



Town of Highland Park, Texas
TOWN COUNCIL MEETING
AGENDA

8:00 AM
June 2, 2026

4700 Drexel Drive, Highland Park, TX 75205
Town Council Chambers

I. CALL TO ORDER

II. INVOCATION

III. PUBLIC COMMENT

This portion of the agenda is the public's opportunity to address the Town Council about any item listed on the agenda, except public hearings. Comments related to public hearings will be heard when the specific hearing begins. Public comments are limited to three (3) minutes per speaker, unless otherwise required by law. Per the Texas Open Meetings Act, the Town Council is not permitted to take action on or discuss any item not listed on the agenda. Items suggested for action may be placed on a future agenda at the Town Council's sole discretion.

IV. CONSENT AGENDA

All items under the Consent Agenda are considered to be routine by the Town Council and will be enacted by one motion and vote. There will be no separate discussion of items unless a request by a Council Member is made prior to the time of the Town Council voting on the motion. In such event, the item will be removed, without debate, from the general order of business and considered in its normal sequence.

- A. Take action on the minutes of the Special Town Council Meeting held on May 13, 2026.
- B. Take action on the minutes of the Town Council meeting held on May 19, 2026.
- C. Take action on the minutes of the Town Council study session held on May 19, 2026.

V. MAIN AGENDA

- A. Review, discuss, and take action on the proposed Town Strategic Plan.
- B. Review, discuss, and take action on a resolution confirming the Mayor's appointment of Mayor Pro Tem.
- C. Review, discuss, and take action on a resolution confirming the Mayor's appointment of members to the Board of Adjustment and Planning Review Board.
- D. Review, discuss, and take action on a resolution confirming the Mayor's appointment of members to the Zoning Commission.
- E. Review, discuss, and take action on a resolution confirming the Mayor's appointment of members to the Finance and Audit Advisory Committee.

VI. ADJOURNMENT

Any item on this posted agenda could be discussed in closed session as long as it is within one of the permitted categories under Sections 551.071 through 551.076 and 551.087 of the Texas Government Code.

A member of the public may address the governing body regarding an item on the agenda either before or during the body's consideration of the item, upon being recognized by the presiding officer or the consent of the body.

ACCOMMODATIONS FOR TOWN COUNCIL MEETINGS:

Please contact the Town of Highland Park Administrative staff at (214) 521-4161 from 7:30 a.m. - 4:30 p.m., Monday through Friday, if you need assistance of any kind.



**Town of Highland Park
Town Council
Tuesday, June 2, 2026**

Item Coversheet

**Take action on the minutes of the Special Town Council Meeting
held on May 13, 2026.**

PRESENTED BY: Joanna Mekeal, Town Secretary

BACKGROUND:

Attached are minutes of the Special Town Council Meeting held on May 13, 2026.

RECOMMENDATION

Staff recommends approval.

FINANCIAL IMPACT

This item has no financial impact.

ATTACHMENTS

Special Town Council Meeting-Canvass Election 5.13.2026

MINUTES OF A SPECIAL TOWN COUNCIL MEETING AND CANVASSING THE RESULTS OF THE GENERAL AND SPECIAL ELECTION OF THE TOWN COUNCIL OF THE TOWN OF HIGHLAND PARK, TEXAS, HELD AT THE TOWN HALL, 4700 DREXEL DRIVE, ON WEDNESDAY, MAY 13, 2026, AT 8:00 A.M.

Present at the meeting were Mayor Will C. Beecherl, Mayor Pro Tem Don Snell, Town Council Members Marc Myers and Lydia Novakov. Council Member Leland White and Alan Friedman were absent from the meeting. Also in attendance were newly Town Council Member-Elect Mike Tibbals and Margaret Keliher.

I. Mayor Will C. Beecherl called the meeting to order.

II. Mayor Will C. Beecherl gave the Invocation.

III. PUBLIC COMMENT

Mayor Beecherl asked if anyone wished to address the Town Council about any item listed on the agenda and explained that the Town Council may not discuss or make decisions on items not listed on the agenda. Public comments are limited to three minutes per speaker unless otherwise required by law. Items suggested for action may be placed on a future agenda at the Town Council's discretion.

Tammy Greenberg, 1529 Hickory Street, expressed her disappointment with the results of the Special Election to exist Dallas Area Rapid Transit.

Mayor Beecherl thanked Ms. Greenberg for her comment and asked if anyone else would like to make a comment. No further comments were made.

