Town of Highland Park, Texas
TOWN COUNCIL MEETING
AGENDA

8:00 AM
July 7, 2026

4700 Drexel Drive Highland Park, TX 75205
Town Council Chambers

I. CALL TO ORDER

II. INVOCATION

III. PUBLIC COMMENT

This portion of the agenda is the public's opportunity to address the Town Council about any item listed on the agenda, except public hearings. Comments related to public hearings will be heard when the specific hearing begins. Public comments are limited to three (3) minutes per speaker, unless otherwise required by law. Per the Texas Open Meetings Act, the Town Council is not permitted to take action on or discuss any item not listed on the agenda. Items suggested for action may be placed on a future agenda at the Town Council's sole discretion.

IV. RECOGNITION

A. Recognition of the Town of Highland Park for its receipt of the 2024 Triple Crown Award, conferred by the Government Finance Officers Association of the United States and Canada.

V. CONSENT AGENDA

All items under the Consent Agenda are considered to be routine by the Town Council and will be enacted by one motion and vote. There will be no separate discussion of items unless a request by a Council Member is made prior to the time of the Town Council voting on the motion. In such event, the item will be removed, without debate, from the general order of business and considered in its normal sequence.

A. Take action on an amendment to Chapter 3 Building Regulations regarding sawing and cutting.

B. Take action authorizing the Town Administrator to execute an Interlocal Agreement with the City of Garland to utilize goods and services from present and future contracts.

C. Take action authorizing the Town Administrator to execute an Interlocal Agreement with the City of Dallas for the relocation of water and wastewater mains associated with the Wycliffe Avenue Reconstruction project.

D. Take action on the minutes of the Town Council meeting held on June 16, 2026.

E. Take action on the minutes of the Town Council study session held on June 16, 2026.

VI. MAIN AGENDA

A. Review, discuss, and take action on a referral to the Zoning Commission, a request to

amend Planned Development Ordinance No. 1257 regarding the addition of shade structures at the athletic fields for McCullogh Intermediate School/Highland Park Middle School, located at 3520 Normandy Avenue.

B. Review, discuss, and take action authorizing the Town Administrator to execute a professional services agreement with Forvis Mazars, LLP to conduct the annual financial statement audit for fiscal years 2026 through 2028, with the option to extend the engagement for an additional two years.

VII. ADJOURNMENT

Any item on this posted agenda could be discussed in closed session as long as it is within one of the permitted categories under Sections 551.071 through 551.076 and 551.087 of the Texas Government Code.

A member of the public may address the governing body regarding an item on the agenda either before or during the body's consideration of the item, upon being recognized by the presiding officer or the consent of the body.

SPECIAL ACCOMMODATIONS FOR TOWN COUNCIL MEETINGS: Let us know if you need special assistance of any kind.

Please contact the Town of Highland Park Administrative staff at (214) 521-4161 from 7:30 a.m. - 4:30 p.m., Monday through Friday.

Town of Highland Park
Town Council
Tuesday, July 7, 2026

Item Coversheet

Recognition of the Town of Highland Park for its receipt of the 2024 Triple Crown Award, conferred by the Government Finance Officers Association of the United States and Canada.

PRESENTED BY: Taylor Lough, Assistant Town Administrator

BACKGROUND:

The Triple Crown Award recognizes governments that, within a single fiscal year, earn all three of the Government Finance Officers Association of the United States and Canada ("GFOA") top honors: the Certificate of Achievement for Excellence in Financial Reporting or the Canadian Award for Financial Reporting, the Popular Annual Financial Reporting Award, and the Distinguished Budget Presentation Award. For fiscal year 2024, the Town is one of just 441 governments to receive this distinction.

Considered the pinnacle of achievement in government finance, the GFOA Triple Crown is earned by fewer than 1% of local governments nationwide. Its rarity underscores the award's prestige and signals that the Town has achieved the highest standards in both technical financial management and public transparency. Earning all three awards demonstrates exceptional financial stewardship, clear and effective communication with stakeholders, and adherence to the highest standards of accountability.

This is the Town's first-ever GFOA Triple Crown Award.

RECOMMENDATION

None.

FINANCIAL IMPACT

This item has no financial impact.

ATTACHMENTS

GFOA Triple Crown Award News Release_6.15.26

Government Finance Officers Association

NEWS RELEASE

FOR IMMEDIATE RELEASE

For more information contact:
Timothy Martin
Phone: 540.569.0268
Email: tmartin@gfoa.org

Town of Highland Park, Texas Receives GFOA's Triple Crown Award

Chicago, Illinois)—Government Finance Officers Association of the United States and Canada (GFOA) has named the **Town of Highland Park, Texas** as a 2024 Triple Crown Winner. GFOA's Triple Crown designation recognizes governments who have received GFOA's Certificate of Achievement for Excellence in Financial Reporting or Canadian Award for Financial Reporting, Popular Annual Financial Reporting Award, and Distinguished Budget Presentation Award for a fiscal year. **Town of Highland Park, Texas** is one of just 441 governments that received the Triple Crown for fiscal year 2024.

The Triple Crown designation represents a significant achievement. To qualify, each entity must meet the high standards of all three separate award programs. Each award program recognizes governments that produce reports which communicate their financial stories in a transparent manner and meet applicable standards. To learn more about the award, visit https://www.gfoa.org/gfoa-triple-crown-winners or email coaprogram@gfoa.org.

The Government Finance Officers Association (GFOA) advances excellence in government finance by providing best practices, professional development, resources, and practical research for more than 35,000 members and the communities they serve.

Town of Highland Park
Town Council
Tuesday, July 7, 2026

Item Coversheet

Take action on an amendment to Chapter 3 Building Regulations regarding sawing and cutting.

PRESENTED BY: Jeff Armstrong, Director of Community Development

BACKGROUND:

On January 6, 2026, the Town Council adopted the 2024 International Code Council family of ordinances along with local amendments. One local amendment that was inadvertently left off the 2024 adoption is a requirement that sawing and cutting of masonry only be done by use of a wet saw and that dust and debris from working with masonry be contained on the job site. This amendment was adopted by the Town in previous versions of the ICC Codes.

The intent of this amendment is to reduce dust and debris on neighboring properties and the public right-of-way. In addition, use of a wet saw reduces the health risks associated with dust from cutting masonry.

RECOMMENDATION

Staff recommends approval.

FINANCIAL IMPACT

This item has no financial impact.

ATTACHMENTS

Proposed Ordinance No. 2171

ORDINANCE NO. 2171

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF HIGHLAND PARK, TEXAS, AMENDING THE CODE OF ORDINANCES OF THE TOWN OF HIGHLAND PARK, CHAPTER 3, BUILDING REGULATIONS, BY ADDING ARTICLE 2024 INTERNATIONAL RESIDENTIAL CODE AMENDMENTS SECTION R606.1.2 SAWING AND CUTTING; PROVIDING A REPEALER AND SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY CLAUSE; PROVIDING FOR INCORPORATION INTO THE CODE OF ORDINANCES; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the Town of Highland Park, Texas (the "Town"), is a Home Rule municipality having full powers of self-government and may enact ordinances relative to its citizens' health, safety, and welfare that are not inconsistent with the Constitution and laws of the State; and

WHEREAS, the Town has determined that it is a necessity to regulate activities as provided for herein to safeguard the public; and

WHEREAS, the Town is authorized by law to adopt the provisions contained herein, and has complied with all the prerequisites necessary for the passage of this ordinance; and

WHEREAS, all statutory and constitutional requirements for the passage of this ordinance have been adhered to, including but not limited to the Open Meetings Act; and

WHEREAS, the purpose of this ordinance is to promote the public health, safety, and general welfare of the citizens of the Town;

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF HIGHLAND PARK, TEXAS:

SECTION 1. That, the statements contained in the preamble to this ordinance are hereby adopted as findings of fact and as a part of the operative provisions hereof.

SECTION 2. Article R606.1.2 Amendment.

That, Chapter 3, Building Regulations, Article 2024 International Code Amendments of the Code of Ordinances of the Town of Highland Park is hereby amended by adding Section R606.1.2, and all other articles and sections not expressly amended herein shall remain in full force and effect:

ARTICLE 2024 International Residential Code Amendments

§ R606.1.2 Sawing and Cutting.

Stone, masonry units and brick shall be cut, trimmed or altered in a way that all dust and debris is confined and kept on the job-site property. Any type of masonry sawing shall be performed with a wet saw. Use of a dry saw for cutting masonry is prohibited.

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SECTION 3. That, any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the penalty provision of Section 1.01.009 of the Code of Ordinances of the Town of Highland Park, as amended.

SECTION 4. That, all ordinances or parts of ordinances of the Town of Highland Park in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, and all other provisions of the ordinances of the Town of Highland Park not in conflict with the provisions of this ordinance shall remain in full force and effect.

SECTION 5. That, should any paragraph, sentence, clause, phrase, or word of this ordinance be declared unconstitutional or invalid for any reason, the remainder of this ordinance shall not be affected.

SECTION 6. That, this ordinance shall be deemed to be incorporated into the Code of Ordinances of the Town of Highland Park, Texas.

SECTION 7. That, this ordinance shall be in effect immediately following its passage, approval and publication as provided by law, and it is accordingly so ordained.

PASSED AND APPROVED the 7th day of July, 2026.

APPROVED AS TO FORM: APPROVED:

Susan B. Thomas
Town Attorney

Will C. Beecherl
Mayor

ATTEST:

Joanna Mekeal
Town Secretary

Town of Highland Park
Town Council
Tuesday, July 7, 2026

Item Coversheet

Take action authorizing the Town Administrator to execute an Interlocal Agreement with the City of Garland to utilize goods and services from present and future contracts.

PRESENTED BY: Lori Chapin, Director of Engineering

BACKGROUND:

The Town maintains and operates its traffic signal infrastructure, which is critical to the safe and efficient movement of motorists, pedestrians, and emergency vehicles. To ensure the continued reliability of the traffic signal system, the Town utilizes a specialized traffic signal contractor to provide maintenance, troubleshooting, and repair services. The Town has been utilizing Consolidated Traffic Controls, Inc. ("CTC"), for these types of services; however, CTC is not local and is not typically available for emergency services.

During a recent emergency event where one of our traffic signals was damaged, the Town utilized Mel's Electric to repair the signal. They provided excellent service that was expedient and cost-effective. To augment the Town's current emergency, maintenance, and repair services, staff recommend initiating an Interlocal Agreement with the City of Garland, which currently has a contract with Mel's Electric.

Interlocal Agreements ("ILA") provide a mechanism for local governments to utilize bid pricing, share in the purchase of goods and services, and is a general reciprocal agreement beneficial to both entities through anticipated savings. The ILA allows each municipality to pay a contractor directly for work performed and eliminates the need for separate bidding on work. In addition, utilizing bid pricing from another municipality offers the Town project savings it may not otherwise enjoy.

The Town has similar ILAs with other municipalities, including University Park, Plano, Richardson, Fort Worth, Allen, Lucas, Frisco, Dallas, and North Richland Hills.

RECOMMENDATION

Staff recommend approval authorizing the Town Administrator to execute an Interlocal Agreement with the City of Garland. The ILA has been reviewed and approved by the Town

Attorney.

FINANCIAL IMPACT

This item has no financial impact.

