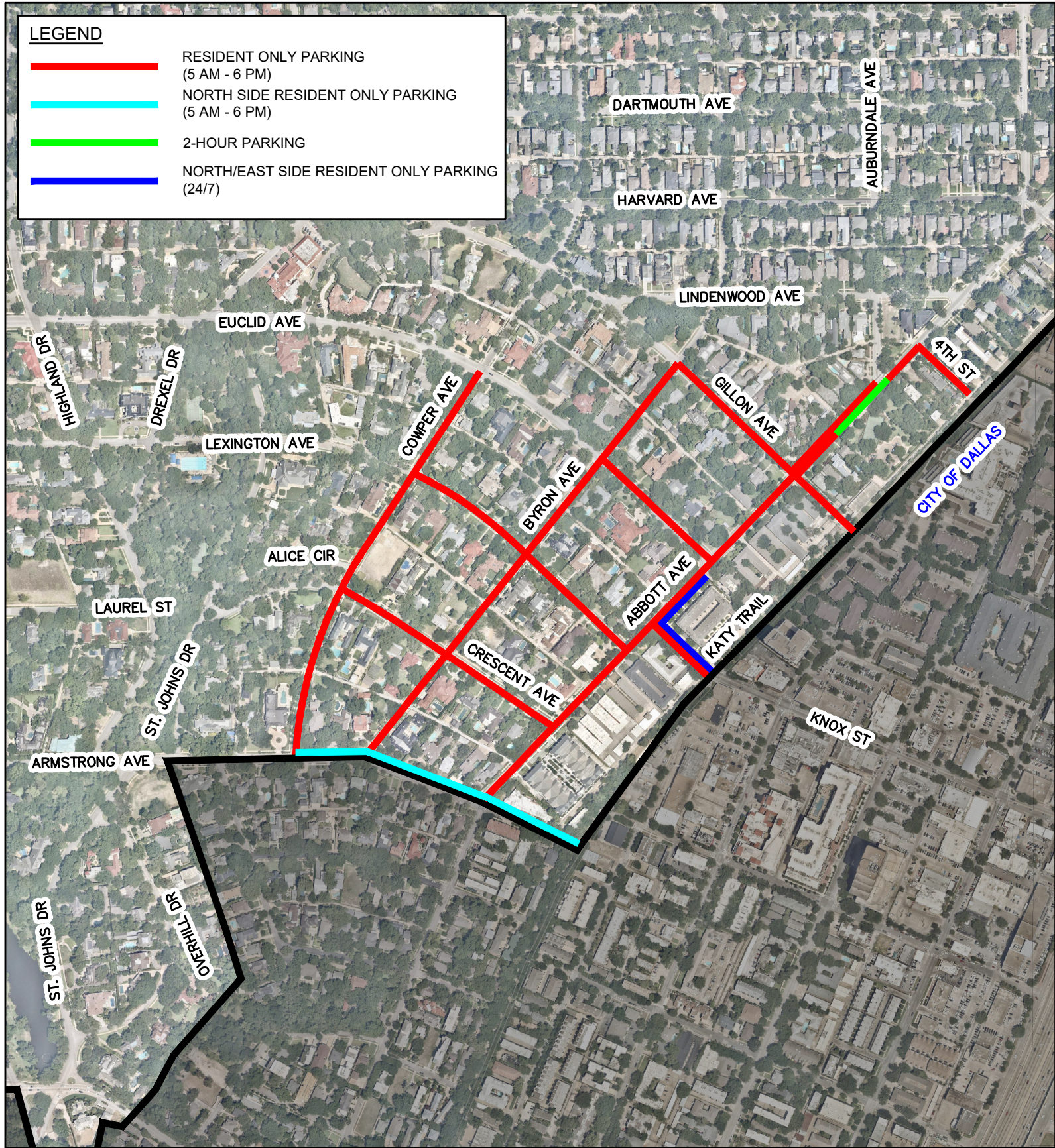
No financial impact.

ATTACHMENTS

20250613_Parking Exhibit_V4, 2025.09.03 Letter to Tobin Maples, 2025.09.08_Letter to Tobin Maples, 20250908_Residential Parking on Gillon Ave REVISED, Ord. No. 2154 Gillon Removed - Res Only Parking 2025.10.08

LEGEND

- RESIDENT ONLY PARKING
(5 AM - 6 PM)
- NORTH SIDE RESIDENT ONLY PARKING
(5 AM - 6 PM)
- 2-HOUR PARKING
- NORTH/EAST SIDE RESIDENT ONLY PARKING
(24/7)



TOWN OF HIGHLAND PARK PARKING EXHIBIT

JUNE 2025

ERHARD & JENNINGS
A PROFESSIONAL CORPORATION
ATTORNEYS AND COUNSELORS AT LAW

DALLAS OFFICE:
(214)720-4001 Phone
(214)871-1655 Fax

THANKSGIVING TOWER
1601 ELM STREET, SUITE 4242
DALLAS, TEXAS 75201

jjennings@erhardjennings.com
or jajennings@aol.com

JAMES ALBERT JENNINGS
BOARD CERTIFIED LABOR AND EMPLOYMENT LAW
TEXAS BOARD OF LEGAL SPECIALIZATION

September 3, 2025

Via Email: tmaples@hptx.org

Mr. Tobin Maples
Town Administrator
The Town of Highland Park
4700 Drexel Drive
Highland Park, Texas 75205

**Re: The Town of Highland Park (the "Town") August 18, 2025 Letter
regarding Residential Parking on Gillon (the "Town's Letter")**

Dear Mr. Maples,

Most of the residents who reside on Gillon have signed a Resident Petition in opposition to the Town's Letter regarding same. The Petition and signature pages are attached hereto. Below is a list of the residents who have signed the Petition to date:

Names
James Jennings
Susan Jennings
Matthew McClain
Lindsey McClain
Christine Danuser
Mark Danuser
Mary Ann Francis
Janice Coker
Albert Coker
Richard Scherer
Maureen Parks
Kevin Clock

Some others who have been out of town (prior to and during the holidays) have promised to send theirs in shortly, as well. I'll send more pages as I get them.

129 Lakeside Drive
Malakoff, Texas 75148

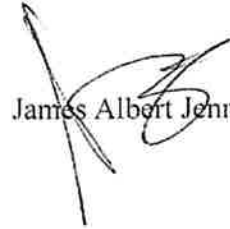
EAST TEXAS OFFICE (ATHENS AREA)

(214) 720-4001
or: (469) 688-9675

September 3, 2025
Page 2

Thank you.

Sincerely,


James Albert Jennings

Enclosures

RESIDENT PETITION
OPPOSING ORDINANCE MANDATORY DESIGNATION OF
RESIDENT-ONLY PARKING (WITH PERMITS REQUIRED) AREA FOR
3500 BLOCK OF GILLON AVENUE, HIGHLAND PARK, TX 75205

To the Town of Highland Park:

Each of the Residents, who are identified below by their printed name as well as their signature and who have a residence on the 3500 Block of Gillon Avenue, oppose the resident-only designation for parking on their street.

This Petition is in response and opposition to the Town of Highland Park's letter dated August 18, 2025.

Each of the below named Residents DO NOT want this Ordinance and this change (or any change) that would require parking permits for Residents of the 3500 Block of Gillon Avenue.

Furthermore, each signatory hereto states that they received no notice from the Town of Highland Park, nor were they otherwise aware, that such an Ordinance to create a restricted parking zone was under consideration, much less voted on by the Town Council, or any action(s) allowing such an Ordinance to be created and/or enforced.