IV. CONSENT AGENDA

Mayor Beecherl explained that all items under the Consent Agenda are considered routine or discussed at a previous meeting. There will be no separate discussion of items unless a request by a Council Member is made prior to the Town Council voting on the motion. Council Member Lydia Novakov moved to approve Consent Agenda item A. with the following amendment to the resolution: revise the proposed Transit Fee for the On Demand service from \$3.00 per ride to \$0.00 per ride for the duration of the six-month pilot program. The motion was seconded by Council Member Marc Myers and the Town Council voted unanimously to approved the Town's Master Fee Schedule, adding transit fees, effective May 14, 2026, with the following amendment to the resolution: revise the proposed Transit Fee for the On Demand service from \$3.00 per ride to \$0.00 per ride for the duration of the six-month pilot program.

A. Take action on a resolution amending the Town's Master Fee Schedule, adding transit fees, effective May 14, 2026.

RESOLUTION NO. 008-26

A RESOLUTION OF THE TOWN OF HIGHLAND PARK, TEXAS, AMENDING ITS MASTER FEE SCHEDULE.

V. CANVASSING THE RETURNS AND DECLARING THE RESULTS OF THE GENERAL AND SPECIAL ELECTION

A. Review, discuss, and consider approval of an ordinance canvassing the returns and declaring the results of the General Municipal Election held on Saturday, May 2, 2026, for the positions of Mayor and five Town Council Members. Joanna Mekeal, T.R.M.C., Town Secretary, stated that the Town of Highland Park conducted a General Municipal Election on Saturday, May 2, 2026, for the purpose of electing a Mayor and five Town Council Members to serve two-year terms. In accordance with the Texas Election Code, the governing body of the Town is required to canvass the election results no later than the eleventh day following the election. The Dallas County Elections Department submitted the necessary reports to facilitate the canvassing process. On a motion by Council Member Novakov, seconded by Council Member Myers, the Town Council voted unanimously to approve Ordinance No. 2167 canvassing the returns and declaring the results of the General Municipal Election held on Saturday, May 2, 2026, for the positions of Mayor and five Town Council Members for two-year terms.

Candidate	Office	Votes
Will C. Beecherl	Mayor	1,345
Don Snell	Town Council Member	949
Mike Tibbals	Town Council Member	700
Margaret S.C. Keliher	Town Council Member	888
Leland B. White	Town Council Member	872
Alan Friedman	Town Council Member	801

ORDINANCE NO. 2167

AN ORDINANCE OF THE TOWN OF HIGHLAND PARK, TEXAS, CANVASSING THE RESULTS OF THE GENERAL MUNICIPAL ELECTION HELD IN THE TOWN OF HIGHLAND PARK ON SATURDAY, MAY 2, 2026, FOR THE PURPOSE OF ELECTING A MAYOR AND FIVE TOWN COUNCIL MEMBERS; DECLARING THE RESULTS OF SAID ELECTION; PROVIDING A VALIDITY CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

B. Review, discuss, and consider approval of an ordinance canvassing the returns and declaring the results of the Special Election held on Saturday, May 2, 2026, for the purpose of determining if the Dallas Area Rapid Transit shall continue in the Town of Highland Park. Joanna Mekeal, T.R.M.C., Town Secretary, explained that the Town of Highland Park conducted a Special Election on Saturday, May 2, 2026, to determine whether the Dallas Area Rapid Transit (“DART”) system would continue to serve the Town of Highland Park. In accordance with the Texas Election Code, the governing body of the Town is required to canvass the election results no later than the eleventh day following the election. The Dallas County Elections Department submitted the necessary reports to facilitate the canvassing process. On a motion by Council Member Novakov, seconded by Mayor Pro Tem Don Snell, the Town Council voted unanimously to approve Ordinance No. 2168 canvassing the returns and declaring the results of the Special Election held on Saturday, May 2, 2026, for the purpose of determining if the Dallas Area Rapid Transit shall continue in the Town of Highland Park.

Proposition A:

Shall the Dallas Area Rapid Transit continue in the Town of Highland Park?

Yes: 468

No: 1,078

ORDINANCE NO. 2168

AN ORDINANCE OF THE TOWN OF HIGHLAND PARK, TEXAS, CANVASSING THE RESULTS OF THE SPECIAL ELECTION HELD IN THE TOWN OF HIGHLAND PARK ON SATURDAY, MAY 2, 2026, FOR THE PURPOSE OF DETERMINING IF THE DALLAS AREA RAPID TRANSIT SHALL CONTINUE IN THE TOWN; PROVIDING A VALIDITY CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

VI. RECOGNITION

A. Recognition of the outgoing and incoming Town Council Members. Mayor Beecherl expressed his appreciation to Council Members Lydia Novakov and Marc Myers for their many years of dedicated service to the Town Council and highlighted the numerous accomplishments achieved during their tenure. Council Members Novakov and Myers, in turn, expressed their gratitude to the Town Council and staff. Mayor Beecherl also recognized returning Council Members Alan Friedman, Don Snell, and Leland White, as well as incoming Council Members Mike Tibbals and Margaret Keliher.