ATTACHMENTS

HP ILA Purchasing coop City of Garland - REV SBT 2026.06.18

INTERLOCAL AGREEMENT

This Interlocal Agreement (“Agreement”) is made and entered into effective as of the ___ day of _____, 2026,, by and between the TOWN OF HIGHLAND PARK, Texas (hereinafter called "TOWN”), and the CITY OF GARLAND, Texas (hereinafter called "CITY"), each acting by and through its duly authorized officials:

WHEREAS, TOWN and CITY are both governmental entities engaged in the purchase of goods and services, which is a recognized governmental function;

WHEREAS, TOWN and CITY wish to enter into this Agreement pursuant to Chapter 791 of the Texas Government Code (hereinafter "Interlocal Cooperation Act") to set forth the terms and conditions upon which TOWN and CITY may purchase various goods and services commonly utilized by each party;

WHEREAS, participation in an interlocal agreement will be highly beneficial to the taxpayers of TOWN and CITY through the anticipated savings to be realized and is of mutual concern to the contracting parties;

WHEREAS, TOWN and CITY have current funds available to satisfy any fees owed pursuant to this Agreement.

NOW, THEREFORE, in consideration of the foregoing and the mutual promises, covenants and obligations as set forth herein; TOWN and CITY agree as follows:

1. The purpose of this Agreement is to provide TOWN and CITY with additional purchasing options by satisfying the provisions of Section 271.102 of the Local Government Code. TOWN and CITY may cooperate in the purchase of various goods and services commonly utilized by the participants, where available and applicable, and may purchase goods and services from vendors under present and future contracts.

TOWN and CITY agree that each of the parties shall respectively designate a person to act under the direction of, and on behalf of, the designating party (the “Designated Representative”). At the request of the other party, a party that enters into a contract with a vendor for goods or services (the “First Purchasing Party”) shall attempt to obtain the vendor’s agreement to offer those goods and services to the other party (the “Second Purchasing Party”) for the same price and on the same terms and conditions as have been offered to the First Purchasing Party. If the vendor so agrees, and if the Second Purchasing Party is agreeable to such terms and conditions, the Second Purchasing Party may enter into its own separate contract with the vendor for the purchase of such goods or services.

Unless otherwise agreed between the Designated Representatives, payments for a purchase made by the Second Purchasing Party shall be paid directly to the vendor and not to the First Purchasing Party. The Second Purchasing Party shall have the

responsibility of determining whether the vendor has complied with any provisions in its contract with the vendor, including but not limited to those relating to the quality of items and terms of delivery, and shall be responsible for enforcement of its contract against the vendor, including all cost of enforcement. This Agreement will be subject to all applicable federal, state and local laws, ordinances, rules and regulations.

2. TOWN and CITY shall each be individually responsible for payments directly to the vendor and for the vendor's compliance with all conditions of delivery and quality of purchased items under such contracts. TOWN OF HIGHLAND PARK and CITY shall each make their respective payments from current revenues available to the paying party.

3. Notwithstanding anything herein to the contrary, participation in this Agreement may be terminated by any party upon thirty (30) days written notice to the other participating party(ies).

4. The undersigned officer and/or agents of the party(ies) hereto are duly authorized officials and possess the requisite authority to execute this Agreement on behalf of the parties hereto.

5. This Agreement may be executed separately by the participating entities, each of which shall be deemed an original and all of which together shall constitute one and the same instrument.

6. This Agreement shall become effective on the day and year first written above (the “Effective Date”). The primary term of this Agreement shall be for one (1) year, commencing on the Effective Date, and shall thereafter automatically renew for successive one-year terms, unless terminated according to the terms set forth in Paragraph 3.

7. To the extent allowed by law, each party agrees to release, defend, indemnify, and hold harmless the other (and its officers, agents, and employees) from and against all claims or causes of action for injuries (including death), property damages (including loss of use), and any other losses, demands, suits, judgments and costs, including reasonable attorneys’ fees and expenses, in any way arising out of, related to, or resulting from its performance under this agreement, or caused by its negligent acts or omissions (or those of its respective officers, agents, employees, or any other third parties for whom it is legally responsible) in connection with performing this agreement.

8 The laws of the State of Texas shall govern the interpretation, validity, performance and enforcement of this Agreement.

9. The provisions of this Agreement are severable. If any paragraph, section, subdivision, sentence, clause, or phrase of this Agreement is for any reason held by a court of competent jurisdiction to be contrary to law or contrary to any rule or regulation having the force and effect of the law, the remaining portions of the Agreement shall be enforced as if the invalid provision had never been included.

10. This Agreement embodies the entire agreement between the parties and may only be modified in writing executed by both parties.

11. This Agreement shall be binding upon the parties hereto, their successors, heirs, personal representatives and assigns. Neither party will assign or transfer an interest in this Agreement without the written consent of the other party.

12. It is expressly understood and agreed that, in the execution of this Agreement, neither party waives, nor shall be deemed hereby to have waived any immunity or defense that would otherwise be available to it against claims arising in the exercise of governmental powers and functions. By entering into this Agreement, the parties do not create any obligations, express or implied other that those set forth herein, and this Agreement shall not create any rights in parties not signatories hereto.

13. The declarations, determinations and findings declared, made and found in the preamble to this Agreement are hereby adopted, restated and made part of the operative provisions hereof.

EXECUTED hereto on the day and year first above written.

TOWN OF HIGHLAND PARK	CITY OF GARLAND
By: Tobin Maples Town Administrator	By: Gary Holcomb Director of Procurement and Contracts

STATE OF TEXAS §

COUNTY OF DALLAS §

This instrument was acknowledged before me on the ___ day of _____, 2026, by Tobin Maples, TOWN ADMINISTRATOR of the **TOWN OF HIGHLAND PARK, TEXAS,** a home-rule municipal corporation, on behalf of such corporation.

_____
Notary Public in and for the
State of Texas

STATE OF TEXAS §

COUNTY OF DALLAS §

This instrument was acknowledged before me on the ___day of _____, 2026, by Gary Holcomb, Director of Procurement and Contracts of the **CITY OF GARLAND, TEXAS,** a home-rule municipal corporation, on behalf of such corporation.

_____
Notary Public in and for the
State of Texas

Town of Highland Park
Town Council
Tuesday, July 7, 2026

Item Coversheet

Take action authorizing the Town Administrator to execute an Interlocal Agreement with the City of Dallas for the relocation of water and wastewater mains associated with the Wycliffe Avenue Reconstruction project.

PRESENTED BY: Lori Chapin, Director of Engineering

BACKGROUND:

This item is provided as an opportunity for the Town Council to consider approval of an interlocal agreement between the Town and the City of Dallas for water and wastewater relocations associated with the Wycliffe Avenue Reconstruction project.

One of the construction elements associated with the Wycliffe Avenue Reconstruction project involves the relocation of water and wastewater mains within the project limits. As part of this effort, approximately 1,550 feet of existing 16-inch diameter water main and 1,680 feet of 8-inch and 18-inch diameter wastewater mains owned and operated by the City of Dallas need to be replaced due to their existing condition. The new bridge over Turtle Creek also requires the relocation of approximately 210 feet of the existing 18-inch diameter wastewater main and approximately 420 feet of the existing 30-inch diameter wastewater main will be upsized to a 33-inch diameter main.

Under this interlocal agreement, the Dallas Water Utilities Department ("DWU") will fully fund the construction of the water and wastewater main replacements and share in the cost for the relocation and upsizing of the 18-inch and 33-inch diameter wastewater mains based on each entity’s percentage of wastewater flow. The Town will oversee the construction contract and DWU will inspect the construction of its water and wastewater infrastructure.

The Dallas City Council authorized execution of this interlocal agreement at their June 24, 2026, Council meeting.

RECOMMENDATION

Staff recommend approval authorizing the Town Administrator to execute an Interlocal Agreement ("ILA") with the City of Dallas. The ILA has been reviewed and approved by the Town Attorney.

FINANCIAL IMPACT

Under the proposed agreement, the City of Dallas will provide the Town with $3,875,000 in advance to fund Dallas' portion of the water and wastewater relocations associated with the Wycliffe Avenue Reconstruction project, eliminating the need for the Town to initially front these costs and seek reimbursement.

ATTACHMENTS

Wycliffe Town-Dallas Water-Sewer ILA - FINAL - unsigned, Wycliffe - Project Location Map, Wycliffe - ILA OPCC, Wycliffe - ILA Cost Sharing Exhibit

Resolution No. 26- _____
Contract No. _____

STATE OF TEXAS §
§
COUNTY OF DALLAS §

INTERLOCAL AGREEMENT BETWEEN DALLAS AND HIGHLAND PARK

This Interlocal Agreement (the "Contract") is made and entered into by and between the CITY OF DALLAS, a Texas municipal corporation, (hereinafter called the "City"), and the TOWN OF HIGHLAND PARK, Texas, a home rule municipal corporation and a political subdivision of the State of Texas, (hereinafter called the "Town").

WHEREAS, the City and the Town desire to enter into an agreement for the Town to construct the City's main water line and sanitary sewer line located within the Town's right-of-way along Wycliffe Avenue (the "Work"), and for the City to reimburse the Town for the Work; and

WHEREAS, the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code provides authorization for any local government to contract with one or more local governments to perform governmental functions and services under the terms of the Act.

NOW THEREFORE, this agreement is hereby made and entered into by the City and the Town for the mutual consideration stated herein:

WITNESSETH:

I.

The City hereby requests, and the Town agrees to construct and provide construction administration for the City's new water line and sanitary sewer line along the Wycliffe Avenue right-of-way in the Town of Highland Park from the east Town Limit Line to Oak Lawn Avenue (the "Work").

II.

The City agrees to provide to Town the amount of THREE MILLION EIGHT HUNDRED SEVENTY-FIVE THOUSAND DOLLARS AND 00/100 ($3,875,000.00), which includes a 10% contingency and incidentals (i.e., traffic control, barricades, etc.), and for this consideration, the Town agrees to have constructed, and administer the construction of, the Work in accordance with

Exhibit "A," attached hereto and made a part of this Agreement. The Town shall furnish via email, U.S. Mail, or courier, the City and its Engineer information as may be reasonably requested to aid City as a guide in the preparation of partial estimates. The Town agrees that it will not make any payments, progress or final, to the construction contractor that the Town procures to construct the Work under this Contract until the City has approved its portion of said payment in writing. The Town agrees that all payments shall be based on measured elements of construction completed. The Town shall certify that the estimate of the work completed for the period in question is true and correct to the best of the affiant's information and belief, has been measured and verified in accordance with the applicable contract documents, and that all contract preconditions to payment have been met before the Town pays Contractor. The City reserves the right to perform inspections, measurements, or verifications of the estimates or work quantities as are necessary.

III.

The City agrees to provide review and timely approval for design and construction of the Work related to the water and sanitary sewer facilities, in coordination with the Town's Engineering Department. The City shall provide all inspections to the construction of the Work related to the City's water facilities. The City is responsible for approval of all plans, specifications and design changes related to its water and sanitary sewer facilities for the Work. City is responsible for reasonable additional funding necessitated by changes in design, and the City may elect to perform design changes or additions using its own forces. "Design changes or additions" for which City may perform with its own forces do not include construction. Adjustments in City funding, if necessary, shall be approved by a duly authorized supplemental agreement in accordance with the Charter and ordinances of the City.

IV.

The City and the Town shall retain all their rights and obligations with respect to one another under this Contract, including, without limitation, the obligation of the Town to require its Contractor procured for the Work to provide performance and payment bonds in favor of the City and the Town as co-obligees, and any warranty obligations made by the Contractor in favor of the City and the Town. With respect to the insurance requirements of this Contract, the Town shall require in its contract with Contractor that Contractor agree to add the City of Dallas, its officers, agents, and employees, and the Town, its officers, agents, and employees as additional insureds on all Contractor's liability policies required under this Contract for the Work. Further, Contractor shall include, with regard to its Workers' Compensation/Employers Liability Policies, a waiver of subrogation as to the City of Dallas, its officers, agents and employees, and as to the Town, its officers, agents, and employees. The Town shall require in its construction Contract with its Contractor, indemnification provisions that name the City and the Town as joint indemnitees.