RESIDENTS IN OPPOSITION

Print Name:

JAMES JENNINGS

Signature:



Address:

3510 M. 11th Ave
HP 75205

Date:

8/28/25
jajennings@aol.com

Print Name:

Susan JENNINGS

Signature:



Address:

3510 M. 11th Ave.
HP 75205

Date:

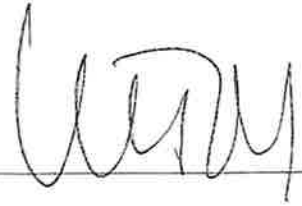
8/28/25
SusanJJenningsJ3@gmail.com

Page 1 of

Print Name:

Matthew McClain

Signature:



Address:

3518 Gillon Ave
Dallas, TX 75205

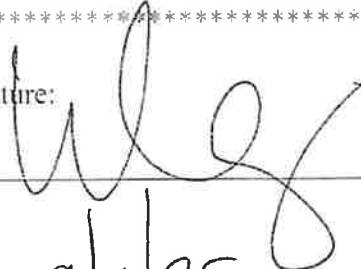
Date:

9/1/25

Print Name:

Lindsey McClain

Signature:



Address:

3518 Gillon Ave
Dallas, TX 75205

Date:

9/1/25

Print Name:

Signature:

Address:

Date:

Print Name:

Signature:

Address:

Date:

Print Name:

Christine Dannuser

Signature:



Address:

3514 Gillon Ave
Dallas TX 75205

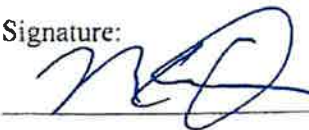
Date:

9-1-2025

Print Name:

Mark Dannuser

Signature:



Address:

3514 Gillon Ave
Dallas TX 75205

Date:

9-1-2025

Print Name:

Signature:

Address:

Date:

Print Name:

Signature:

Address:

Date:

Page 3 of

Print Name:

JANICE COKER

Signature:

Janice Coker

Address:

3504 GILLON AVE.
DALLAS, TX 75205

Date:

AUGUST 28, 2025
milkdud@mac.com

Print Name:

Mary Ann Francis

Signature:

Mary Ann Francis

Address:

3506 Gillon Ave.
Dallas, TX 75205

Date:

8-8-25

Print Name:

Signature:

Address:

Date:

Print Name:

Signature:

Address:

Date:

Print Name:

RICHARD SCHERER

Signature:



Address:

3501 GILLON AVE

Date:

8/28/25

DALLAS TX 75205

richard-scherer@ssc 9/1/25

Print Name:

Albert Coker

Signature:



Address:

3504 GILLON AVENUE

Date:

8/28/25

DALLAS, TX. 75205

alcoker@alcoker.com

Print Name:

Signature:

Address:

Date:

Print Name:

Signature:

Address:

Date:

Page 5 of ____

Print Name:

MAUREEN PARKS

Signature:

Maureen Parks

Address:

3509 Gillon Ave

Date:

8/30/25

Print Name:

Signature:

Address:

Date:

Print Name:

Signature:

Address:

Date:

Print Name:

Signature:

Address:

Date:

Print Name:

Kevin Clock

Signature:

K. Can

Address:

3502 Gillon Ave.

Date:

9/2/2025

Dallas, TX 75205

Print Name:

Signature:

Address:

Date:

Print Name:

Signature:

Address:

Date:

Print Name:

Signature:

Address:

Date:

Page 7 of

**RESIDENT PETITION
OPPOSING ORDINANCE MANDATORY DESIGNATION OF
RESIDENT-ONLY PARKING (WITH PERMITS REQUIRED) AREA FOR
3500 BLOCK OF GILLON AVENUE, HIGHLAND PARK, TX 75205**

To the Town of Highland Park:

Each of the Residents, who are identified below by their printed name as well as their signature and who have a residence on the 3500 Block of Gillon Avenue, oppose the resident-only designation for parking on their street.

This Petition is in response and opposition to the Town of Highland Park's letter dated August 18, 2025.

Each of the below named Residents DO NOT want this Ordinance and this change (or any change) that would require parking permits for Residents of the 3500 Block of Gillon Avenue.

Furthermore, each signatory hereto states that they received no notice from the Town of Highland Park, nor were they otherwise aware, that such an Ordinance to create a restricted parking zone was under consideration, much less voted on by the Town Council, or any action(s) allowing such an Ordinance to be created and/or enforced.

RESIDENTS IN OPPOSITION

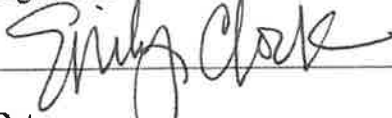
Print Name:

Emily Clock

Address:

3502 Gillon Ave
Dallas, TX 75201

Signature:



Date:

9/3/25

Print Name:

Address:

Signature:

Date:

Page ____ of ____

ERHARD & JENNINGS
A PROFESSIONAL CORPORATION
ATTORNEYS AND COUNSELORS AT LAW

DALLAS OFFICE:
(214)720-4001 Phone
(214)871-1655 Fax

THANKSGIVING TOWER
1601 ELM STREET, SUITE 4242
DALLAS, TEXAS 75201

jjennings@erhardjennings.com
or jajennings@aol.com

JAMES ALBERT JENNINGS
BOARD CERTIFIED LABOR AND EMPLOYMENT LAW
TEXAS BOARD OF LEGAL SPECIALIZATION

September 8, 2025

Via Email: tmaples@hptx.org

Mr. Tobin Maples
Town Administrator
The Town of Highland Park
4700 Drexel Drive
Highland Park, Texas 75205

**Re: The Town of Highland Park (the "Town") August 18, 2025 Letter
regarding Residential Parking on Gillon (the "Town's Letter") //**
NEW ADDITIONS TO PETITION AGAINST ORDINANCE

Dear Mr. Maples,

As projected in my letter dated September 3, 2025, we now have three (3) additional signature pages (containing four (4) signatures) to the Resident Petition from the residents who reside on Gillon in opposition to the Town's Letter and Ordinance regarding same. The Petition's additional signature pages are attached hereto. Below are the new additions of the residents who have signed the Petition to date:

Names
Brian Wildes
Marcella Wildes
Suzi Shelton Scherer
Suzana Gorden

We now have a super-majority of residents who oppose the Ordinance. I'll be calling you in a few minutes to determine the next steps.

By the way, even with this super-majority, there are other residents that we have not been yet able to contact. One is a very elderly lady (who may live in a nursing home) and the other is someone who's primary residence is in Midland. I don't know if we will have any luck on the elderly women or trying to locate information on the gentlemen who lives in Midland, but we will try to do so to reach out to him.

129 Lakeside Drive
Malakoff, Texas 75148

EAST TEXAS OFFICE (ATHENS AREA)

(214) 720-4001
or: (469) 688-9675

September 9, 2025

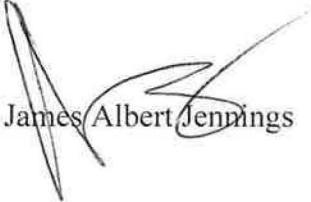
Page 2

I also think it is very significant (as reflected in the language of the Petition) that not one resident that we've spoken to had any notice from the Town that this action (i.e., the Ordinance) was under consideration, much less notice of any public hearings, etc.

Frankly though, I think that we already have enough signatures for the Town to rescind the action/Ordinance as it applies to/against the 3500 Block of Gillon.

Thank you.

Sincerely,



James Albert Jennings

Enclosures

**RESIDENT PETITION
OPPOSING ORDINANCE MANDATORY DESIGNATION OF
RESIDENT-ONLY PARKING (WITH PERMITS REQUIRED) AREA FOR
3500 BLOCK OF GILLON AVENUE, HIGHLAND PARK, TX 75205**

To the Town of Highland Park:

Each of the Residents, who are identified below by their printed name as well as their signature and who have a residence on the 3500 Block of Gillon Avenue, oppose the resident-only designation for parking on their street.

This Petition is in response and opposition to the Town of Highland Park's letter dated August 18, 2025.

Each of the below named Residents DO NOT want this Ordinance and this change (or any change) that would require parking permits for Residents of the 3500 Block of Gillon Avenue.

Furthermore, each signatory hereto states that they received no notice from the Town of Highland Park, nor were they otherwise aware, that such an Ordinance to create a restricted parking zone was under consideration, much less voted on by the Town Council, or any action(s) allowing such an Ordinance to be created and/or enforced.