VII. ADMINISTERING OATHS OF OFFICE

Administer Oath of Office to the Mayor and Town Council Members. Judge Albert D. Hammack administered the Oath of Office to Mayor Will C. Beecherl and Town Council Members Don Snell, Mike Tibbals, and Margaret Keliher.

VIII. ADJOURNMENT

Mayor Beecherl adjourned the Town Council meeting at 8:13 a.m.

Approved on 2nd day of June 2026.

APPROVED:

Will C. Beecherl
Mayor

ATTEST:

Joanna Mekeal
Town Secretary



**Town of Highland Park
Town Council
Tuesday, June 2, 2026**

Item Coversheet

**Take action on the minutes of the Town Council meeting held on
May 19, 2026.**

PRESENTED BY: Joanna Mekeal, Town Secretary

BACKGROUND:

Attached are the minutes of the Town Council meeting held on May 19, 2026.

RECOMMENDATION

Staff recommends approval.

FINANCIAL IMPACT

This item has no financial impact.

ATTACHMENTS

2026-05-19 TC Minutes

MINUTES OF A MEETING OF THE TOWN COUNCIL OF THE TOWN OF HIGHLAND PARK, TEXAS, HELD AT THE TOWN HALL, 4700 DREXEL DRIVE, HIGHLAND PARK, TX, 75205, AT 8:00 A.M. ON TUESDAY, MAY 19, 2026.

Mayor Will C. Beecherl, Mayor Pro Tem Don Snell, and Council Members Alan Friedman, Mike Tibbals, and Leland White attended the meeting. Council Member Margaret Keliher was absent from the meeting.

I. Mayor Will C. Beecherl called the meeting to order at 8:00 a.m.

II. Council Member Leland White gave the Invocation.

III. PUBLIC COMMENT

Mayor Beecherl asked if anyone wished to address the Town Council about any item listed on the agenda and explained that the Town Council may not discuss or make decisions on items not listed on the agenda. Public comments are limited to three minutes per speaker unless otherwise required by law. Items suggested for action may be placed on a future agenda at the Town Council's discretion. No comment was made.

IV. CONSENT AGENDA

On a motion made by Mayor Pro Tem Don Snell, seconded by Council Member Alan Friedman, the Town Council voted unanimously to approve Items A. through D. on the Consent Agenda. Prior to the vote, Mayor Beecherl explained that all items under the Consent Agenda are considered routine or discussed at a previous meeting. There will be no separate discussion of items unless a request by a Council Member is made prior to the Town Council voting on the motion.

- A. *Take action on a proposed ordinance amending the Code of Ordinances Chapter 6, Health and Sanitation, by repealing and replacing Article 6.03 "Food Sanitation" in its entirety.*
- B. *Take action on the proposed ordinance amending the Code of Ordinances Chapter 5, Fire Prevention and Protection by adopting the 2024 International Fire Code, and regional amendments outlined in the accompanying Town ordinance.*
- C. *Take action on the minutes of the Town Council meeting held on May 5, 2026.*
- D. *Take action on the minutes of the Town Council study session held on May 5, 2026.*

V. REPORTS

A. *Review and discuss the Park Cities Rotary Club plans for the 2026 4th of July Parade.* Sarah Oliai, President of the Park Cities Rotary Club, introduced the 4th of July Parade Co-Chairs, Jill Jordan and Alan Winn. Ms. Oliai expressed appreciation to Town of Highland Park employees for their efforts in ensuring the success of the annual 4th of July Parade. She provided an overview of the parade's history, this year's theme, the Grand Marshal, and the event's corporate partners.

Ms. Oliai also highlighted the Rotary Club of the Park Cities' three strategic priorities: addressing hunger and educational needs with an emphasis on the local community, promoting health and wellness through collaborative partnerships, and fostering servant leadership through community engagement and service. Mayor Beecherl thanked the Rotary Club members for their continued dedication and efforts in organizing the parade.

VI. ADJOURNMENT

Mayor Beecherl adjourned the Town Council meeting at 8:13 a.m.

APPROVED on the 2nd day of June 2026.

APPROVED:

Will C. Beecherl
Mayor

ATTEST:

Joanna Mekeal
Town Secretary



**Town of Highland Park
Town Council
Tuesday, June 2, 2026**

Item Coversheet

**Take action on the minutes of the Town Council study session held
on May 19, 2026.**

PRESENTED BY: Joanna Mekeal, Town Secretary

BACKGROUND:

Attached are minutes of the Town Council study session held on May 19, 2026.