V.

The Town and its contractor shall perform the Work in accordance with:

(1) the Project Manual dated 4/10/2026, for Bid No. 2026-10-005-4506-01 that contains the bid requirements and contract requirements for improvements to Wycliffe Avenue in the Town, with Base Bid A prepared by Kimley-Horn & Associates, Inc. ("Kimley-Horn"), a North Carolina corporation with Texas Board of Professional Engineers Firm Registration No. 928, and with Base Bid B (Water Main and Sanitary Sewer Main – DWU) prepared by BGE, Inc., a Texas limited liability company with Texas Board of Professional Engineers Firm Registration No. F-928; and

(2) the Construction Plans, dated 04/27/2026 prepared by Licensed Texas Professional Engineer No. 141093, Christiana Noskin, P.E. with Kimley-Horn, for Town Project No. 2026-10-005-4506-01 for improvements to Wycliffe Avenue in the Town, and with said Base Bid B prepared by said BGE, Inc.

All the aforesaid documents are being hereby incorporated by reference into the Contract for all purposes as if set forth word for word and drawing for drawing.

VI.

The Town and the City agree that the Town will not make any payment to said BGE, Inc., the consulting engineer designing the Work, under this Agreement. The Town and the City further agree that the City is responsible for all payments for design of the Work, and such payments will be pursuant to a separate agreement between the City and the consulting engineer.

VII.

The Town and the City agree and acknowledge that each entity is not an agent, servant or employee of either of the other entity and that each entity is responsible in accordance with the laws of the State of Texas for its own acts, forbearance, negligence and deeds, and for those of its officers, agents or employees in conjunction with the performance of work covered under this Agreement. The City is solely responsible for design and approval for the sufficiency, form, content, and engineering requirements for the design of the Work, and adjustment of the City's existing and proposed water appurtenances.

VIII.

The Town shall promptly advise the City of all design or construction changes that may occur, or may be required, with City retaining its approval authority for any change in scope of work.

IX.

The Town agrees to credit the City for any unused funds upon completion and final acceptance of the Work by the City and to return to the City all funds provided by City but not used by Town for the work under this Agreement. In the event the cost exceeds the amount specified in Section II, the City agrees to reimburse the Town for any additional amount related to the Water Line and Sanitary Sewer Line. Each party to this Agreement paying for the performance of governmental functions or services must make those payments from current revenues available to the paying party.

X.

The City hereby agrees to comply with the Town's construction standards and practices during the design and construction of pavement work under the project. However, for the water mains and adjustments, the Town shall comply with the standards and practices of the Dallas Water Utilities (DWU) provided to the Town by the City on a digital video disc ("DVD"); however, the Project Manual and Construction Plans in Article V above shall take precedence if there is any conflict with said standards and practices of DWU.

XI.

Any notice provided for in this Agreement to be given by either party to the other shall be required to be in writing and shall be deemed given when personally delivered, or five (5) business days after being deposited in the United States Mail, postage prepaid, certified, return receipt requested or registered addressed as follows:

To the City:	To the Town:
City of Dallas	Town of Highland Park
Dallas Water Utilities	Lori Chapin, P.E.
Director	Director of Engineering
1500 Marilla Street, Room 4AN	4700 Drexel Drive
Dallas, TX 75201	Highland Park, TX 75205

Either party may change its address for notice by giving the other party notice thereof.

XII.

This Agreement may not be assigned or transferred by any party without the prior written consent of the other party.

XIII.

This Agreement may be terminated by (a) mutual written agreement and consent of both parties, or (b) either party upon failure of the other party to fulfill the obligation as provided in the Agreement and failing to cure after being given a reasonable time to cure, or (c) upon completion of the terms of this Agreement.

XIV.

This Agreement has been duly executed and delivered by all parties and constitutes a legal, valid and binding obligation of the parties, their successors and permitted assigns. Each person executing this Agreement on behalf of each party represents and warrants that the person has full right and authority to enter into this Agreement.

XV.

This Agreement may not be amended except in a written instrument specifically referring to this Agreement and signed by the parties hereto.

XVI.

This Agreement shall be expressly subject to the sovereign and governmental immunity of the Town and the sovereign and governmental immunity of the City, Title 5 of the Texas Civil Practice and Remedies Code, and all applicable federal and state law. This Agreement shall be governed by and construed in accordance with the laws and court decisions of the State of Texas. Exclusive venue for any legal action regarding this Agreement filed by either the City or the Town shall be in Dallas County, Texas.

XVII.

Words of any gender used in the Agreement shall be held and construed to include any other gender, and words in the singular shall include the plural and vice versa, unless the context clearly requires otherwise.

XVIII.

This Agreement may be executed in multiple counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same instrument.

XIX.

If one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability of this Agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein, but shall not affect the remaining provisions of this Agreement, which shall remain in full force and effect.

XX.

This Agreement embodies the complete agreement of the parties, superseding all oral or written previous and contemporary agreements between the parties relating to matters in this Agreement and, except as otherwise provided herein, cannot be modified without written supplemental agreement of the parties to be attached hereto and made a part of this Agreement.

XXI.

This Agreement becomes effective upon the date of its execution, which execution date is deemed to be the date the last of the parties signs this Agreement and shall terminate when the work has been accepted by the Town and the City as completed. The Town hereby agrees that construction will not commence until this Agreement has been fully executed by the City and the Town.

Executed as of the _____ day of _____, 2026, hereafter deemed to be the Effective Date of this Agreement.

APPROVED AS TO FORM:
BERTRAM VANDENBERG
City Attorney

By: _____

Assistant City Attorney

CITY OF DALLAS
KIMBERLY BIZOR TOLBERT
City Manager

By: _____

Assistant City Manager

TOWN OF HIGHLAND PARK:
APPROVED AS TO FORM:

_____

Susan B. Thomas, PhD
Town Attorney

TOWN ADMINISTRATOR
APPROVED:

_____

Tobin E. Maples, AICP

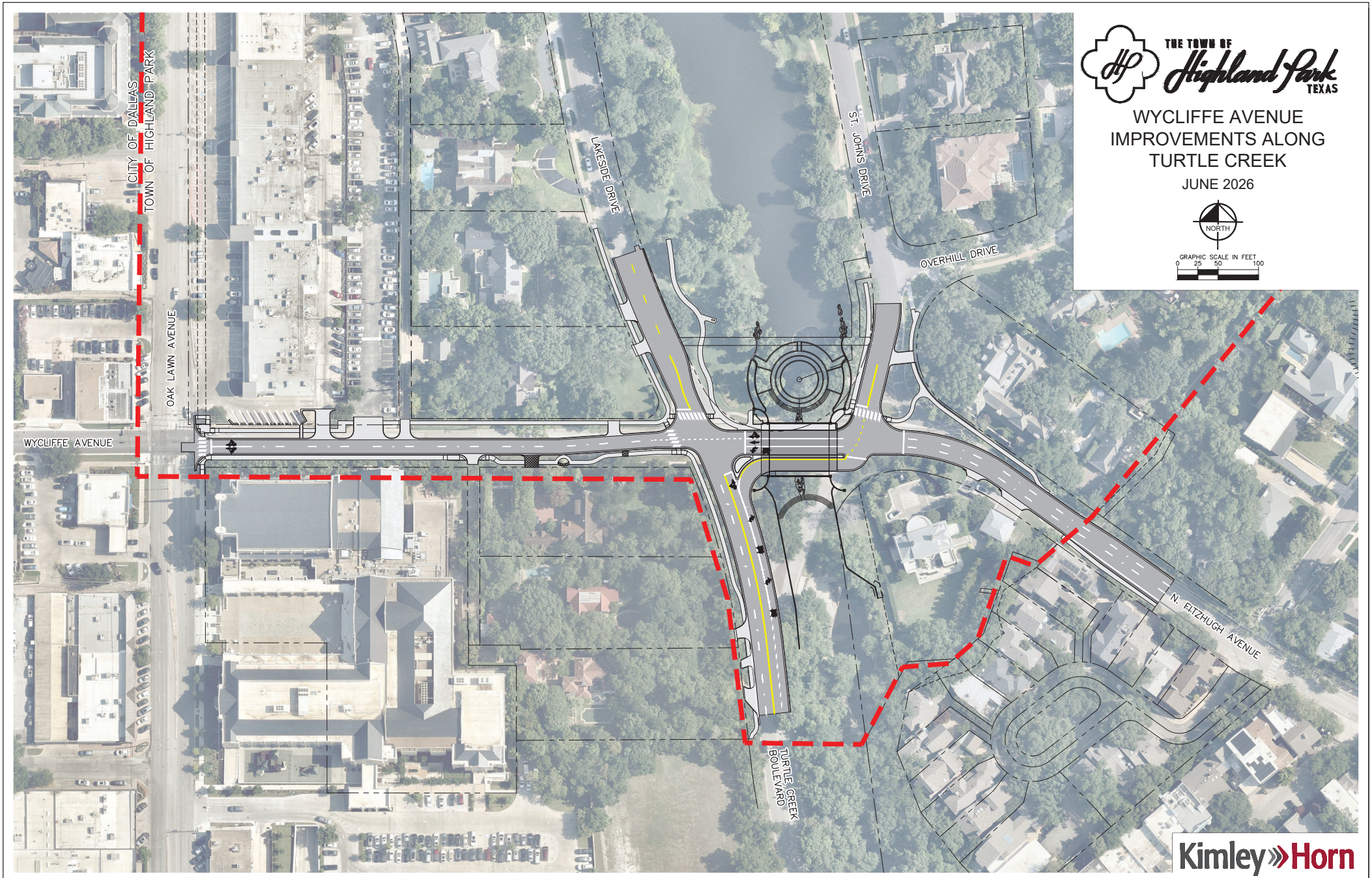
ATTEST:

_____

Joanne Mekeal – Town Secretary

Exhibit ‘A’
Bid Tab
Location Map

STATE OF TEXAS §
§
§
COUNTY OF DALLAS §


THE TOWN OF Highland Park TEXAS
WYCLIFFE AVENUE IMPROVEMENTS ALONG TURTLE CREEK
JUNE 2026
NORTH
GRAPHIC SCALE IN FEET
0 25 50 100
CITY OF DALLAS
TOWN OF HIGHLAND PARK
OAK LAWN AVENUE
WYCLIFFE AVENUE
LAKESIDE DRIVE
ST. JOHNS DRIVE
OVERHILL DRIVE
TURTLE CREEK BOULEVARD
N. FITZHUGH AVENUE
Kimley»Horn

Client:	**Town of Highland Park, Texas**	**Date:**	**5/7/2026**
Project:	**Wycliffe Avenue Reconstruction from Oak Lawn Avenue to West of Glenwood Avenue**	**Prepared By:**	**CFN**
Project Manual Date: 4/10/2026		**Checked By:**	**AKM**
Construction Plans - Submitted for Letting: 4/27/2026			
Construction Plans - Recommended for Letting: 5/4/2026			