RESIDENTS IN OPPOSITION

Print Name:

BRIAN WILDES

Signature:

Brian Wildes

Address:

3526 Gillon Ave
HP 75205

Date:

9/4/25

Print Name:

MARCELLA WILDES

Signature:

Marcella Wildes

Address:

3526 Gillon Ave

Date:

9/4/25

Page ____ of ____

Print Name:

Suzi Shelton Scherer

Signature:

Suzi Shelton Scherer

Address:

3501 Lillian Ave.
Dallas, TX 75205

Date:

9-3-2025

Print Name:

Signature:

Address:

Date:

Print Name:

Signature:

Address:

Date:

Print Name:

Signature:

Address:

Date:

Page ____ of ____

Print Name:

Suzana Gordon

Signature:

Suzana Gordon

Address:

3500 Gillon Ave
Dallas TX, 75205

Date:

9/4/25

214-9296911

Print Name:

Signature:

Address:

Date:

Print Name:

Signature:

Address:

Date:

Print Name:

Signature:

Address:

Date:

Page ____ of ____

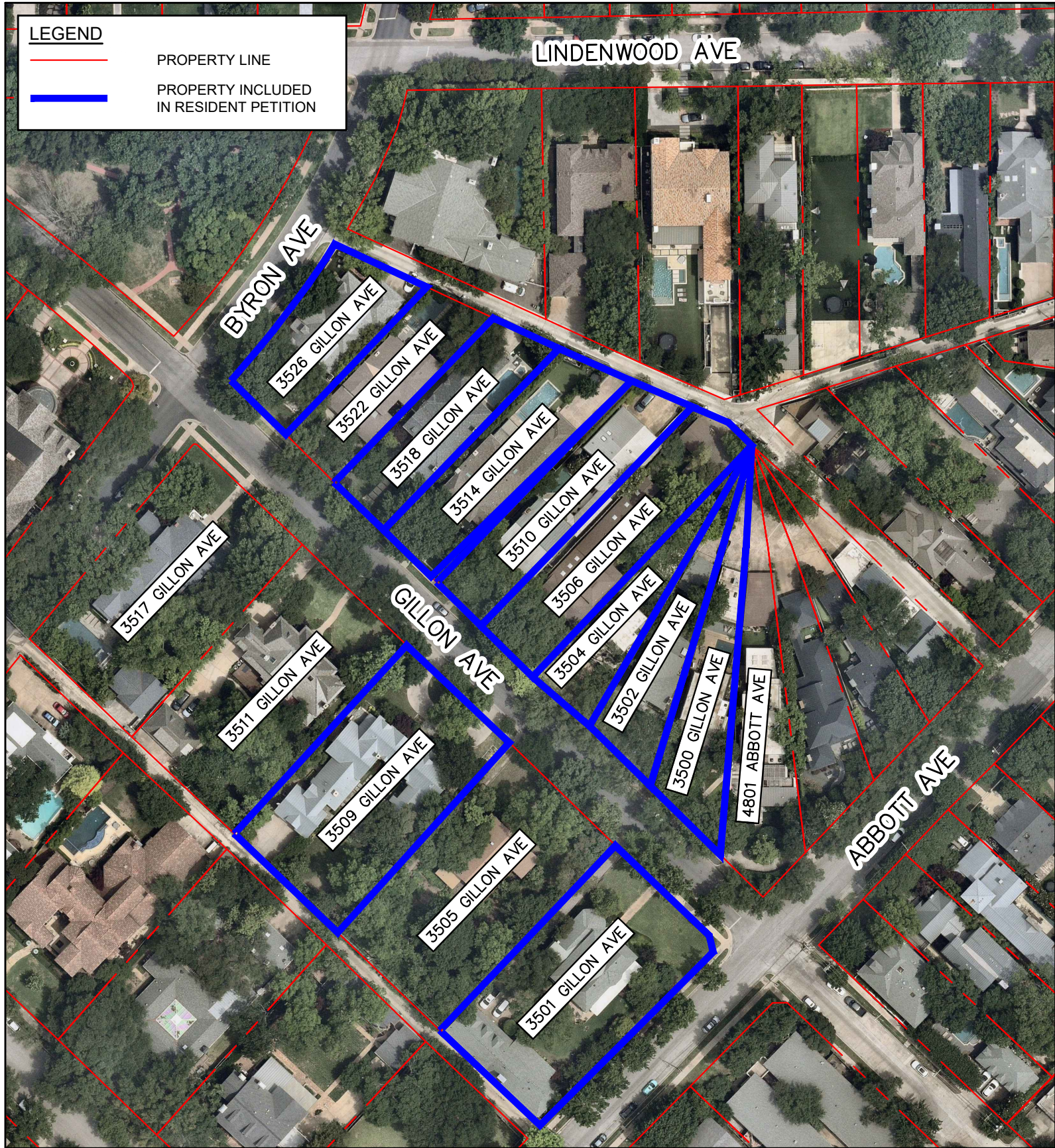
LEGEND



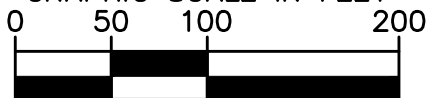
PROPERTY LINE



PROPERTY INCLUDED
IN RESIDENT PETITION



GRAPHIC SCALE IN FEET



**TOWN OF HIGHLAND PARK
RESIDENTIAL PARKING ON GILLON AVE**

SEPTEMBER 2025

ORDINANCE NO. 2154

AN ORDINANCE OF THE TOWN OF HIGHLAND PARK, TEXAS AMENDING THE CODE OF ORDINANCES OF THE TOWN OF HIGHLAND PARK, CHAPTER 12, TRAFFIC AND VEHICLES, ARTICLE 12.07, STOPPING, STANDING AND PARKING, DIVISION 6, RESIDENTIAL-ONLY PARKING PERMIT AREA, BY AMENDING SECTION 12.07.183(B) TO REMOVE BOTH SIDES OF THE 3500 BLOCK OF GILLON FROM THE LIST OF DAYTIME PERMIT PARKING AREAS; AND BY AMENDING SECTIONS 12.07.181 AND 12.07.186 TO CLARIFY REGULATIONS REGARDING SERVICE VEHICLES; PROVIDING FOR INCORPORATION INTO THE CODE OF ORDINANCES; PROVIDING A PENALTY CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town of Highland Park, Texas (the “Town”) is a Home Rule municipality having full powers of self-government and may enact ordinances relative to its citizens’ health, safety, and welfare that are not inconsistent with the Constitution and laws of the State; and

WHEREAS, Texas Transportation Code, Section 311.01, General Authority of Home-Rule Municipality, grants the Town exclusive control over and under the public highways, streets, and alleys of the municipality; and

WHEREAS, the Texas Transportation Code, Section 542.202(a)(2), Powers of Local Authorities, grants the Town the authority to regulate parking generally; and

WHEREAS, the Town has implemented the resident-only parking rules for the purposes of protecting the safety and integrity of the Town’s residential neighborhoods; protecting the health, life, and property of Town citizens; and preserving good government, order, and security of the Town; and

WHEREAS, the Town Council finds and determines this ordinance, and the amendments provided for herein, will protect the health, safety, and welfare of the residents of the Town of Highland Park; and

WHEREAS, the Town is authorized by law to adopt the provisions contained herein, and has complied with all the prerequisites necessary for the passage of this ordinance; and

WHEREAS, all statutory and constitutional requirements for the passage of this ordinance have been adhered to, including but not limited to the Open Meetings Act.

NOW, THEREFORE, BE IT ORDAINED by the Town Council of the Town of Highland Park, Texas:

SECTION 1. That all matters stated above are found to be true and correct legislative and factual findings of the Town and are hereby approved and incorporated herein and made a part hereof for all purposes.

SECTION 2. That, the Code of Ordinances of the Town of Highland Park, Chapter 12 Traffic and Vehicles, ARTICLE 12.07 STOPPING, STANDING AND PARKING, Division 6, Residential-Only Parking Permit Area, is hereby amended as follows, with all other sections and subsections not expressly amended hereby to remain in full force and effect:

2.1 Section 12.07.181, Definitions, Service vehicle, is hereby repealed in its entirety and replaced with the following:

Service vehicle. A motor vehicle used for commercial or professional purposes, such as repair, servicing, or maintenance (examples could include lawncare, pool service technicians, etc.). Service vehicles must have clearly legible markings naming the company that owns or operates the vehicle.