RECOMMENDATION

Staff recommends approval.

FINANCIAL IMPACT

This item has no financial impact.

ATTACHMENTS

2026-05-19 TCSS Minutes

MINUTES OF A STUDY SESSION OF THE TOWN COUNCIL OF THE TOWN OF HIGHLAND PARK, TEXAS, HELD AT TOWN HALL, 4700 DREXEL DRIVE, HIGHLAND PARK, TX, 75205, AT 8:18 A.M. ON TUESDAY, MAY 19, 2026.

Mayor Will C. Beecherl, Mayor Pro Tem Don Snell, and Council Members Alan Friedman, Mike Tibbals, and Leland White attended the meeting. Council Member Margaret Keliher was absent from the meeting.

I. Mayor Will C. Beecherl called the meeting to order at 8:18 a.m.

II. PUBLIC COMMENT

Mayor Beecherl asked if anyone wished to address the Town Council about any item listed on the agenda and explained that the Town Council may not discuss or make decisions on items not listed on the agenda. Public comments are limited to three minutes per speaker unless otherwise required by law. Items suggested for action may be placed on a future agenda at the Town Council's discretion. There was no comment.

III. REPORTS

A. Review and discuss the monthly financial and investment reports for the period ending March 31, 2026. John Samford, C.P.A., Director of Finance, presented the Financial and Investment Report for the six-month period ending March 31, 2026. Combined General and Utility Fund revenues totaled \$35,961,483, representing 66.6% of the annual budget, while combined General and Utility Fund expenditures and encumbrances totaled \$25,261,306, or 45.4% of the combined budget. Mr. Samford also reviewed account balances and financial trends. In addition, Mr. Samford presented highlights of the March 2026 Investment Report for the quarter ending March 31, 2026. The total market value of the Town's cash and investment portfolio as of March 31 was \$81,061,695, with a weighted average yield of 3.77%. The weighted average maturity was 166 days for investments and 49 days for the combined cash and investment portfolio. Mayor Beecherl thanked Mr. Samford for the report.

B. Review and discuss the quarterly Community Development report for the quarter ending March 31, 2026. Jeff Armstrong, A.I.C.P., Director of Community Development, presented a quarterly report outlining the activities of the Community Development Department. The report included data from the first two quarters of fiscal year 2026, along with comparative information from previous years. During the first two quarters of fiscal year 2026, the Department issued a total of 764 permits and conducted 2,556 building inspections and 284 code inspections. Mr. Armstrong also presented a permit map displaying new single-family homes, additions and remodels, and new single-family attached permits within the Town of Highland Park. Mayor Beecherl thanked Mr. Armstrong for the information provided.

C. Review and discuss the Compensation and Benefit Study. Taylor Lough, Assistant Town Administrator, explained that, following a competitive bid process, the Town engaged Paypoint HR LLC to conduct a comprehensive Compensation and Benefits Study. The Council's Compensation Committee has met to review the findings and methodology presented by Paypoint

HR LLC. Karen Campbell, Consultant with Paypoint HR LLC, presented an overview of the study, including the project approach and metrics, comparator framework, internal equity and compensation structure, external market analysis, and resulting recommendations. The study compared the Town's existing compensation levels with those of comparable organizations and found that the Town's overall compensation structure remains competitive, averaging within the top third of comparable municipalities. Ms. Campbell noted that the current pay structure is fundamentally sound, while also identifying opportunities to improve clarity related to career progression and pay ladders. She further stated that the Town's benefits program is both cost-efficient and supportive of employees; however, the Town's total investment in benefits falls somewhat below market averages, presenting opportunities to enhance family medical contributions and retirement cost-of-living adjustments. In response to a question from Council Member Friedman, Ms. Campbell explained that each employee completed a questionnaire detailing the responsibilities associated with their current position to provide a more accurate comparison with similar positions in the broader market. Mrs. Lough stated that the Council's Compensation Committee will reconvene to further discuss the study and that the item will return to the Town Council for consideration at a future meeting. Mayor Beecherl thanked Mrs. Lough and Ms. Campbell for the presentation and information provided.

IV. REQUEST FOR FUTURE AGENDA ITEMS

A. Review, discuss, and consider the opportunity for a Town Council Member to request an item to be placed on a future Town Council Meeting agenda. Mayor Beecherl asked whether any Town Council Member wished to request that an item be placed on a future Town Council study session agenda for discussion or consideration. Council Member Alan Friedman and Mayor Pro Tem Don Snell suggested reviewing and discussing the rollout of Via Transportation, Inc., including operational data collected since implementation, such as estimated pickup times and related performance metrics.