Item No.	DWU Bid Item	Item Description	Quantity	Unit	Unit Price	Item Cost
SANITARY SEWER CROSSING IMPROVEMENTS (33-IN INTERCEPTOR, TOWN + UP + DWU)						
G00-I		SITE PREPARATION (3.38% PROPORTION)	1	LS	$ 84,084.94	$ 84,084.94
I01		33" PVC C900 (DR 25) ASTM D3139 WASTEWATER MAIN (OPEN CUT)	420	LF	$ 800.00	$ 336,000.00
I02		6' DIAMETER FLAT TOP MANHOLE	2	EA	$ 35,000.00	$ 70,000.00
I03		6' DIAMETER MANHOLE	2	EA	$ 35,000.00	$ 70,000.00
I04		VACUUM TESTING OF SANITARY SEWER MANHOLE	4	EA	$ 1,500.00	$ 6,000.00
I05		CRUSHED ROCK FOR PAVING REPAIR	37	CY	$ 120.00	$ 4,440.00
I06		TEMPORARY PAVING (HOT MIX)	25	TON	$ 400.00	$ 10,000.00
I07		WASTEWATER FLOW CONTROL	1	LS	$ 250,000.00	$ 250,000.00
I08		TRENCH EXCAVATION PROTECTION (WASTEWATER MAIN)	420	LF	$ 5.00	$ 2,100.00
I09		POST-CONSTRUCTION TV INSPECTION (WASTEWATER MAIN)	420	LF	$ 5.00	$ 2,100.00
I10		ODOR CONTROL	1	LS	$ 100,000.00	$ 100,000.00
		SANITARY SEWER CROSSING IMPROVEMENTS (33-IN INTERCEPTOR, TOWN + UP + DWU) TOTAL:				**$ 934,800.00**
		TOWN CONTRIBUTION (44%)				**$ 411,312.00**
		UNIVERSITY PARK CONTRIBUTION (44%)				**$ 411,312.00**
		DWU CONTRIBUTION (12%)				**$ 112,176.00**
SANITARY SEWER IMPROVEMENTS (18-IN DAM CROSSING, TOWN + DWU)						
G00-S		SITE PREPARATION (2.48% PROPORTION)	1	LS	$ 61,695.46	$ 61,695.46
S01		18" PVC C900 (DR 25) ASTM D3139 WASTEWATER MAIN (OPEN CUT)	80	LF	$ 520.00	$ 41,600.00
S02		18" PVC C900 (DR 25) ASTM D3139 WITH CASING SPACERS	130	LF	$ 570.00	$ 74,100.00
S03		1/2" THICK, 30" STEEL ENCASEMENT FOR CARRIER PIPE	130	LF	$ 950.00	$ 123,500.00
S04		4' DIAMETER MANHOLE	1	EA	$ 20,000.00	$ 20,000.00
S05		ADDITIONAL WEIR CROSSING STRUCTURAL CONCRETE (FLOWABLE BACKFILL)	1	LS	$ 250,000.00	$ 250,000.00
S06		WASTEWATER FLOW CONTROL	1	LS	$ 100,000.00	$ 100,000.00
S07		VACUUM TESTING OF SANITARY SEWER MANHOLE	1	EA	$ 1,500.00	$ 1,500.00
S08		TRENCH EXCAVATION PROTECTION(WASTEWATER MAIN)	80	LF	$ 5.00	$ 400.00
S09		POST-CONSTRUCTION TV INSPECTION (WASTEWATER MAIN)	210	LF	$ 5.00	$ 1,050.00
S10		GROUT FILL AND ABANDON 18" SANITARY SEWER PIPE	70	LF	$ 150.00	$ 10,500.00
		SANITARY SEWER IMPROVEMENTS (18-IN DAM CROSSING, TOWN + DWU) TOTAL:				**$ 684,400.00**
		TOWN CONTRIBUTION (33%)				**$ 225,852.00**
		DWU CONTRIBUTION (67%)				**$ 458,548.00**
SANITARY SEWER IMPROVEMENTS (ST. JOHNS AND FITZHUGH AVE 18-IN DWU SANITARY SEWER)						
G00-F		SITE PREPARATION (2.35% PROPORTION)	1	LS	$ 58,461.42	$ 58,461.42
F01	3110J	8" PVC PRESSURE RATED WW PIPE	30	LF	$ 300.00	$ 9,000.00
F02	3120R	18" PVC PRESSURE RATED WW PIPE	670	LF	$ 520.00	$ 348,400.00
F03	6100	WASTEWATER ACCESS DEVICE (DWU DETAIL)	1	EA	$ 2,500.00	$ 2,500.00
F04	6130AE	4' DIAMETER MANHOLE	1	EA	$ 20,000.00	$ 20,000.00
F05	6130AG	5' DIAMETER MANHOLE (DWU DETAIL)	1	EA	$ 20,000.00	$ 20,000.00
F06	6110AG	5' DIAMETER DROP MANHOLE (DWU DETAIL)	2	EA	$ 25,000.00	$ 50,000.00
F07		WASTEWATER FLOW CONTROL	1	LS	$ 100,000.00	$ 100,000.00
F08	6141	VACUUM TESTING OF SANITARY SEWER MANHOLE	4	EA	$ 1,500.00	$ 6,000.00
F09	7560	CRUSHED ROCK FOR PAVING REPAIR	16	CY	$ 120.00	$ 1,920.00
F10	7520	TEMPORARY PAVING (HOT MIX)	11	TON	$ 400.00	$ 4,400.00
F11	7030	ROCK FOUNDATION	7	CY	$ 70.00	$ 490.00
F12	7050	SAND BACKFILL	50	CY	$ 60.00	$ 3,000.00
F13	6925	TRENCH EXCAVATION PROTECTION (WASTEWATER MAIN)	700	LF	$ 5.00	$ 3,500.00
F14	6921	POST-CONSTRUCTION TV INSPECTION (WASTEWATER MAIN)	700	LF	$ 5.00	$ 3,500.00
F15	6140	ABANDON EXISTING MANHOLE	1	EA	$ 1,500.00	$ 1,500.00
F16	7655	HOT-MIX ASPHALT CONCRETE PAVEMENT	10	TON	$ 180.00	$ 1,800.00
F17	20340	ADJUST WASTEWATER LATERAL CLEANOUT	5	EA	$ 300.00	$ 1,500.00
F18	20351	ADJUST WASTEWATER ACCESS DEVICE	1	EA	$ 500.00	$ 500.00
F19	20360	ADJUST WASTEWATER MANHOLE	9	EA	$ 500.00	$ 4,500.00
F20	7600	REINFORCED CONCRETE BASE	15	CY	$ 300.00	$ 4,500.00
F21	8011	CONSTRUCTION SURVEYING AND STAKING (WATER & WW MAINS)	570	LF	$ 5.00	$ 2,850.00
		SANITARY SEWER IMPROVEMENTS (ST. JOHNS AND FITZHUGH AVE 18-IN DWU SANITARY SEWER) TOTAL:				**$ 648,400.00**
		DWU CONTRIBUTION (100%)				**$ 648,400.00**
SANITARY SEWER IMPROVEMENTS (TOWN WESTERN IMPROVEMENTS)						
G00-U		SITE PREPARATION (1.72% PROPORTION)	1	LS	$ 42,788.78	$ 42,788.78
U01		8" PVC SDR 26 ASTM D2241 WASTEWATER MAIN (OPEN CUT)	700	LF	$ 300.00	$ 210,000.00
U02		12" PVC SDR 26 ASTM D2241 WASTEWATER MAIN (OPEN CUT)	30	LF	$ 400.00	$ 12,000.00
U03		4' DIAMETER MANHOLE	5	EA	$ 20,000.00	$ 100,000.00
U04		RELOCATE FLOW METERS	1	LS	$ 10,000.00	$ 10,000.00
U05		VACUUM TESTING OF SANITARY SEWER MANHOLE	5	EA	$ 1,500.00	$ 7,500.00
U06		CRUSHED ROCK FOR PAVING REPAIR	27	CY	$ 120.00	$ 3,240.00
U07		TEMPORARY PAVING (HOT MIX)	17	TON	$ 400.00	$ 6,800.00
U08		POST-CONSTRUCTION TV INSPECTION (WASTEWATER MAIN)	730	LF	$ 5.00	$ 3,650.00
U09		TRENCH EXCAVATION PROTECTION (WASTEWATER MAIN)	730	LF	$ 5.00	$ 3,650.00
U10		WASTEWATER FLOW CONTROL	1	LS	$ 50,000.00	$ 50,000.00
U11		ODOR CONTROL	1	LS	$ 25,000.00	$ 25,000.00
		SANITARY SEWER IMPROVEMENTS (TOWN WESTERN IMPROVEMENTS) TOTAL:				**$ 474,700.00**
		TOWN CONTRIBUTION (100% MINUS DWU ITEMS BELOW) TOTAL:				**$ 458,700.00**
		DWU CONTRIBUTION (50% OF ITEM U02 AND 50% OF ITEM U03-QTY 1) TOTAL:				**$ 16,000.00**