2.2 Section 12.07.183, Designation, modification or elimination of resident-only parking areas, Subsection (b), is hereby amended by removing both sides of the 3500 block of Gillon from the list of Daytime Permit Parking Areas.

2.3 Section 12.07.186, Parking regulations within a resident-only parking area, Subsection (c), is hereby repealed in its entirety and replaced with the following:

(c) The provisions of this Section 12.07.186 shall not be deemed to prohibit parking of a moving truck (for loading or unloading of household items) or service vehicle providing services to a resident in the resident-only parking area. Service vehicles shall park in front of the home being serviced. Refer to Section 12.07.192 for additional regulations and guidance on vehicles related to permitted construction within the Town.

SECTION 3. That, this ordinance shall be deemed to be incorporated into the Code of Ordinances of the Town of Highland Park, Texas.

SECTION 4. That, the penalty provision of Chapter 1, Section 1.01.009 of the Code of Ordinances of the Town of Highland Park is hereby adopted for this ordinance.

SECTION 5. That, should any sentence, paragraph, subdivision, clause, phrase or section of this ordinance be adjudged or be held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this ordinance as a whole, or any part or provision thereof other than the part thereof decided to be unconstitutional, illegal, or invalid, and the same shall not affect the validity of the Code of Ordinances of the Town of Highland Park as a whole.

SECTION 6. That, this ordinance shall take effect immediately following its passage, approval, and publication as provided by law, and it is accordingly so ordained.

PASSED AND APPROVED by the Town Council of the Town of Highland Park, Texas, on this 21st day of October, 2025.

APPROVED AS TO FORM:

APPROVED:

Susan Thomas
Town Attorney

Will Beecherl
Mayor

ATTEST:

Joanna Mekeal
Town Secretary



**Town of Highland Park
Town Council
Tuesday, October 21, 2025**

Item Coversheet

Review, discuss, and take action to extend the construction time period for a single-family residence at 3806 Beverly Drive from December 26, 2025, to August 24, 2026. An extension of eight months.

PRESENTED BY: Jeff Armstrong, Director of Community Development

BACKGROUND:

This is the third request for an extension. The initial building permit was issued on September 23, 2021. In April 2023, an extension was requested for an additional 19 months. On May 2, 2023, a 12-month permit extension was granted by Town Council. In August 2024, a request was submitted outlining the need for an additional 21-month permit extension. The Town Council approved a 15-month extension to December 26, 2025.

The first extension request was due to the scope of excavating a 40-foot-deep basement. For the second extension, the applicant stated that the additional time period was requested due to two changes in the interior design team, weather delays, and continuation of work excavating, pouring, and waterproofing the basement.

Technically, this project is an addition, not a new house. The existing portion of the house, consisting of 9,617 square feet, is being completely renovated. The addition, including the basement, is 14,041 square feet. The total house under roof upon completion will be 23,534 square feet.

To help manage potential construction-related impacts, staff has developed a Construction Management Plan limiting the project to six parking placards. Parking is available on the parcel, which would not require a placard, and there is space for six vehicles on the street, adjacent to the property. Staff is recommending that implementation of this plan be included as a condition of the extension, consistent with the approach taken in recent, similar requests for large-scale residential projects.

The Town has received three site maintenance related complaints regarding erosion control and water runoff in the alley. In general, the construction site is kept in order. No parking complaints have been received.

RECOMMENDATION

Staff recommends approval of an extension to allow an additional eight months to complete the project, extending the permit to August 24, 2026.

FINANCIAL IMPACT

The fee for extending the construction timeframe in place at the time this permit was issued was 50% of the original permit fee. Based on that methodology, the extension fee would be \$11,652.60.

ATTACHMENTS

Applicant Letter, Schedule, Construction_Parking_Management_Plan_3806 Beverly Dr



October 1, 2025

Jeff Armstrong
Director of Development Services
Town of Highland Park
4700 Drexel Drive
Highland Park, Texas 75205

Re: 3806 Beverly Permit Extension

Dear Mr. Armstrong,

Over the past year and some months, the Underwood Construction team has made significant progress, completing numerous inspections and project milestones. However, there are still many aspects of the site and interior which require finishing.

In August of last year we had previously requested the permit to be extended until June 23, 2026 and were granted an extension until December 2025. Our current timeline now shows completion on August 24, 2026 which is our new requested date.

The increase in time required can be attributed to the intricacy of the cabinetry and woodwork. The three-month delay in completion and shipment of the main staircase, as well as the time required for painting and finishing. As you can see in our schedule, we expect the painters to be on site for just over 1 year. They are also painting doors and cabinetry in their shop before it is delivered and installed. The masonry contractor is nearly finished having started on site in August of 2024. In addition to the normal exterior of the house and accessory building they have completed 3,700 sq ft of brickwork inside the basement and 4,800 sq ft of brickwork in the driveway.

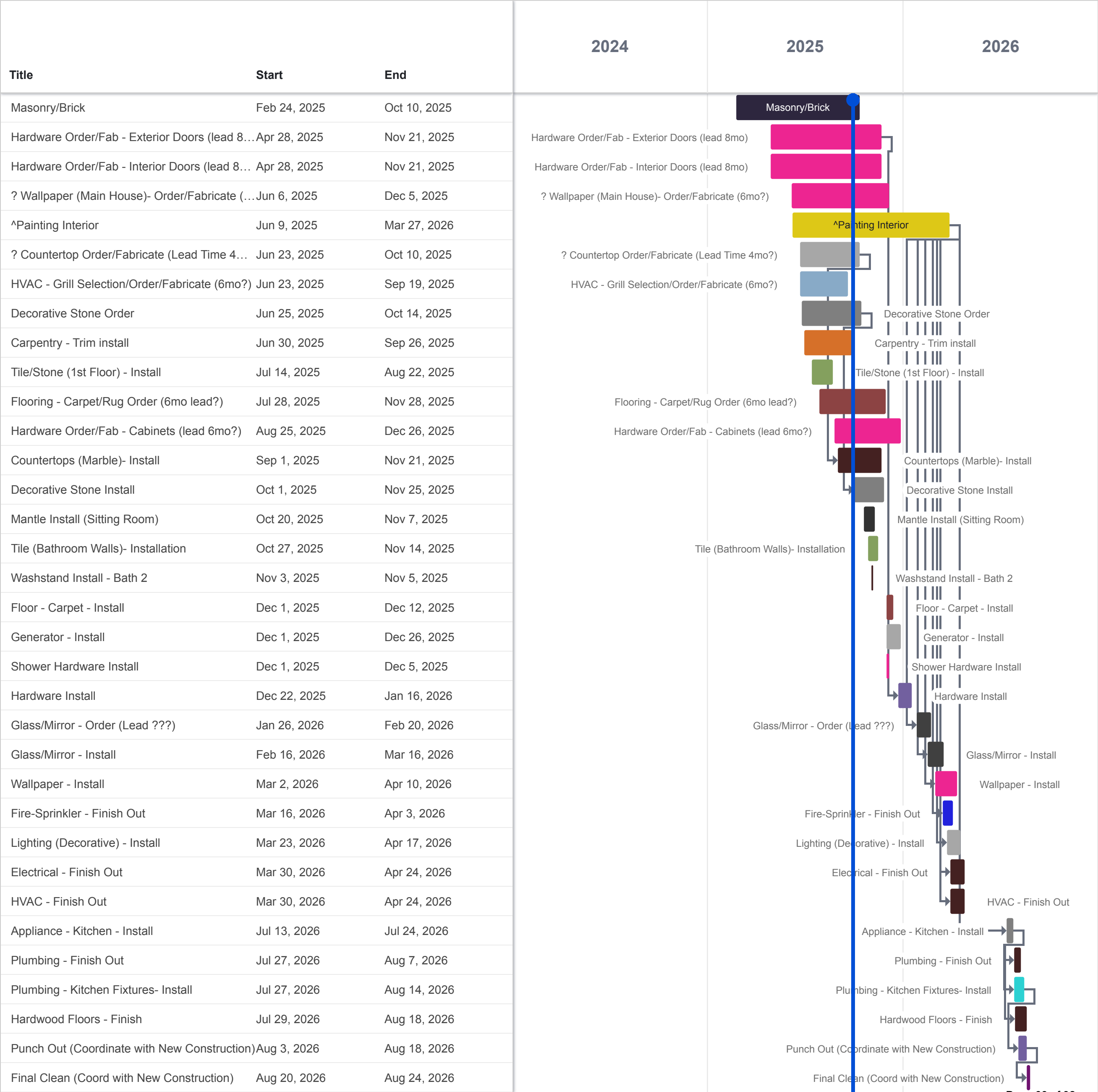
Work has continued persistently since our last extension request. There have been minimal delays due to weather or other factors since then. It is in everyone's best interest to finish the job as quickly as possible and we hope to complete the job sooner than we currently anticipate. With all in mind, we humbly ask to be able to continue construction as outlined in the attached schedules.