V. ADJOURNMENT – Mayor Beecherl adjourned the Study Session at 9:36 a.m.

APPROVED on the 2nd day of June 2026.

APPROVED:

Will C. Beecherl
Mayor

ATTEST:

Joanna Mekeal
Town Secretary



**Town of Highland Park
Town Council
Tuesday, June 2, 2026**

Item Coversheet

Review, discuss, and take action on the proposed Town Strategic Plan.

PRESENTED BY: Letecia McNatt, Director of Policy Development and Strategic Initiatives

BACKGROUND:

The Town has developed a Strategic Plan to guide organizational goals and support transparent reporting on progress toward Town-wide strategic initiatives.

The process included a community survey, focus groups with participation from Town Council members, and facilitated discussions led by the Town's consultant to gather input on community priorities. Internal staff working groups developed and refined the Strategic Priority Areas, Goals, and Objectives that form the plan's framework.

Staff briefed the Town Council on a final draft of the plan during the March 17, 2026, Town Council Study Session.

Following adoption, departments will align their annual work plans with the Strategic Plan. The Town also intends to implement a public-facing dashboard to track progress toward strategic goals and provide the community with visibility into implementation.

RECOMMENDATION

Staff recommends formal adoption of the Town Strategic Plan.

FINANCIAL IMPACT

This item has no financial impact.

ATTACHMENTS

HP Strategic Plan Brochure_5.26.26_Pages



THE TOWN OF

Highland Park
TEXAS

2026 STRATEGIC PLAN

**Reflects the community's vision for the future
and reinforces the Town's commitment to
transparency and exceptional public service**

**Informed by input from residents, Town Council, and staff,
this plan establishes the Town's long-term priorities and
organizational direction, as well as a framework for
decision-making and measurable outcomes.**

ENGAGEMENT AND CONNECTION

Residents are well informed about Town programs, services, and decisions.

- Develop and implement a comprehensive, multichannel communication strategy
- Standardize messaging across external platforms
- Ensure communications are accessible across formats and languages

Residents have meaningful opportunities to play an active role in shaping Town decisions.

- Establish standardized and user-friendly engagement methods
- Integrate resident feedback into policy and service evaluation processes
- Clearly communicate how resident feedback influences decisions and outcomes

Community partnerships maximize the Town's effectiveness and shared impact.

- Strengthen partnerships with local media outlets and community organizations
- Coordinate messaging and outreach efforts to maximize reach and impact
- Expand collaborative initiatives to leverage shared resources and expertise

Comprehensive resources and tools equip residents with the information needed to fully engage in the community.

- Develop and implement a comprehensive New Resident Welcome Program
- Ensure educational materials are accessible in multiple formats
- Advance preservation and accessibility of the Town's historical and archival resources

COMMUNITY CHARACTER



The Town preserves its visual character and enhances its environmental assets.

- Establish and maintain ordinances and enforcement mechanisms that protect the tree canopy
- Require and sustain green space and key aesthetic features through zoning and development standards



Development reflects the established character and standards of Highland Park.

- Ensure development complies with adopted zoning and design standards
- Regularly review and update the Town Code of Ordinances to uphold community standards



The Town anticipates and addresses impacts from development in adjacent municipalities.

- Proactively implement strategies to address boundary-related concerns
- Strengthen collaboration with adjacent property owners and regional partners

OPERATIONAL EXCELLENCE



Employees receive clear and consistent internal communication that supports shared priorities and accountability.

- Evaluate and improve internal communication tools, processes, and expectations
- Establish consistent standards for information sharing across departments

Technology and data strengthen service delivery and operational performance.

- Conduct a comprehensive review of current technology for system gaps and improvement opportunities
- Enhance data analytics capabilities to support informed decision-making
- Strengthen workforce capacity to effectively integrate emerging technologies

Employees are inspired to sustain a culture of professionalism and service excellence.

- Prioritize ongoing participation in customer service and professional development training programs
- Monitor and evaluate service performance using best practices and benchmark standards
- Elevate recognition and incentive programs

Staffing and organizational capacity ensure reliable service delivery.

- Align staffing and service levels through cost-of-service analysis
- Maintain continuity of operations planning
- Implement succession planning and cross-training initiatives

Resources align with strategic priorities and service outcomes.

- Implement a priority-based budgeting framework
- Ensure budget decisions directly support strategic plan goals

The Town attracts, retains, and develops a professional workforce committed to service.

- Sustain strategic recruitment efforts to attract high-quality candidates committed to service
- Implement a proactive, data-informed workforce planning model
- Develop and implement an employee retention program



SAFETY AND SECURITY

Public safety operations are strengthened through responsible innovation and well governed technology.