SANITARY SEWER IMPROVEMENTS (DWU WESTERN IMPROVEMENTS)						
G00-DU		SITE PREPARATION (2.31% PROPORTION)	1	LS	$ 57,466.33	$ 57,466.33
DU01	3110J	8" PVC PRESSURE RATED WW PIPE	1,010	LF	$ 300.00	$ 303,000.00
DU02	6130AE	48" WASTEWATER MANHOLE	4	EA	$ 15,000.00	$ 60,000.00
DU03	6110AE	48" DROP CONNECTION MANHOLE	4	EA	$ 20,000.00	$ 80,000.00
DU04	6141	VACUUM TESTING OF WASTEWATER MANHOLE	8	EA	$ 1,500.00	$ 12,000.00
DU05	7560	CRUSHED ROCK FOR PAVING REPAIR	40	CY	$ 120.00	$ 4,800.00
DU06	7520	TEMPORARY PAVING (HOT MIX OR HIGH PERFORMANCE MIX)	27	TON	$ 400.00	$ 10,800.00
DU07	7030	ROCK FOUNDATION	10	CY	$ 70.00	$ 700.00
DU08	7050	SAND BACKFILL	200	CY	$ 60.00	$ 12,000.00
DU09	6921	POST-CONSTRUCTION TV INSPECTION (WASTEWATER MAIN)	1,010	LF	$ 5.00	$ 5,050.00
DU10	6925	TRENCH EXCAVATION PROTECTION (WASTEWATER MAIN)	1,010	LF	$ 5.00	$ 5,050.00
DU11		WASTEWATER FLOW CONTROL	1	LS	$ 50,000.00	$ 50,000.00
DU12		ODOR CONTROL	1	LS	$ 25,000.00	$ 25,000.00
DU13	6060	WASTEWATER LATERALS	3	EA	$ 2,000.00	$ 6,000.00
DU14	8011	CONSTRUCTION SURVEYING AND STAKING (WATER & WW MAINS)	1,010	LF	$ 5.00	$ 5,050.00
					SANITARY SEWER IMPROVEMENTS (DWU WESTERN IMPROVEMENTS) TOTAL:	**$ 637,000.00**
					DWU CONTRIBUTION (100%)	**$ 637,000.00**
WATER IMPROVEMENTS (8-IN TOWN WATER LINE)						
G00-W		SITE PREPARATION (1.26% PROPORTION)	1	LS	$ 31,345.27	$ 31,345.27
W01		6" PVC AWWA C900 (DR-14) WATER LINE (OPEN CUT)	100	LF	$ 150.00	$ 15,000.00
W02		8" PVC AWWA C900 (DR-14) WATER LINE (OPEN CUT)	720	LF	$ 170.00	$ 122,400.00
W03		8" PVC AWWA C900 (DR-14) WATER LINE WITH CASING SPACERS	110	LF	$ 230.00	$ 25,300.00
W04		5/16" THICK, 16" STEEL ENCASEMENT FOR CARRIER PIPE	110	LF	$ 500.00	$ 55,000.00
W05		8" GATE VALVE	3	EA	$ 3,300.00	$ 9,900.00
W06		DUCTILE IRON FITTINGS	2	TON	$ 13,500.00	$ 27,000.00
W07		WATER SERVICE CONNECTION AND METER	7	EA	$ 5,000.00	$ 35,000.00
W08		CRUSHED ROCK FOR PAVING REPAIR	18	CY	$ 120.00	$ 2,160.00
W09		TEMPORARY PAVING (HOT MIX)	11	TON	$ 400.00	$ 4,400.00
W10		TRENCH EXCAVATION PROTECTION (WATER MAIN)	820	LF	$ 5.00	$ 4,100.00
W11		FIRE HYDRANT ASSEMBLY (HIGHLAND PARK DETAIL) (INCLUDES LEAD/GATE VALVE)	2	EA	$ 8,000.00	$ 16,000.00
					WATER IMPROVEMENTS (8-IN TOWN WATER LINE) TOTAL:	**$ 347,700.00**
					TOWN CONTRIBUTION (100%)	**$ 347,700.00**
WATER IMPROVEMENTS (16-IN DWU WATER LINE)						
G00-DW		SITE PREPARATION (5.97% PROPORTION)	1	LS	$ 148,516.88	$ 148,516.88
DW01	1800H	6" PVC WATER PIPE	60	LF	$ 150.00	$ 9,000.00
DW02	1800J	8" PVC WATER PIPE	35	LF	$ 170.00	$ 5,950.00
DW03	1805Q	16" PVC WATER PIPE	1,390	LF	$ 400.00	$ 556,000.00
DW04	1810Q	16" FUSIBILE PVC WATER PIPE	160	LF	$ 450.00	$ 72,000.00
DW05	5500Q	16" WATER BOTOC	206	LF	$ 950.00	$ 195,700.00
DW06	5100H	6" GATE VALVE	4	EA	$ 2,300.00	$ 9,200.00
DW07	5100J	8" GATE VALVE	1	EA	$ 3,300.00	$ 3,300.00
DW08	5100Q	16" GATE VALVE	10	EA	$ 25,000.00	$ 250,000.00
DW09	5020	EXTRA IRON FITTINGS	5	TON	$ 13,500.00	$ 67,500.00
DW10	7560	CRUSHED ROCK FOR TEMPORARY PAVING BASE	82	CY	$ 120.00	$ 9,840.00
DW11	7520	TEMPORARY PAVING (HOT MIX OR HIGH PERFORMANCE MIX)	55	TON	$ 400.00	$ 22,000.00
DW12	7030	ROCK FOUNDATION	20	CY	$ 70.00	$ 1,400.00
DW13	7050	SAND BACKFILL	100	CY	$ 60.00	$ 6,000.00
DW14	6925	TRENCH SAFETY AND SUPPORT	2,125	LF	$ 5.00	$ 10,625.00
DW15	5091	INSTALL FIRE HYDRANT	3	EA	$ 200.00	$ 600.00
DW16	5762D	2" TYPE 2 AIR RELEASE VALVE INSTALLATION	1	EA	$ 20,000.00	$ 20,000.00
DW17	5050	WATER SERVICE	5	EA	$ 2,000.00	$ 10,000.00
DW18	5092	REMOVE EXISTING FIRE HYDRANT	2	EA	$ 500.00	$ 1,000.00
DW19	5093	DELIVER FIRE HYDRANT	2	EA	$ 500.00	$ 1,000.00
DW20	5600	CUT AND PLUG EXISTING WATER MAIN	5	EA	$ 1,500.00	$ 7,500.00
DW21	5610	CUT AND PLUG EXISTING WATER MAIN FOR TEST	1	EA	$ 2,500.00	$ 2,500.00
DW22	5770J	STANDARD 8" WATER MAIN LOWERING	1	EA	$ 2,500.00	$ 2,500.00
DW23	5770Q	STANDARD 16" WATER MAIN LOWERING	1	EA	$ 5,000.00	$ 5,000.00
DW24	7040	STABILIZED BACKFILL	500	CY	$ 60.00	$ 30,000.00
DW25	7071	CLASS B CONCRETE	160	CY	$ 750.00	$ 120,000.00
DW26	7530	CONCRETE CURB AND/OR GUTTER	30	LF	$ 50.00	$ 1,500.00
DW27	7580	REINFORCED CONCRETE SIDEWALK	1	SY	$ 75.00	$ 75.00
DW28	7584	SLURRY SEAL SURFACE TREATMENT	120	SY	$ 12.00	$ 1,440.00
DW29	7600	REINFORCED CONCRETE BASE	25	CY	$ 300.00	$ 7,500.00
DW30	7655	HOT-MIX ASPHALT CONCRETE PAVEMENT	20	TON	$ 180.00	$ 3,600.00
DW31	7712	STORMWATER POLLUTION PREVENTION PLAN	1	EA	$ 15,000.00	$ 15,000.00
DW32	7713	EROSION CONTROL	1	LS	$ 12,000.00	$ 12,000.00
DW33	7730	DISPOSAL OF HEAVILY CHLORINATED WATER MAIN FLUSHING WATER	1	LS	$ 20,000.00	$ 20,000.00
DW34	8011	CONSTRUCTION SURVEYING AND STAKING (WATER & WW MAINS)	1,645	LF	$ 5.00	$ 8,225.00
DW35	20330	ADJUST WATER VALVE COVERS AND STACKS	9	EA	$ 400.00	$ 3,600.00
DW36	20420	ADJUST TYPE 2 AIR VALVE	1	EA	$ 500.00	$ 500.00
DW37	20500	INVESTIGATION	4	EA	$ 2,250.00	$ 9,000.00
					WATER IMPROVEMENTS (16-IN DWU WATER LINE) TOTAL:	**$ 1,649,600.00**
					DWU CONTRIBUTION (100%)	**$ 1,649,600.00**

Basis for Cost Projection:

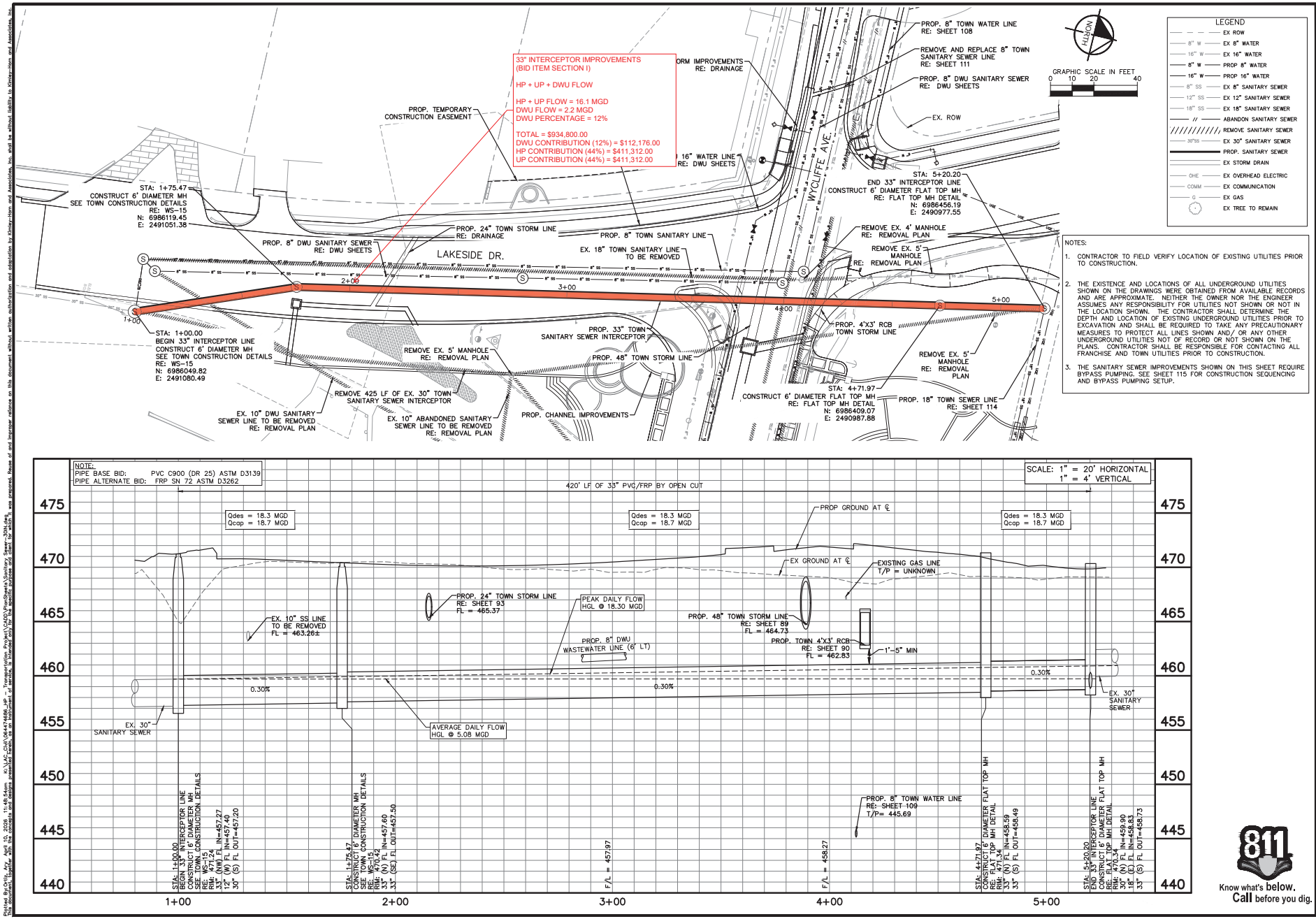
- ☐ No Design Completed
- ☑ Preliminary Design
- ☑ Final Design

Cost Subtotal:	$	5,376,600.00
Const. Conting. 10% (+/-)	$	541,400.00
Total:	**$**	**5,920,000.00**