Thank you for your continued support.

Sincerely,

Porter Fuqua, AIA
Fuqua Architects
3618 Fairmount St.
Dallas, Texas 75219

Schedule - 3806 Beverly Remodel (Existing House)



Construction Management Plan

Project Address: 3806 Beverly Drive, Highland Park, TX 75205

Permit #: REM-21-1197

Effective Dates: October 21, 2025, through August 24, 2026

I. Purpose

This Construction Parking Management Plan (CPMP) outlines the parking and access requirements for the construction project at 3806 Beverly Dr. Due to the site's urban location and limited availability of on-street parking, the Town is implementing the following conditions to minimize impacts on neighbors, ensure emergency vehicle access, and maintain public safety.

II. On-Street Parking Conditions

1. Placard Limit

A maximum of six (6) on-street parking placards will be issued by the Town for contractor use. These placards:

- Are valid for the duration of the building permit.
- Must be clearly displayed on all construction vehicles using on-street parking.
- Are non-transferable and may be revoked for violations.

2. Parking Location

Construction vehicles using a placard must park:

- Adjacent to and on the same side of the street as the construction site.
- In a manner that does not block driveways, fire hydrants, or travel lanes.

3. Alley Obstruction

Contractors and subcontractors are prohibited from blocking alley at all times without first obtaining permission from the Town Administrator or designee.

- Approval of alley obstruction will be limited to work associated with ingress/egress (driveways & flatwork) and utility taps and connections.

III. Supplemental Conditions

4. Off-Street Parking Plan

The contractor must submit an off-street parking plan identifying:

- Locations for additional offsite contractor or subcontractor parking.
- Staging areas for deliveries.
- Any use of nearby lots or shuttle services.

5. Shuttle/Carpool Program

Contractors are encouraged to carpool or use a shuttle system between off-site parking locations and the job site to reduce on-street congestion.

6. Loading & Staging Area Restrictions

- No construction vehicles may idle or stage in the public right-of-way.
- A designated loading area must be identified and approved as part of the construction management plan.
- Deliveries must be scheduled during non-peak hours when feasible.

7. First Responder Access

A minimum 10-foot clear travel lane must be maintained at all times for emergency access. The site superintendent will ensure daily compliance.

8. Working Hours Enforcement

Contractor vehicles may arrive no earlier than 7 am Monday through Saturday and must depart no later than 7 pm, per approved construction hours. Early arrival or late departure parking is prohibited.

9. Neighbor Communication & Complaint Response

- The contractor must notify all adjacent properties of:
 - Project timeline
 - Parking restrictions
 - A 24-hour complaint contact number
- The site superintendent must respond to parking or access concerns within 24 hours.

10. Town Inspections & Enforcement

- The Town reserves the right to conduct unannounced compliance checks.
- Violations may result in fines, suspension of placards, or revocation of the building permit.

IV. Acknowledgment

I acknowledge and agree to comply with all terms of this Construction Parking Management Plan and understand that violations may result in enforcement action by the Town.

Contractor/Superintendent Name: _____

Signature: _____

Date: _____

Attachments:

- Off-Street Parking Plan (to be submitted by contractor)



**Town of Highland Park
Town Council
Tuesday, October 21, 2025**

Item Coversheet

Review, discuss, and take action to extend the construction time period for a new single-family residence at 4009 Armstrong Avenue from September 30, 2025, to December 15, 2025. An extension of two and one-half months.

PRESENTED BY: Jeff Armstrong, Director of Community Development

BACKGROUND:

This is the second request to the Town Council for an extension. In December 2024, staff approved a 90-day extension which expired on March 13, 2025. The applicant then requested a nine-month extension that expired on September 30, 2025. The request would provide for an additional two and one-half months with a completion date of no later than December 15, 2025.

The main need for the extension is due to the builder not being aware of a required upgrade to the irrigation meter. This will require submittal of plans, plan review, installation and inspections. Additionally, there is some remaining drainage work, landscaping and sidewalk installation to complete.

The applicant provided a proposed parking plan (attached) showing parking for at least 15 cars on the lot. Additional parking is available along the Armstrong Avenue frontage, which is 450 feet in length. No parking is proposed along Lakeside Drive.

There have been no complaints about the site. An issue with maintenance of erosion control adjacent to Turtle Creek was found and resolved. There have been no other violations of site maintenance or parking at this project location.

To help manage potential construction-related impacts, staff has developed a Construction Management Plan limiting the project to five parking placards. Staff is recommending that implementation of this plan be included as a condition of the extension, consistent with the approach taken in recent, similar requests for large-scale residential projects.

RECOMMENDATION

Staff recommends approval of an extension to allow an additional two and one-half months to complete the project, extending the permit to December 15, 2025.

FINANCIAL IMPACT

The fee for extending the construction timeframe in place at the time this permit was issued was 50% of the original permit fee. Based on that methodology, the extension fee would be \$10,968.10.

ATTACHMENTS

Applicant Letter and schedule, Construction_Parking_Management_Plan_4009 Armstrong

Avandon LLC
3111 Knox Street
Dallas, Texas 75205
214-914-9233
bt@avandon.com

September 29, 2025

Dear Jeff,

I was unable to request the final inspections for electrical, plumbing, fire, and sprinkler systems because the electrician encountered several issues that prevented all other inspections from proceeding. Today, the electrical work was finally completed, and the electrician has called for the inspection.

All trimming, countertops, millwork, flooring, and painting have been finished. I met with Cherish today, and she informed me that a drain permit is required; I will submit this by tomorrow. Although the homeowner initially did not want me to handle the sidewalk, after discussing it with Cherish and Pat at the job site, I will also submit the permit for the sidewalk replacement.

It appears that we need a meter upgrade for the landscaping, which will require review by the engineering department and public utilities. I will need sufficient time to ensure everything is approved before we change the 1-inch pipes to 2-inch pipes connected to the water line on the street, which will require a traffic control crew.

Below is the schedule for the remainder of the job. Please let me know what is needed to extend this permit for an additional three months.

Electrical inspection	9/30/2025	10/5/2025
Drain Permit Review & Approval	10/1/2025	10/15/2025
Drain inspection	10/15/2025	10/30/2025
Public utility water meter upgrade Review	10/1/2025	10/30/2025
Upgrade meter and inspection	11/1/2025	11/30/2025
Concrete and sidewalk	11/15/2025	12/1/2025
Install elevator cabin	10/1/2025	10/31/2025
Fire Alarm inspection	10/1/2025	10/30/2035
Mechanical inspection	10/15/2025	10/30/2025
Final inspection	12/1/2025	12/15/2025
Contingencies for Final Inspection as needed	12/15/2025	12/30/2025
Landscaping & sod	9/15/2025	11/15/2025
Approach and driveway	12/1/2025	12/15/2025

Thank you so much for your consideration.

Bob Tabesh

Avandon LLC

Construction Management Plan

Project Address: 4009 Armstrong Avenue, Highland Park, TX 75205

Permit #: NEW-22-973

Effective Dates: October 21, 2025, through December 15, 2025

I. Purpose

This Construction Parking Management Plan (CPMP) outlines the parking and access requirements for the construction project at 4009 Armstrong Ave. Due to the site's urban location and limited availability of on-street parking, the Town is implementing the following conditions to minimize impacts on neighbors, ensure emergency vehicle access, and maintain public safety.