- Ensure all advanced public safety technologies are governed by standardized policies, training, and cybersecurity safeguards
- Regularly evaluate public safety practices and technologies for effectiveness and efficiency

The Town maintains readiness to respond to emergencies through coordinated partnerships.

- Formalize and sustain coordination with local, regional, and state emergency response partners
- Develop and implement a comprehensive Community Emergency Preparedness Plan
- Conduct multi-agency training for large-scale and complex incidents

Public safety services protect life, property, and public trust.

- Ensure employees receive appropriate training and equipment
- Maintain public safety facilities that support effective operations
- Use data and performance metrics to assess outcomes and guide improvements

Public safety operations uphold professional standards and public confidence.

- Uphold professional standards, accountability, ethics and compliance through clear directives and oversight
- Maintain recognized accreditation across public safety operations
- Advance continuous improvement through adoption of recognized industry best practices

FACILITIES AND INFRASTRUCTURE



Infrastructure and public spaces are maintained to the highest standards to ensure safety and dependability.

- Sustain a proactive maintenance approach emphasizing lifecycle planning and risk mitigation
- Regularly assess the condition and performance of infrastructure assets
- Minimize service disruptions and respond promptly to infrastructure issues



Capital investments support long-term needs and community expectations.

- Maintain a forward-looking Capital Improvement Program
- Deliver capital projects on schedule, within budget, and with minimal neighborhood disruption
- Secure funding commitments from partnering agencies



Parks and public space exemplify a standard of quality that reflects community pride and enriches the lives of residents.

- Maintain parks and public spaces that exceed resident expectations
- Regularly evaluate park improvements, amenities, and programming
- Protect and enhance the natural features and landscape quality of parks and public spaces



Facilities integrate modern functionality consistent with the Town's character.

- Preserve architectural character while integrating modern functionality and efficiency
- Improve energy efficiency, safety, and technology infrastructure in Town facilities



Mobility and parking systems support safe and accessible circulation within the Town.

- Evaluate and enhance parking systems
- Improve pedestrian, bicycle, and vehicle mobility through innovative solutions
- Coordinate planning and enhancement efforts with regional partners

FINANCIAL STEWARDSHIP

I

Financial information is transparent and accessible.

- Provide timely, clear, and accessible financial information
- Maintain strong audit performance and compliance standards

II

Financial systems and processes support efficiency and reliability.

- Modernize financial technology infrastructure and system security
- Reduce manual processes and streamline workflows

III

Financial resources are aligned with service demands and long-term needs.

- Integrate long-range financial planning with asset and service planning

IV

Financial policies and controls support accountability and compliance.

- Regularly review and update financial policies and internal controls
- Ensure compliance through training and governance updates

Policy Development & Strategic Initiatives | Letecia McNatt, Director | LMcNatt@hptx.org | Visit www.hptx.org/strategicplan to learn more.



Vision Statement

"A connected, secure, and tranquil community where families thrive through shared traditions and commitment to service."

Mission Statement

"We strengthen our community in everything we do."

Policy Development & Strategic Initiatives
Letecia McNatt, Director | LMcNatt@hptx.org
Visit www.hptx.org/strategicplan to learn more.



**Town of Highland Park
Town Council
Tuesday, June 2, 2026**

Item Coversheet

Review, discuss, and take action on a resolution confirming the Mayor's appointment of Mayor Pro Tem.

PRESENTED BY: Will Beecherl, Mayor
Joanna Mekeal, Town Secretary

BACKGROUND:

Section 2.07 of the Town Charter authorizes the Mayor, with the approval of the Town Council, to appoint a member of the Town Council to serve as Mayor Pro Tempore for a two-year term. The Mayor Pro Tempore is responsible for performing the duties of the Mayor in the event of the Mayor's absence or disability and, should a vacancy occur in the office of Mayor, shall serve as Mayor until the next regular election.

Pursuant to this authority, Mayor Will C. Beecherl has appointed Don Snell to serve as Mayor Pro Tempore for a two-year term.

RECOMMENDATION

Staff recommends approval.

FINANCIAL IMPACT

This item has no financial impact.

ATTACHMENTS

Res. 009-26 - Confirming the Appointment of Mayor Pro Tem 2026

RESOLUTION NO. 009-26

A RESOLUTION OF THE TOWN OF HIGHLAND PARK, TEXAS, CONFIRMING THE APPOINTMENT OF THE MAYOR PRO TEMPORE.