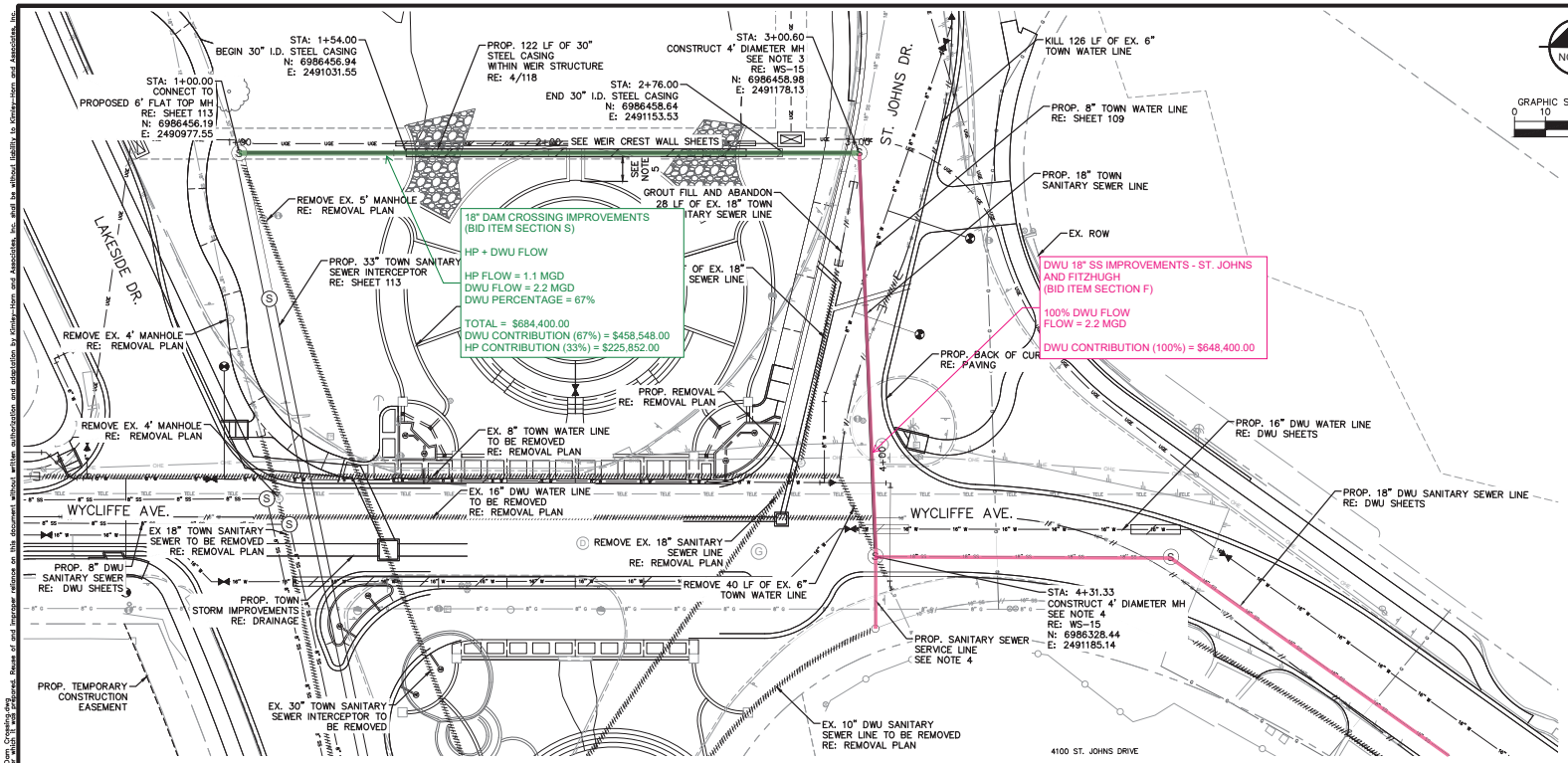
Town Subtotal:	*$*	*1,443,564.00*
Const. Conting. 10% (+/-):	*$*	*144,436.00*
Town Total:	***$***	***1,588,000.00***
University Park Subtotal:	*$*	*411,312.00*
Const. Conting. 10% (+/-):	*$*	*43,688.00*
Total University Park:	***$***	***455,000.00***
DWU Subtotal:	*$*	*3,521,724.00*
Const. Conting. 10% (+/-):	*$*	*353,276.00*
Total DWU Contribution:	***$***	***3,875,000.00***

BID ALTERNATE							
ALT01		33" FRP SN 72 ASTM 3262 SEWER LINE (OPEN CUT)	690	LF	$ 1,400.00	$	966,000.00
ALT02		FERROUS SULFATE REFILL - CONTINGENCY ITEM	1	GAL	$ 10.00	$	10.00
ALT03		ACTIVATED CARBON MEDIA REFILL - CONTINGENCY ITEM	1	CF	$ 200.00	$	200.00
					BID ALTERNATE TOTAL:	**$**	**966,210.00**

The Engineer has no control over the cost of labor, materials, equipment, or over the Contractor's methods of determining prices or over competitive bidding or market conditions. Opinions of probable costs provided herein are based on the information known to Engineer at this time and represent only the Engineer's judgment as a design professional familiar with the construction industry. The Engineer cannot and does not guarantee that proposals, bids, or actual construction costs will not vary from its opinions of probable costs.

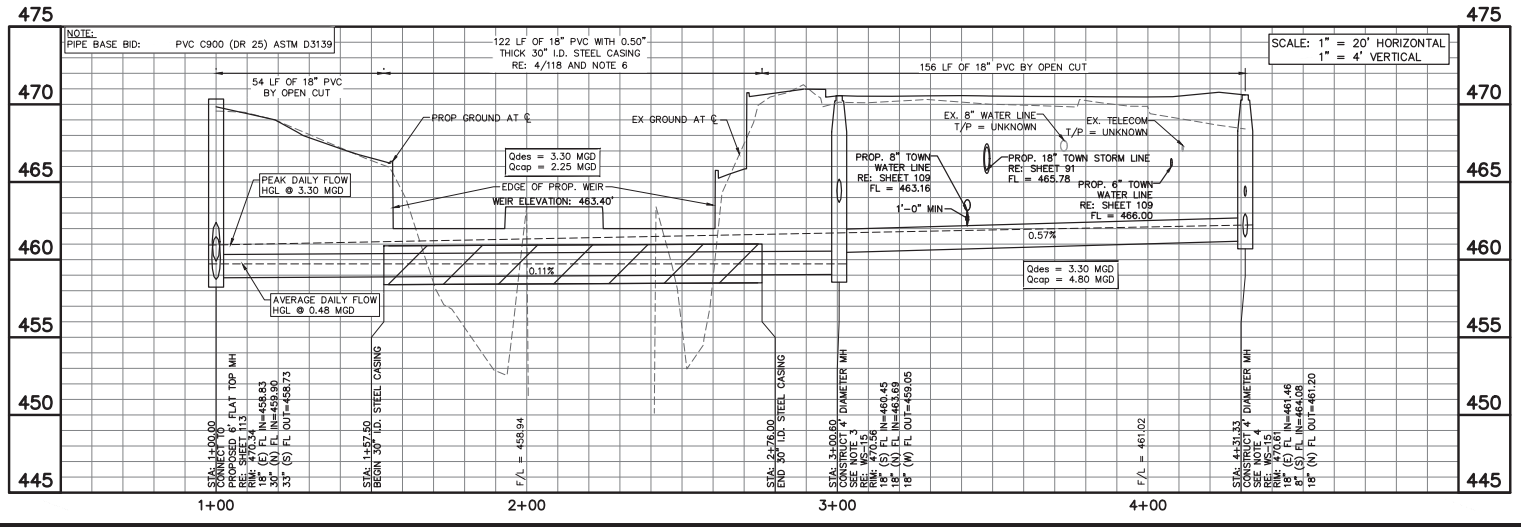


Plotted By: Chris Ary April 10, 2026 - 11:48:54am K:\LAS_DW\064476650_HP - Transportation Project\CAD\PlanSheets\Sanitary Sewer_30thStreet_ Highland Park, the concepts and designs presented herein, as an instrument of service, is intended only for the specific purpose and client for which it was prepared. Reuse of and improper reliance on this document without written authorization and adaptation by Kimley-Horn and Associates, Inc. shall be without liability to Kimley-Horn and Associates, Inc.



NOTES:

1. CONTRACTOR TO FIELD VERIFY LOCATION OF EXISTING UTILITIES PRIOR TO CONSTRUCTION.
2. THE EXISTENCE AND LOCATIONS OF ALL UNDERGROUND UTILITIES SHOWN ON THE DRAWINGS WERE OBTAINED FROM AVAILABLE RECORDS AND ARE APPROXIMATE. NEITHER THE OWNER NOR THE ENGINEER ASSUMES ANY RESPONSIBILITY FOR UTILITIES NOT SHOWN OR NOT IN THE LOCATION SHOWN. THE CONTRACTOR SHALL DETERMINE THE DEPTH AND LOCATION OF EXISTING UNDERGROUND UTILITIES PRIOR TO EXCAVATION AND SHALL BE REQUIRED TO TAKE ANY PRECAUTIONARY MEASURES TO PROTECT ALL LINES SHOWN AND/ OR ANY OTHER UNDERGROUND UTILITIES NOT OF RECORD OR NOT SHOWN ON THE PLANS. CONTRACTOR SHALL BE RESPONSIBLE FOR CONTACTING ALL FRANCHISE AND TOWN UTILITIES PRIOR TO CONSTRUCTION.
3. CONTRACTOR SHALL KEEP EXISTING 18" SEWER LINE IN SERVICE DURING CONSTRUCTION OF PROPOSED 5' DIAMETER MH AT STA 3+00.60.
4. CONTRACTOR SHALL LOCATE THE LOCATION OF THE RESIDENTIAL SANITARY SEWER SERVICE LINE FROM 4100 ST. JOHNS DRIVE AND RELOCATE THE LINE TO CONNECT TO THE PROPOSED WASTEWATER ACCESS DEVICE SHOWN ON THE DWU SHEETS.
5. THE EDGE OF THE PROPOSED 30" STEEL CASING SHALL BE A MINIMUM OF 8' FROM THE SOUTH EDGE OF THE WEIR.
6. ALL PIPE JOINTS WITHIN CASING SHALL BE RESTRAINED.



Know what's below. Call before you dig.

TOWN PROJECT NO. 2023-022-4506.0207

No.	REVISIONS	DATE	BY

Kimley»Horn
225 E. JOHN W. CARPENTER FREEWAY, SUITE 1100,
IRVING, TX 75062
PHONE: 972 335 3580
WWW.KIMLEY-HORN.COM

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TEXAS REGIS TERED ENGINEERING FIRM #F-928

STATE OF TEXAS
JOSHUA K. MORGAN
121662
LICENSED PROFESSIONAL ENGINEER
4/10/26

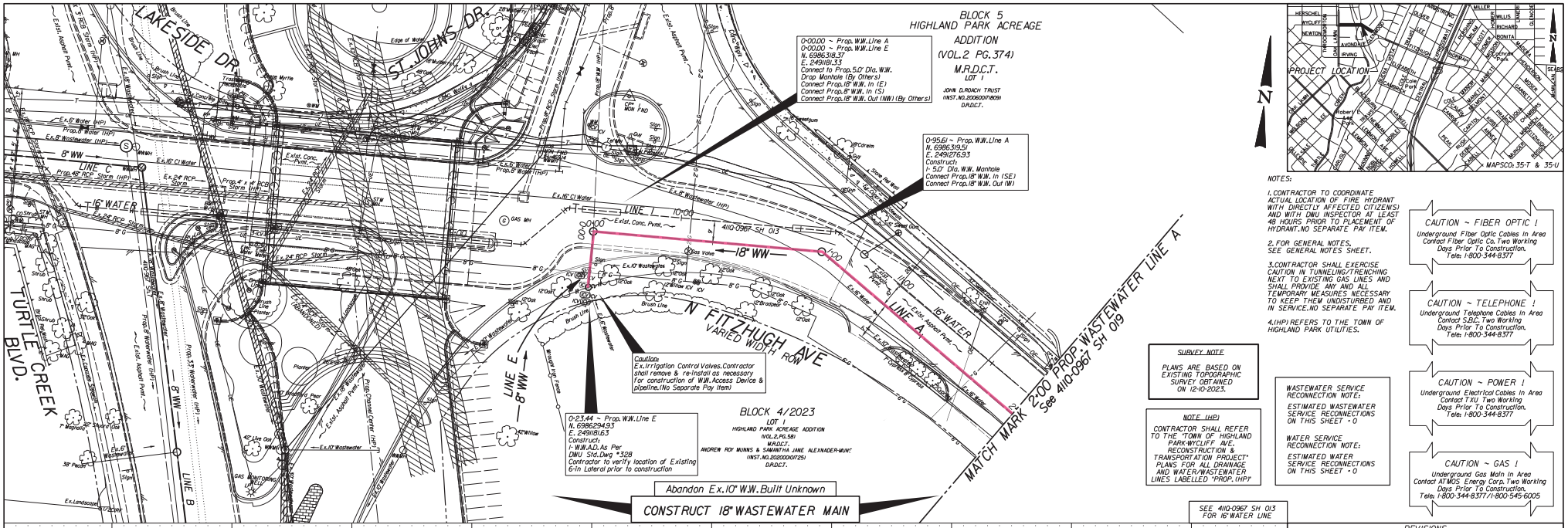
KHA PROJECT 064476650
DATE APRIL 2026
SCALE AS SHOWN
DESIGNED BY BA
DRAWN BY AN
CHECKED BY AKM

TOWN OF HIGHLAND PARK
TRANSPORTATION PROJECT

SANITARY SEWER PLAN AND PROFILE
WEIR CREST CROSSING

SHEET NUMBER 114

Plotted By: Chris, Ary April 10, 2026 - 11:49:40am K:\HPK_Civil\064476686-HP - Transportation Project\CADD\PlanSheets\Sanitary Sewer - Dwg\Drawing.dwg
Proprietary Notice: The contents of this drawing, in whole or in part, are the property of Kimley-Horn and Associates, Inc. and shall not be used without written authorization and adaptation by Kimley-Horn and Associates, Inc. shall be returned upon request. Reuse of and improper reliance on this document without written authorization and adaptation by Kimley-Horn and Associates, Inc. shall be returned upon request.