II. On-Street Parking Conditions

1. Placard Limit

A maximum of twelve (12) on-street parking placards will be issued by the Town for contractor use. These placards:

- Are valid for the duration of the building permit.
- Must be clearly displayed on all construction vehicles using on-street parking.
- Are non-transferable and may be revoked for violations.

2. Parking Location

Construction vehicles using a placard must park:

- Adjacent to and on the same side of the street as the construction site.
- In a manner that does not block driveways, fire hydrants, or travel lanes.

III. Supplemental Conditions

3. Off-Street Parking Plan

The contractor must submit an off-street parking plan identifying:

- Locations for additional offsite contractor or subcontractor parking.
- Staging areas for deliveries.
- Any use of nearby lots or shuttle services.

4. Shuttle/Carpool Program

Contractors are encouraged to carpool or use a shuttle system between off-site parking locations and the job site to reduce on-street congestion.

5. Loading & Staging Area Restrictions

- No construction vehicles may idle or stage in the public right-of-way.
- A designated loading area must be identified and approved as part of the construction

management plan.

- Deliveries must be scheduled during non-peak hours when feasible.

6. First Responder Access

A minimum 10-foot clear travel lane must be maintained at all times for emergency access. The site superintendent will ensure daily compliance.

7. Working Hours Enforcement

Contractor vehicles may arrive no earlier than 7 am Monday through Saturday and must depart no later than 7 pm, per approved construction hours. Early arrival or late departure parking is prohibited.

8. Neighbor Communication & Complaint Response

-The contractor must notify all adjacent properties of:

- Project timeline
- Parking restrictions
- A 24-hour complaint contact number

- The site superintendent must respond to parking or access concerns within 24 hours.

9. Town Inspections & Enforcement

- The Town reserves the right to conduct unannounced compliance checks.
- Violations may result in fines, suspension of placards, or revocation of the building permit.

IV. Acknowledgment

I acknowledge and agree to comply with all terms of this Construction Parking Management Plan and understand that violations may result in enforcement action by the Town.

Contractor/Superintendent Name: _____

Signature: _____

Date: _____

Attachments:

- Off-Street Parking Plan (to be submitted by contractor)



**Town of Highland Park
Town Council
Tuesday, October 21, 2025**

Item Coversheet

**Review, discuss, and take action on the Texas Municipal League
Region 13 Director Ballot.**

PRESENTED BY: Joanna Mekeal, Town Secretary

BACKGROUND:

Attached to this item are the official ballot and candidate bios for the Texas Municipal League ("TML") Region 13 Director position on the TML Board of Directors. In the past, regional director elections were conducted during regional meetings. However, following updates to the TML Constitution in 2023, these elections are now centrally managed by TML.

TML is divided into 15 regions, each of which is represented on the Board. Elections for directors from even-numbered regions occur in even-numbered years. Each term lasts two years, with the upcoming term commencing on October 31, 2025, at the close of the TML Annual Conference, and concluding on October 15, 2027, at the conclusion of the 2027 Annual Conference.

RECOMMENDATION

No recommendation. Town Council can review, discuss, and take action if they choose to do so.

FINANCIAL IMPACT

None.

ATTACHMENTS

Ballot 2025 Region 13 , Mailed Letter from Wes Mays, Mayor, Coppell, Email from Wes Mays, Mayor, Coppell 1, Email from Stanley Jaglowski, Councilmember, Lancaster, Email from Crystal Chism, Mayor Pro Tem, Desoto, Mailed Postcard from Crystal Chism, Mayor Pro Tem, Desoto



OFFICIAL BALLOT (Corrected 9/9/2025)

Texas Municipal League (TML) Region 13 Director Election

This is the official ballot for the election of the Region 13 director of the TML Board of Directors. You received this ballot because you are the city's primary contact person with TML. Each TML member city is entitled to one vote, which vote must be cast by a majority vote of the city's governing body. Please record your city's choice by placing an "X" in the square beside the candidate's name or writing in the name of an eligible person in the space provided. You can only vote for one candidate.

The officials listed on this ballot have been nominated to serve a two-year term on the TML Board of Directors. A brief biography for each candidate is included after the ballot.

Ballots must reach the TML office by 5:00 p.m. Central Time on October 23, 2025. Ballots received after this date cannot be counted. **The ballot must be properly signed and mailed to: Rachael Pitts, Texas Municipal League, 1821 Rutherford Lane, Suite 400, Austin, TX 78754, or scanned and emailed to rpitts@tml.org. If the ballot is not signed, it will not be counted.**

Region 13 Director (select one)

☐

Crystal Chism, Mayor Pro Tem, DeSoto

☐

Stanley Jaglowski, Councilmember, Lancaster (Incumbent)

☐

John Lopez, Councilmember, Grand Prairie

☐

Wes Mays, Mayor, Coppel

Certificate

I certify that the vote cast above has been cast in accordance with the will of the majority of the governing body of the city named below.

Witness my hand, this _____ day of _____, 2025.

Signature of Authorized Official

Title

Printed Name of Authorized Official

Printed Name of City

Region 13 Director Candidate Biographies Page 1 of 2



Crystal Chism, Mayor Pro Tem, DeSoto

Crystal Chism proudly serves the City of DeSoto as mayor pro tem and councilmember for Place 6, currently in her second term. A native of Dallas, Texas, she is a graduate of Dallas ISD's Skyline High School, class of 2001. Following graduation, she dedicated the next ten years to military service, both active duty and reserve, and is a proud combat veteran. She went on to earn an Associate of Arts degree from Mountain View Community College and a Bachelor of Business Administration in Management from the University of Texas at Arlington. On the DeSoto City Council, Chism serves as liaison to the Citizens Police Advisory Committee, Veterans Affairs Committee, DeSoto Rotary, and the North Texas Council of Governments Emergency Preparedness Planning Council. Her leadership extends beyond

DeSoto through service on statewide and national boards and committees, including: Texas Municipal League Budget and Audit Committee member, Texas Association of Black City Council Members treasurer, Texas Municipal League Legislative Policy Summit delegate (2022, 2024), National League of Cities Federal Advocacy Community and Economic Development Committee member, National League of Cities REAL (Race, Equity, and Leadership) Council member, and Leadership Southwest Board of Directors member. Chism's dedication has been recognized with numerous honors, including the 2023 Community Service Award from TLOD, Inc. Trinity West Chapter, the 2024 Woman of the Year Award from Zeta Phi Beta Sorority, Inc., and the prestigious Texas Municipal League Certified Municipal Official (CMO) designation.



Stanley Jaglowski, Councilmember, Lancaster (Incumbent)

Councilmember Stanley Jaglowski has been proudly serving his community on the Lancaster City Council since 2011. His focus and committed involvement has led to many recognized and notable successes for himself and the City. Jaglowski continues to work on his Certified Municipal Officer (CMO) designation from TML since 2015. This designation, held by less than one hundred other Texas elected officials, is awarded to officials who commit time on enhancing their knowledge of governance roles and city government through a variety of educational opportunities. In both 2019 and 2025, Jaglowski earned the Texas Municipal League's prestigious "Award of Excellence" for maintaining five consecutive years of Certified Municipal Official (CMO) status—an achievement that brought statewide recognition to the City. He has served in various capacities across several boards and committees over the years, including Lancaster's Tax Increment Financing

Reinvestment Zone (TIRZ) Board of Directors, the Nominating Committee for the Texas Association of Mayors, Councilmembers and Commissioners, the TML Resolutions Committee, the TML Municipal Policy Summit, the Lancaster Comprehensive Planning Committee, the Institutional Animal Care and Use Committee for Dallas College, the ERCOT Advisory Board, and the TML Broadband Advisory Committee. He was elected secretary of TML Region 13 in September 2019 and rose to vice president in February 2021. Today, he proudly serves as president and TML board director of TML Region 13, continuing his commitment to regional leadership and municipal excellence. Jaglowski is a dedicated public servant committed to a healthy, safe, and engaged community.