WHEREAS, Section 2.07 of the Town Charter provides for the Mayor to appoint one of the Town Council Members, with the approval of the Council, as Mayor Pro Tempore, who shall hold office for two years; and

WHEREAS, the Mayor Pro Tempore shall perform the duties of Mayor in case of the absence or disability of the Mayor, and if a vacancy shall occur in the office of Mayor, shall become Mayor until the next regular election;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Highland Park, Texas:

That, Don Snell shall serve as Mayor Pro Tempore for a two-year term effective immediately.

PASSED AND APPROVED by the Highland Park Town Council on the 2nd day of June 2026.

APPROVED AS TO FORM:

APPROVED:

Susan Thomas
Town Attorney

Will C. Beecherl
Mayor

ATTEST:

Joanna Mekeal
Town Secretary



**Town of Highland Park
Town Council
Tuesday, June 2, 2026**

Item Coversheet

Review, discuss, and take action on a resolution confirming the Mayor's appointment of members to the Board of Adjustment and Planning Review Board.

PRESENTED BY: Will Beecherl, Mayor
Joanna Mekeal, Town Secretary

BACKGROUND:

Section 11.02 of the Town Charter requires that members of the Board of Adjustment be appointed by the Mayor with the concurrence of the Town Council. Section 3.11.007(a) of the Town's Code of Ordinances requires members of the Planning Review Board for the Town to be appointed by the Mayor with the advice and consent of the Town Council. Members of the Board of Adjustment and Planning Review Board are appointed to staggered two-year terms.

On December 3, 2024, the Town Council approved Ordinance No. 2140, which established term limits beginning in June of 2020:

"The Chair of the Board of Adjustment shall serve no more than five successive two-year terms beginning in June of 2020. Board of Adjustment members and alternate members shall serve for no more than five successive two-year terms beginning in June of 2020."

Mayor Beecherl has appointed the following to serve a two-year term beginning on June 2, 2026:

Alison Hunsicker, Chair
Jim Yoder, Member
Joan Clark, Member
Robert McCulloch, Member
Nancy Rogers, Member
Hiram Louis Morrison, Alternate Member
Sam Dalton, Alternate Member

RECOMMENDATION

Staff recommends approval.

FINANCIAL IMPACT

This item has no financial impact.

ATTACHMENTS

Res. 010-26 - Confirming the Appointment of Members to the Board of Adjustment-2026

RESOLUTION NO. 010-26

A RESOLUTION OF THE TOWN OF HIGHLAND PARK, TEXAS, CONFIRMING THE APPOINTMENT OF MEMBERS TO THE BOARD OF ADJUSTMENT AND PLANNING REVIEW BOARD FOR TWO-YEAR TERMS EXPIRING JUNE 2028, AND APPOINTING A CHAIR.

WHEREAS, Section 11.02 of the Charter of the Town of Highland Park, Texas, requires members of the Board of Adjustment to be appointed by the Mayor with the concurrence of the Town Council; and

WHEREAS, Section 3.11.007(a) of the Town of Highland Park Code of Ordinances requires members of the Planning Review Board for the Town (“Planning Review Board”) to be appointed by the Mayor with the advice and consent of the Town Council; and

WHEREAS, Section 17 of the Zoning Ordinance of the Town of Highland Park, Texas, requires members of the Board of Adjustment to be appointed with staggered two-year terms; and

WHEREAS, Section 3.11.007(b) of the Town of Highland Park Code of Ordinances requires members of the Planning Review Board to serve for a term of two years; and

WHEREAS, Ordinance No. 2140, approved by the Town Council on December 3, 2024, established term limits beginning in June 2020: “No person shall serve as Chair of the Board of Adjustment for more than five successive two-year terms beginning in June of 2020. Other than the Chair, no person shall serve as a voting member of the Board of Adjustment for more than five successive terms beginning in June of 2020.”

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Highland Park, Texas:

SECTION 1. That, the following appointments are made to the Board of Adjustment and Planning Review Board for two-year terms expiring June 2028:

Alison Hunsicker	Chair
Jim Yoder	Member
Joan Clark	Member
Robert McCulloch	Member
Nancy Rogers	Member
Hiram Louis Morrison	Alternate Member
Sam Dalton	Alternate Member

SECTION 2. That, Alison Hunsicker is appointed as the Chair of the Board of Adjustment and Planning Review Board.

PASSED AND APPROVED by the Highland Park Town Council on the 2nd day of June 2026.

APPROVED AS TO FORM:

APPROVED:

Susan Thomas
Town Attorney

Will C. Beecherl
Mayor

ATTEST:

Joanna Mekeal
Town Secretary



**Town of Highland Park
Town Council
Tuesday, June 2, 2026**

Item Coversheet

Review, discuss, and take action on a resolution confirming the Mayor's appointment of members to the Zoning Commission.