REVISIONS			
REV NO.	DATE	DESCRIPTION	BY
1			
2			

BENCHMARKS & CONTROL POINTS

DWU BENCHMARK: 35-T-6
COD BM FOUND ON TOP OF CONCRETE CURB OF WYCLIFF AVE. & LAKESIDE ST AT THE POINT OF CURB ON THE SOUTH SIDE OF WYCLIFF AVE.
ELEV = 470.42

DWU BENCHMARK: 35-T-3
SQUARE CUT FOUND ON CONCRETE CURB OF HAWTHORNE AVE. & THROCKMORTON ST ON THE SOUTHWEST CORNER OF THE INTERSECTION
ELEV = 508.320

CONTROL POINTS

POINT	NORTHING	EASTING	ELEV	DESCRIPTION
CP-1	6985422.325	2490850.515	470.47	Aluminum Monument
CP-2	6985139.775	2490581.751	469.867	"X" CUT
CP-18	6986070.460	2491611.320	473.518	"X" CUT
CP-19	6985891.770	2492060.410	490.139	"X" CUT

Horizontal Scale: 1" = 20'
0' 20' 40'
Vertical Scale: 1" = 6'
0' 6' 12'

REFERENCES
WATER
31-25W, 32-25W, & 32-26W
WASTEWATER
32-25S1AL, 31-25S1BL, 31-25S1DL & 31-26S1C)

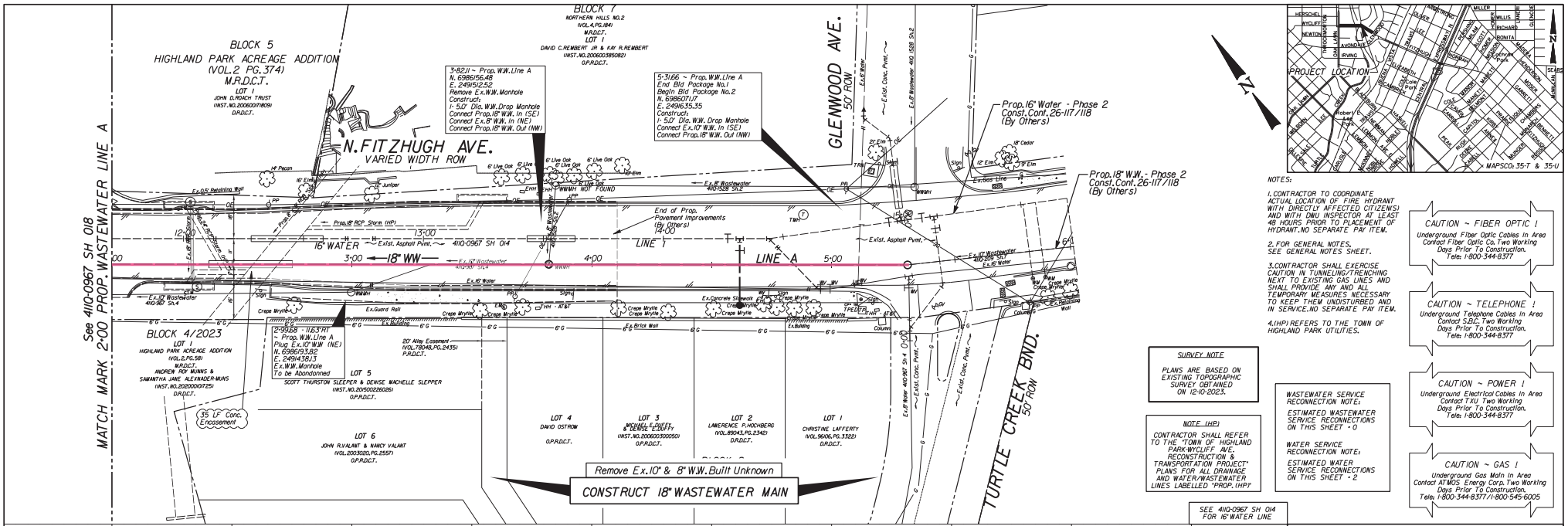
STATE OF TEXAS
MASENGILL NOEMY
97297
LICENSED
PROFESSIONAL ENGINEER
04/09/2026
BGE, Inc.
F-1046

BGE, Inc.
2200 Ross Avenue, Suite 2550, Dallas, TX 75201
214-855-0121 • www.bgeinc.com
TBPE Registration No. F-1046

CONTRACT NO. 25-539/540F | PID: 6539 - PHASE 1

18" WASTEWATER MAIN
N. FITZHUGH AVENUE
TURTLE CREEK BLVD. TO GLENWOOD AVE
DALLAS WATER UTILITIES
CITY OF DALLAS, TEXAS

DESIGN	DRAWN	DATE	FILE	NUMBER	SHEET
BGE	BGE	APRIL 2026	411Q	0967	018



NOTES:

1. CONTRACTOR TO COORDINATE ACTUAL LOCATION OF FIRE HYDRANT WITH DIRECTLY AFFECTED CITIZEN(S) AND WITH DWU INSPECTOR AT LEAST 48 HOURS PRIOR TO PLACEMENT OF HYDRANT. NO SEPARATE PAY ITEM.
2. FOR GENERAL NOTES, SEE GENERAL NOTES SHEET.
3. CONTRACTOR SHALL EXERCISE CAUTION IN TUNNELING/TRENCHING NEXT TO EXISTING GAS LINES AND SHALL PROVIDE ANY AND ALL TEMPORARY MEASURES NECESSARY TO KEEP THEM UNDISTURBED AND IN SERVICE. NO SEPARATE PAY ITEM.
4. (HP) REFERS TO THE TOWN OF HIGHLAND PARK UTILITIES.

SURVEY NOTE

PLANS ARE BASED ON EXISTING TOPOGRAPHIC SURVEY OBTAINED ON 12-10-2023.

NOTE (HP)

CONTRACTOR SHALL REFER TO THE "TOWN OF HIGHLAND PARK-WYCLIFF AVE. RECONSTRUCTION & TRANSPORTATION PROJECT" PLANS FOR ALL DRAINAGE AND WATER/WASTEWATER LINES LABELLED "PROP. (HP)"

WASTEWATER SERVICE RECONNECTION NOTE:

ESTIMATED WASTEWATER SERVICE RECONNECTIONS ON THIS SHEET - 0

WATER SERVICE RECONNECTION NOTE:

ESTIMATED WATER SERVICE RECONNECTIONS ON THIS SHEET - 2

CAUTION ~ FIBER OPTIC !
Underground Fiber Optic Cables In Area
Contact Fiber Optic Co. Two Working Days Prior To Construction.
Telec 1-800-344-8377

CAUTION ~ TELEPHONE !
Underground Telephone Cables In Area
Contact S.B.C. Two Working Days Prior To Construction.
Telec 1-800-344-8377

CAUTION ~ POWER !
Underground Electrical Cables In Area
Contact TXU Two Working Days Prior To Construction.
Telec 1-800-344-8377

CAUTION ~ GAS !
Underground Gas Main In Area
Contact ATMOS Energy Corp. Two Working Days Prior To Construction.
Telec 1-800-344-8377 / 1-800-545-6005

REVISIONS

REV NO.	DATE	DESCRIPTION	BY
1			
2			

BENCHMARKS & CONTROL POINTS

DWU BENCHMARK: 35-X-7S
COD BM FOUND ON CONCRETE CURB OF STORM SEWER DROP INLET SOUTHEAST CORNER OF THE INTERSECTION OF TURTLE CREEK BLVD & HALL ST
ELEV = 435.450

DWU BENCHMARK: 45-B-5S
COD BM FOUND ON CONCRETE CURB OF STORM SEWER INLET SOUTHEAST CORNER OF THE INTERSECTION OF CEDAR SPRINGS RD & WOODROW AVE.
ELEV = 445.220

CONTROL POINTS

POINT	NORTHING	EASTING	ELEV	DESCRIPTION
CP-1	6985422.325	2490850.515	470.47	Aluminum Monument
CP-18	6986282.050	2491376.890	467.582	"X" CUT
CP-19	6986070.460	2491611.320	473.518	"X" CUT
CP-20	6985891.770	2492060.410	490.139	"X" CUT

Horizontal Scale: 1" = 20'
0' 20' 40'
Vertical Scale: 1" = 6'
0' 6' 12'

REFERENCES

WATER
31-25W, 32-25W, & 32-26W

WASTEWATER
32-25S1A1, 31-25S1B1, 31-25S1D1, & 31-26S1C1

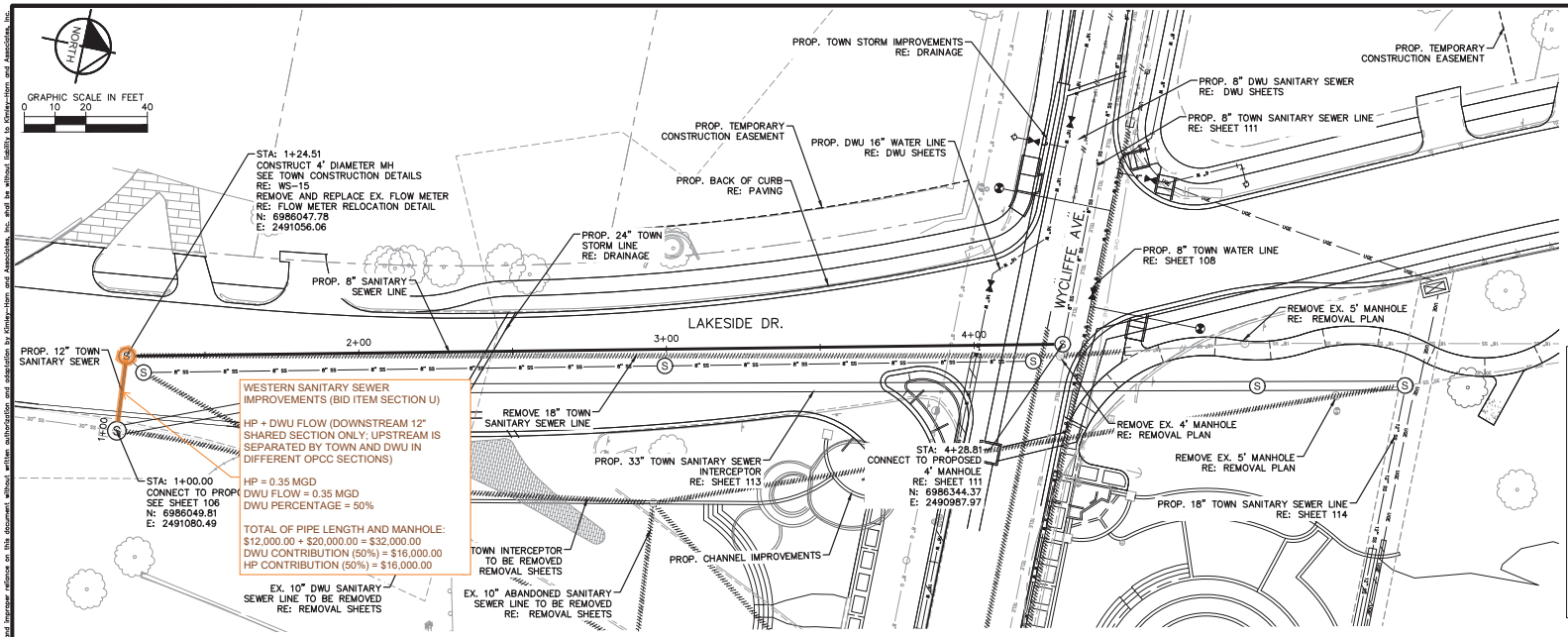
STATE OF TEXAS
MASENGU NGENYI
97297
LICENSED PROFESSIONAL ENGINEER
04/09/2026
BGE, Inc.
F-1046