Region 13 Director Candidate Biographies Page 2 of 2



John Lopez, Councilmember, Grand Prairie

John Lopez represents Grand Prairie's Council District 4. He was first elected in June 2019 and was appointed to serve as mayor pro tem for 2023-2024. He currently serves as chair of the City Council Development Committee where they hear items from city staff on current, future and proposed construction, economic development, planning and zoning items and new business. Previously, he served as chair of the Council Public Safety, Health and Environment Committee. Lopez has served the public for many years prior to his election including on various City of Grand Prairie boards and commissions: Planning and Zoning Commission vice-chair and secretary, Zoning Board and Adjustments, Community Rating System Program Public Information Committee, Public Safety, Health and Environment Committee, City Council Development Committee, and Grand Prairie 2020 Census Committee. On the national level, Lopez was appointed to the National

League of Cities Transportation and Infrastructure Services Committee in 2001 and was reappointed in 2023 and 2025. Additionally, he has served on the following community boards and commissions: Grand Prairie Independent School District Education Improvement Council, Grand Prairie ISD Bond Committee and Dream Weaver Foundation, Inc., Grand Prairie Cinco de Mayo Committee, League of United Latin American Citizens Council 22262, and the Hispanic Association for Culture and Education, Inc. He currently serves on Every Good Work of North Texas Advisory Board, National Association of Latino Elected and Appointed Officials (NALEO), the Association of Hispanic Municipal Officials (AHMO), and the National League of Cities Hispanic Elected Local Officials constituency group (HELO). Lopez has called Grand Prairie home for decades. He and his wife Michele have two amazing children and one grandchild. They attend Saint Michael the Archangel Catholic Church.



Wes Mays, Mayor, Coppell

Mayor Wes Mays was first elected to the Coppell City Council in 2012, was elected mayor in 2021, and is the 2025-2026 president of the Metroplex Mayors Association. His regional leadership extends to the executive board of the Circle 10 Council of Scouting America and the board of the DFW Airport. He served as president of both the Arbor Manors and Westbury Manor Homeowners Associations, is a graduate of Leadership North Texas, and participated in Coppell's Citizen Summit. Throughout his tenure, he has provided vital liaison services connecting the City to key partners, including Coppell ISD, North Central Council of Governments, Carrollton/Farmers Branch ISD, Lewisville ISD, and Metrocrest Community Clinic. Mays brings extensive technical and leadership expertise to his role. He holds a Bachelor of Science in Electrical Engineering from Texas A&M University and serves

as an executive engineering manager specializing in advanced electronic design and strategic development. As a registered Professional Engineer, he holds multiple patents spanning Radio-Frequency Identification (RFID), radio frequency design, and communication systems. Mayor Mays is an Eagle Scout who has earned the prestigious Silver Beaver Award and District Award of Merit. As an Extra Class amateur radio operator (N5HK), he maintains active involvement in emergency communications. He shares his musical talents as a saxophonist with both the First United Methodist Church wind ensemble and the Coppell Community Orchestra. He is also a member of the General Society of Mayflower Descendants. Mayor Mays and his wife, Linda, have been married since 1984 and are proud parents of two Coppell High School graduates. Their son, Chris, works as a project engineer in Irving, while their daughter, Allison, works as a commercial real estate appraiser residing in Coppell. They also have one granddaughter. The Mays family are active members of First United Methodist Church in Coppell.



September 11, 2025

Dear Mayor Beecherl,

As a fellow mayor, I know firsthand the challenges you face every day – balancing growth, navigating state legislation, and ensuring our residents' voices are heard. That's why I'm asking for your support in the upcoming Texas Municipal League (TML) Region 13 Director election.

Why I'm Running

Since joining Coppell's City Council in 2012 and serving as mayor since 2021, I've learned how important it is for local leaders to think regionally. As your 2025-2026 Metroplex Mayors Association president, I work with mayors across North Texas daily to address shared challenges, whether in growth management, transportation, or legislative advocacy.

I have a unique understanding of our region's needs – both in large cities and rural communities. I grew up in Smithville, a town that had a population of just 2,973. I understand small-town challenges because I lived them, not just because I read about them; I face the large city challenges every day.

What I Bring to Region 13

- **Regional Perspective:** As a member of the DFW Airport Board of Directors and a member of Circle Ten Scouting America executive board, I help guide decisions that shape our entire region's economic future, from cities the size of Dallas to small towns in our rural counties.
- **Technical Expertise:** With more than 40 years as a Professional Engineer, I bring hands-on experience in infrastructure planning and growth management.
- **Advocacy in Austin:** My role as president of the Metroplex Mayors Association and my participation on regional boards have strengthened my ability to represent municipal needs in Austin by building coalitions that amplify our collective voice. I have established relationships with our state legislators and their staff, increasing the effectiveness of advocacy efforts.
- **Collaboration:** I've made it a priority to connect cities, Independent School Districts, and community organizations across boundaries to achieve results together.

COPPELL CITY COUNCIL

255 PARKWAY BOULEVARD ★ P.O. BOX 9478 ★ COPPELL, TX 75019 ★ 972-462-0022 ★ COPPELLTX.GOV

Your Voice in Region 13

I'm committed to using my extensive regional board experience to represent the diverse needs of communities across our region and to ensure we have a strong, unified voice at TML. Colleagues across North Texas have encouraged my candidacy because they know I value collaboration and get results.

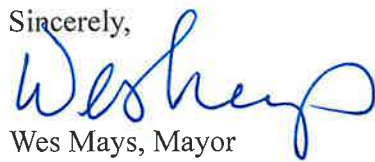
Voting Information

An official TML ballot and return envelope are enclosed to make it as simple as possible for you to submit your vote. The ballot must be signed by an authorized official and returned to TML by 5 p.m. on October 23, 2025.

I welcome the opportunity to learn more about your community's priorities and how I can serve you as the Region 13 Director. Please feel free to call me at (214) 724-9008 or email me at wmays@coppelltx.gov.

Thank you for your consideration and for your service to your community.

Sincerely,



Wes Mays, Mayor

City of Coppell

2025-2026 President, Metroplex Mayors Association

(214) 724-9008

wmays@coppelltx.gov

P.S. I'll be calling you personally in the coming days to discuss your priorities for Region 13 and answer any questions you might have.

ENDORSEMENTS:

Steve Babick, Mayor
City of Carrollton

John Muns, Mayor
City of Plano

Rick Stopfer, Mayor
City of Irving

Terry Lynne, Mayor
City of Farmers Branch

Jeff Bickerstaff, Mayor
City of Sachse

Bruce Arfsten, Mayor
Town of Addison

Amir Omar, Mayor
City of Richardson

T J Gilmore, Mayor
City of Lewisville

COPPELL CITY COUNCIL

255 PARKWAY BOULEVARD ★ P.O. BOX 9478 ★ COPPELL, TX 75019 ★ 972-462-0022 ★ COPPELLTX.GOV

Joanna Mekeal

From: Mayor Wes Mays <wmays@coppelltx.gov>
Sent: Friday, September 19, 2025 7:59 PM
To: Joanna Mekeal
Subject: Vote Wes Mays for TML Region 13 Director

[View this email in your browser](#)



As a mayor and President of the Metroplex Mayors Association, I've seen how collaboration beyond city limits creates opportunities for every community. I'm ready to put my experience to work ensuring Region 13's collective interests drive meaningful results.

Wes Mays, Mayor of Coppell

Dear Joanna,

With my experience both as an elected official and as a mayor, I know firsthand the challenges your community faces every day – balancing growth, navigating state legislation, and ensuring your residents' voices are heard. **That's why I'm**

asking for your assistance in selecting my name on the ballot for your mayor to cast their vote in the upcoming Texas Municipal League (TML) Region 13 Director election.

Your Voice in Region 13

I'm committed to using my extensive experience serving on regional board and as the 2025-2026 President of the Metroplex Mayors Association to represent the diverse needs of communities across our region and to ensure we have a strong, unified voice at TML. Colleagues across North Texas have encouraged my candidacy because they know I value collaboration and get results.

Voting Information

Visit the link below to view and download the ballot. **The ballot must be signed by an authorized official (the mayor) and returned to TML by 5 pm on Thursday, October 23, 2025.**

[**View and Download the Region 13 Ballot**](#)

TML does not require that your city's vote be approved by a resolution.