PRESENTED BY: Will Beecherl, Mayor
Joanna Mekeal, Town Secretary

BACKGROUND:

Section 11.03 of the Town Charter requires that members of the Zoning Commission be appointed by the Mayor with the concurrence of the Town Council. Members of the Zoning Commission are appointed to staggered two-year terms.

On December 3, 2024, the Town Council approved Ordinance No. 2140, which established term limits beginning in June of 2020:

"The Chair of the Zoning Commission shall serve no more than five successive two-year terms beginning in June of 2020. Zoning Commission members shall serve for no more than five successive two-year terms beginning in June of 2020."

Mayor Beecherl has appointed the following to serve a two-year term beginning on June 2, 2026:

Ralph Perry-Miller, Chair
Sheila Holmes, Member
Bob Kaminski, Member
Mark Marynick, Member
Jordan Wallace, Member

RECOMMENDATION

Staff recommends approval.

FINANCIAL IMPACT

This item has no financial impact.

ATTACHMENTS

Res. 010-26 - Confirming the Appointment of Members to the Zoning Commission-2026

RESOLUTION NO. 010-26

A RESOLUTION OF THE TOWN OF HIGHLAND PARK, TEXAS, CONFIRMING THE APPOINTMENT OF MEMBERS TO THE TOWN’S ZONING COMMISSION.

WHEREAS, Section 11.03 of the Charter of the Town of Highland Park, Texas requires members of the Zoning Commission to be appointed by the Mayor with the concurrence of the Town Council for two-year terms; and

WHEREAS, Ordinance No. 2140, approved by the Town Council on December 3, 2024, established term limits of a maximum of five two-year terms: “The Chair of the Zoning Commission shall serve no more than five successive two-year terms beginning in June of 2020. Zoning Commission members shall serve for no more than five successive two-year terms beginning in June of 2020.”

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Highland Park, Texas:

SECTION 1. That, the following appointments are made to the Zoning Commission for two-year terms expiring in June 2028:

Ralph Perry-Miller	Chair
Jordan Wallace	Member
Mark Marynick	Member
Sheila Holmes	Member
Bob Kaminski	Member

SECTION 2. That, Ralph Perry-Miller is appointed Chair of the Zoning Commission.

PASSED AND APPROVED by the Highland Park Town Council on the 2nd day of June 2026.

APPROVED AS TO FORM:

APPROVED:

Susan Thomas
Town Attorney

Will C. Beecherl
Mayor

ATTEST:

Joanna Mekeal
Town Secretary



**Town of Highland Park
Town Council
Tuesday, June 2, 2026**

Item Coversheet

Review, discuss, and take action on a resolution confirming the Mayor's appointment of members to the Finance and Audit Advisory Committee.

PRESENTED BY: Will Beecherl, Mayor
Joanna Mekeal, Town Secretary

BACKGROUND:

This item is presented to approve the appointments of Andy Welch, Laura Downing, and Nancy Schmidt to the Finance and Audit Advisory Committee. Mayor Beecherl wishes to appoint these members to the Finance and Audit Advisory Committee for a two-year term ending in June 2028, with Andy Welch serving as the Chair of the Committee.

Mayor Beecherl also named Town Council Members Alan Friedman and Leland White as Ex Officio members of the Committee.

RECOMMENDATION

Staff recommends approval.

FINANCIAL IMPACT

This item has no financial impact.

ATTACHMENTS

Res. 011-26 - Confirming the Appointment of Members to the Finance and Audit Advisory Committee 2026

RESOLUTION NO. 011-26

A RESOLUTION OF THE TOWN OF HIGHLAND PARK, TEXAS, CONFIRMING THE APPOINTMENT OF MEMBERS TO THE TOWN'S FINANCE AND AUDIT ADVISORY COMMITTEE.

WHEREAS, the Town Council, by resolution approved on October 23, 2013, created the Finance and Audit Advisory Committee; and

WHEREAS, the terms of the current members of the Finance and Audit Advisory Committee will expire in June 2026;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Highland Park, Texas:

SECTION 1. That, the following appointments are made to the Finance and Audit Advisory Committee for two-year terms expiring in June 2028:

Andrew Welch	Chair
Laura Downing	Member
Nancy Schmidt	Member

SECTION 2. That, Allen Custard is appointed Chair of the Finance and Audit Advisory Committee.

SECTION 3. That, Council Members Leland White and Alan Friedman will serve on the Committee as Town Council representatives.

PASSED AND APPROVED by the Highland Park Town Council on the 2nd day of June 2026.

APPROVED AS TO FORM:

APPROVED:

Susan Thomas
Town Attorney

Will C. Beecherl
Mayor

ATTEST:

Joanna Mekeal
Town Secretary