If your community's procedures do not call for a resolution, your designated TML representative (the mayor) simply needs to note their selection, sign the ballot, and mail it to TML for your city's vote to be counted. This can be done as informally as your standard operating procedures allow.

If your community's procedures do require that Council approve a resolution, you might consider agenda language like this:

"Consider approval of a Resolution casting a vote for Mayor Wes Mays of Coppell for the position of Director, Region 13, of the Texas Municipal League; and authorizing the mayor to sign said ballot."

I welcome the opportunity to learn more about your community's priorities and how I can serve you as the Region 13 Director. Please feel free to call me at 214-724-9008 or email me at wmays@coppelltx.gov.

Thank you for your assistance in selecting my name on your city's ballot and for your continued service to TML's Region 13.



Wes Mays, Mayor

City of Coppell

2025-2026 President, Metroplex Mayors Association

214-724-9008 | wmays@coppelltx.gov

Endorsements

Steve Babick, Mayor

City of Carrollton

Jeff Bickerstaff, Mayor

City of Sachse

John Muns, Mayor
City of Plano

Bruce Arfsten, Mayor
Town of Addison

Rick Stopfer, Mayor
City of Irving

Amir Omar, Mayor
City of Richardson

Terry Lynne, Mayor
City of Farmers Branch

T J Gilmore, Mayor
City of Lewisville

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You are receiving this email because you serve a municipality in Texas Municipal League's Region 13.

Our mailing address is:

City of Coppell 255 E Parkway Blvd Coppell, TX 75019 USA

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This email has been scanned for spam and viruses by Proofpoint Essentials. Click [here](#) to report this email as spam.

From: [Jaglowksi, Stanley](#)
To: [Joanna Mekeal](#)
Cc: [Community Relations](#); [City Secretary](#)
Subject: T..M.L. Region 13
Date: Wednesday, September 24, 2025 10:54:27 AM
Attachments: [Outlook-ozvpuafr.png](#)
[image.png](#)

Good Day,

Attached is my biography for your review. I have proudly served TML Region 13 since my appointment as Secretary in 2019, later advancing to Vice President, and now serving as Acting President and Interim Region 13 Director. I am honored to ask for your support as I seek election to continue serving as Director for Region 13.

My six years of proven leadership within the Region, combined with over ten years of continuous active engagement with TML, demonstrate my dedication and commitment to municipal excellence. I am proud to have earned and maintained Recertified Municipal Officer (CMO) status for ten consecutive years. These achievements, along with my service on the Lancaster City Council, position me as a strong and experienced candidate ready to continue advancing the goals of Region 13.

Information about the at-large election process will soon be distributed by TML to all active cities within the Region. Thank you for your consideration and support, and please do not hesitate to contact me with any questions.

Sincerely,

Stanley Jaglowksi

Councilmember, City of Lancaster



Stanley Jaglowksi, Councilmember, Lancaster

Councilmember Stanley Jaglowksi has been proudly serving his community on the Lancaster City Council since 2011. His focus and committed involvement has led to many recognized and notable successes for himself and the City of Lancaster. Councilmember Jaglowksi continues to work on his Certified Municipal Officer (CMO) designation from TML since 2015. This designation, held by less

than 100 other Texas elected officials, is awarded to officials who commit time on enhancing their knowledge of governance roles and city government through a variety of educational opportunities. In both 2019 and 2025, Stanley earned the Texas Municipal League's prestigious "Award of Excellence" for maintaining ten consecutive years of Certified Municipal Official (CMO) status—an achievement that brought statewide recognition to the City of Lancaster. Stanley has served in various capacities across several boards and committees over the years, including Lancaster's Tax Increment Financing Reinvestment Zone (TIRZ) Board of Directors, the Nominating Committee for the Texas Association of Mayors, Council Members, and Commissioners, the TML Resolutions Committee, the TML Municipal Policy Summit, the Lancaster Comprehensive Planning Committee, the Institutional Animal Care and Use Committee for Dallas College, the TML ERCOT Advisory Committee, and the TML Broadband Legislative Advisory Committee. Stanley was elected secretary of TML Region 13 in September 2019 and rose to vice president in February 2021. Today, he proudly serves as president and TML board director of TML Region 13, continuing his commitment to regional leadership and municipal excellence. Councilmember Stanley Jaglowski is a dedicated public servant committed to a healthy, safe, and engaged community.

TML Region 13 Officials,

Attached is your city's ballot for the regional director on the TML Board: [REGION 13 CITY BALLOT](#). Completed ballots must be received by TML by October 23, 2025.

Previously, elections for regional directors were held at regional meetings. After changes to the TML Constitution were approved last year, these elections are now administered by TML centrally.

TML has 15 regions, and each has a seat on the Board. During even-numbered years, the even-numbered regions are up for election. Terms are two years, and new terms will begin on October 31, 2025, upon adjournment of the TML Annual Conference and end on October 15, 2027, upon adjournment of the TML Annual Conference.

If you have any questions, contact Rachael Pitts on the TML staff at rpitts@tml.org or 512-231-7472.

Thank you,

Stanley M. Jaglowski, C.M.O.

Council Member, District 2
City of Lancaster
211 N. Henry Street, P. O. Box 940
Lancaster, TX 75146
Cellphone: (214) 641-4682
www.lancaster-tx.com



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This email has been scanned for spam and viruses by Proofpoint Essentials. Click [here](#) to report this email as spam.



817.600.7689 211 E. Pleasant Run Road, DeSoto, TX 75115-3939 cchism@desototexas.gov

Dear Region 13 Mayors and City Councilmembers,

I hope this message finds you well. I'm reaching out to you today because I'm seeking your support and your vote as I run for the Texas Municipal League Region 13 Director.

As someone who has served on the DeSoto City Council for the past four years—and currently as Mayor Pro Tem—I have been dedicated to amplifying our region's voice within the Texas Municipal League. I have actively pursued continued education, earning my Certified Municipal Official designation. Additionally, I served on the TML 2022 and 2024 Municipal Policy Summits, where I worked to ensure that harmful legislation impacting Region 13 was strongly opposed. I also had the privilege of serving on the TML Audit and Budget Committee, where I focused on safeguarding the organization's financial integrity and ensuring it remains fiscally responsible.



I believe that what I bring to the table is a fresh perspective and a renewed energy. While continuity is valuable, having a new set of eyes can open up opportunities and foster innovative ideas that benefit all of us in Region 13.

Beyond my service on the council, I'm the Treasurer for the Texas Association of Black City Council Members which is an affiliate organization under Texas Municipal League and I serve on the Federal Advocacy Committees for the National League of Cities. I also participate in regional leadership initiatives such as Leadership Southwest Board of Directors and North Central Texas Council of Government's Emergency Preparedness Planning Council, and have a passion for ensuring that North Texas voices are well-represented and heard.

In essence, I'm asking for your vote not just because of what I've done, but because of what we can accomplish together. I'm committed to building stronger lines of communication and collaboration among our cities, and I'd love the opportunity to represent our region on the TML board.

Thank you for considering my candidacy. If you'd like to know more about me or discuss any ideas, please feel free to reach out, or visit our city's website at www.desototexas.gov. I'm honored to serve, and I'd be honored to have your support.

Warm regards,

Crystal Chism

Crystal Chism
City of DeSoto
Mayor Pro Tem, Place 6

— *So much to love*
Office of the City Council



Dear City Leader,

I'm excited to share that I'm running for the TML Region 13 Board of Directors and would love to have your support.

As DeSoto's Mayor Pro Tem and a committed advocate for North Texas, I bring a fresh perspective and a passion for representing our region's voices at TML.

I currently serve on TML's Audit and Budget Committee, Treasurer for the TML affiliate Texas Association of Black City Councilmembers, and hold a Certified Municipal Official designation. I'm dedicated to fostering strong connections among our cities.

I'd be honored to earn your vote.

Warm regards,
Crystal Chism



9250 Red Rock Road
Reno, NV 89508

TOWN OF HIGHLAND PARK
OR CURRENT RESIDENT
ATTN MAYOR AND CITY COUNCIL
4700 DREXEL DR
DALLAS, TX 75205-3107