BGE, Inc.
2200 Ross Avenue, Suite 2550, Dallas, TX 75201
214-855-0121 • www.bgeinc.com
TBPE Registration No. F-1046

CONTRACT NO. 25-539/540F | PID: 6539 - PHASE 1

18" WASTEWATER MAIN
N. FITZHUGH AVENUE
TURTLE CREEK BLVD. TO GLENWOOD AVE
DALLAS WATER UTILITIES
CITY OF DALLAS, TEXAS

DESIGN	DRAWN	DATE	FILE	NUMBER	SHEET
BGE	BGE	APRIL 2026	411Q	0967	019

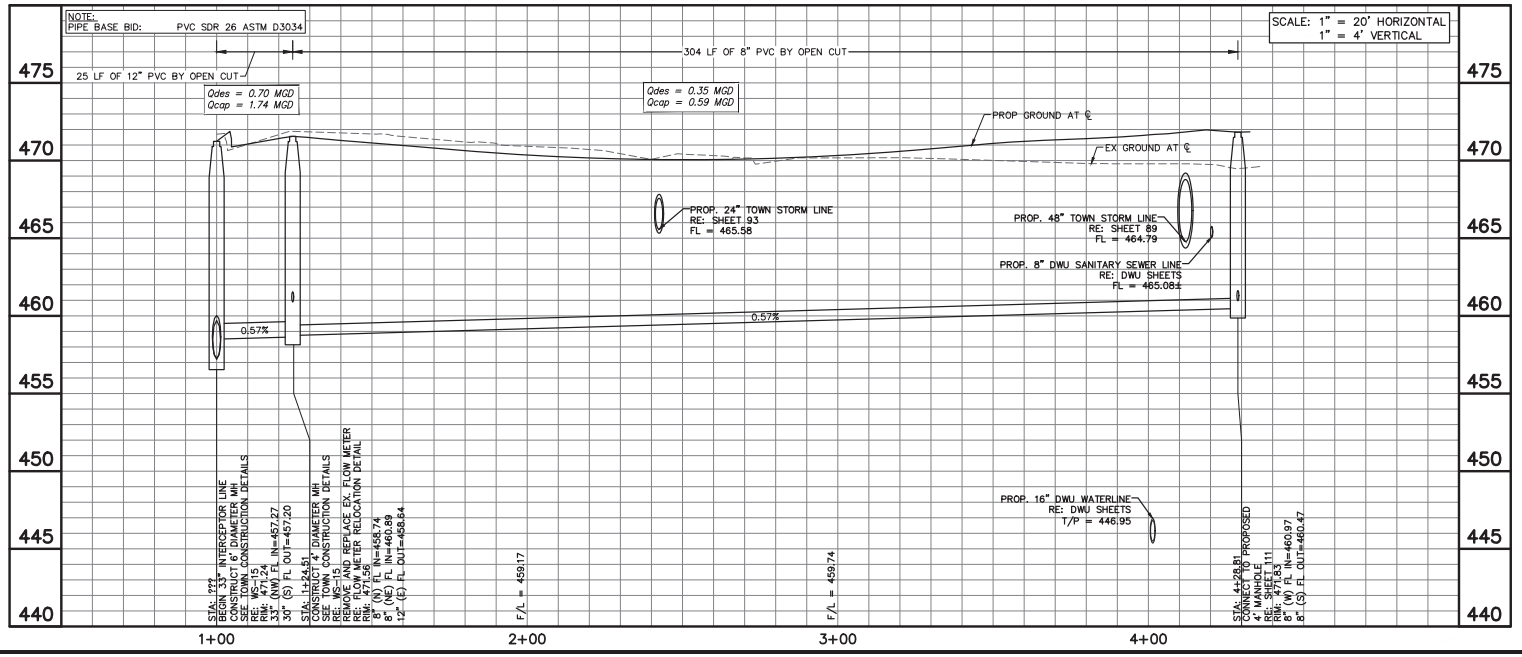


LEGEND

- EX ROW
- EX 8" WATER
- EX 16" WATER
- PROP 8" WATER
- PROP 16" WATER
- EX 8" SANITARY SEWER
- EX 12" SANITARY SEWER
- EX 18" SANITARY SEWER
- ABANDON SANITARY SEWER
- REMOVE SANITARY SEWER
- EX 30" SANITARY SEWER
- PROP. SANITARY SEWER
- EX STORM DRAIN
- EX OVERHEAD ELECTRIC
- EX COMMUNICATION
- EX GAS
- EX TREE TO REMAIN

NOTES:

1. CONTRACTOR TO FIELD VERIFY LOCATION OF EXISTING UTILITIES PRIOR TO CONSTRUCTION.
2. THE EXISTENCE AND LOCATIONS OF ALL UNDERGROUND UTILITIES SHOWN ON THE DRAWINGS WERE OBTAINED FROM AVAILABLE RECORDS AND ARE APPROXIMATE. NEITHER THE OWNER NOR THE ENGINEER ASSUMES ANY RESPONSIBILITY FOR UTILITIES NOT SHOWN OR NOT IN THE LOCATION SHOWN. THE CONTRACTOR SHALL DETERMINE THE DEPTH AND LOCATION OF EXISTING UNDERGROUND UTILITIES PRIOR TO EXCAVATION AND SHALL BE REQUIRED TO TAKE ANY PRECAUTIONARY MEASURES TO PROTECT ALL LINES SHOWN AND/ OR ANY OTHER UNDERGROUND UTILITIES NOT OF RECORD OR NOT SHOWN ON THE PLANS. CONTRACTOR SHALL BE RESPONSIBLE FOR CONTACTING ALL FRANCHISE AND TOWN UTILITIES PRIOR TO CONSTRUCTION.
3. THE SANITARY SEWER IMPROVEMENTS SHOWN ON THIS SHEET REQUIRE BYPASS PUMPING. SEE SHEET 116 FOR CONSTRUCTION SEQUENCING AND BYPASS PUMPING SETUP.



811 Know what's below. Call before you dig.

Kimley»Horn
225 E. JOHN W. CARPENTER FREEWAY, SUITE 1100,
IRVING, TX 75062
PHONE: 972 335 3580
WWW.KIMLEY-HORN.COM

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TEXAS REGISTERED ENGINEERING FIRM #F-928

STATE OF TEXAS
JOSHUA L. MORGAN
121662
LICENSED
PROFESSIONAL ENGINEER
4/10/26

No.	REVISIONS	DATE	BY

TOWN PROJECT NO. 2023-022-4506.0207

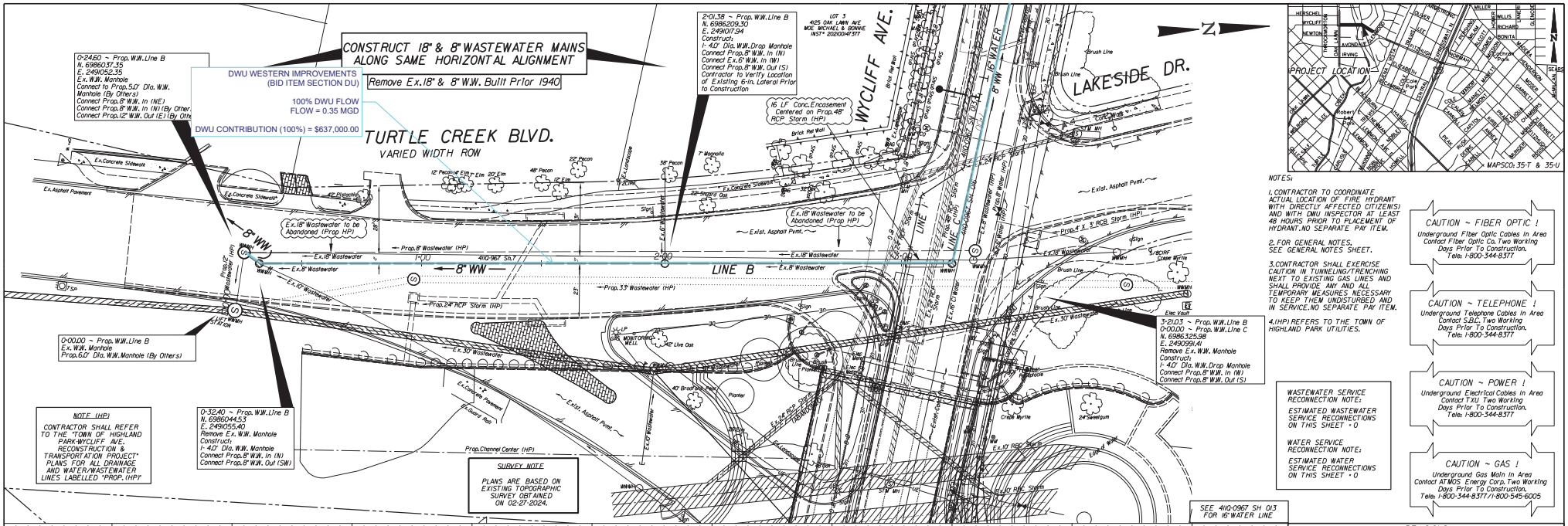
KHA PROJECT 064476650
DATE APRIL 2026
SCALE AS SHOWN
DESIGNED BY BAT
DRAWN BY AN
CHECKED BY AKM

TOWN OF HIGHLAND PARK
TRANSPORTATION PROJECT

SANITARY SEWER
PLAN AND PROFILE
8IN SANITARY SEWER LINE

SHEET NUMBER
112

Plotted By: Chris, Ary April 10, 2026 - 11:48:00am



REVISIONS			
REV NO.	DATE	DESCRIPTION	BY
1			
2			

BENCHMARKS & CONTROL POINTS

DWU BENCHMARK: 35-T-6
COD BM FOUND ON TOP OF CONCRETE CURB OF WYCLIFF AVE. & LAKESIDE ST AT THE POINT OF CURB ON THE SOUTH SIDE OF WYCLIFF AVE.
ELEV = 470.42

DWU BENCHMARK: 35-T-3
SQUARE CUT FOUND ON CONCRETE CURB OF HAWTHORNE AVE. & THROCKMORTON ST ON THE SOUTHWEST CORNER OF THE INTERSECTION
ELEV = 508.320

CONTROL POINTS

POINT	NORTHING	EASTING	ELEV	DESCRIPTION
CP-1	6985422.325	2490850.515	470.47	Aluminum Monument
CP-2	6985359.775	2490581.751	469.867	"X" CUT
CP-3	6985386.142	2490140.588	494.087	"X" CUT
CP-4	6985341.619	2489930.516	500.637	"X" CUT

Horizontal Scale: 1" = 20'
0' 20' 40'
Vertical Scale: 1" = 6'
0' 6' 12'

REFERENCES
WATER
31-25W, 32-25W, & 32-26W
WASTEWATER
32-25S1A, 31-25S1B, 31-25S1D, & 31-26S1C

STATE OF TEXAS
MASENGU NGENYI
97297
LICENSED PROFESSIONAL ENGINEER
04/09/2026
BGE, Inc.
F-1046

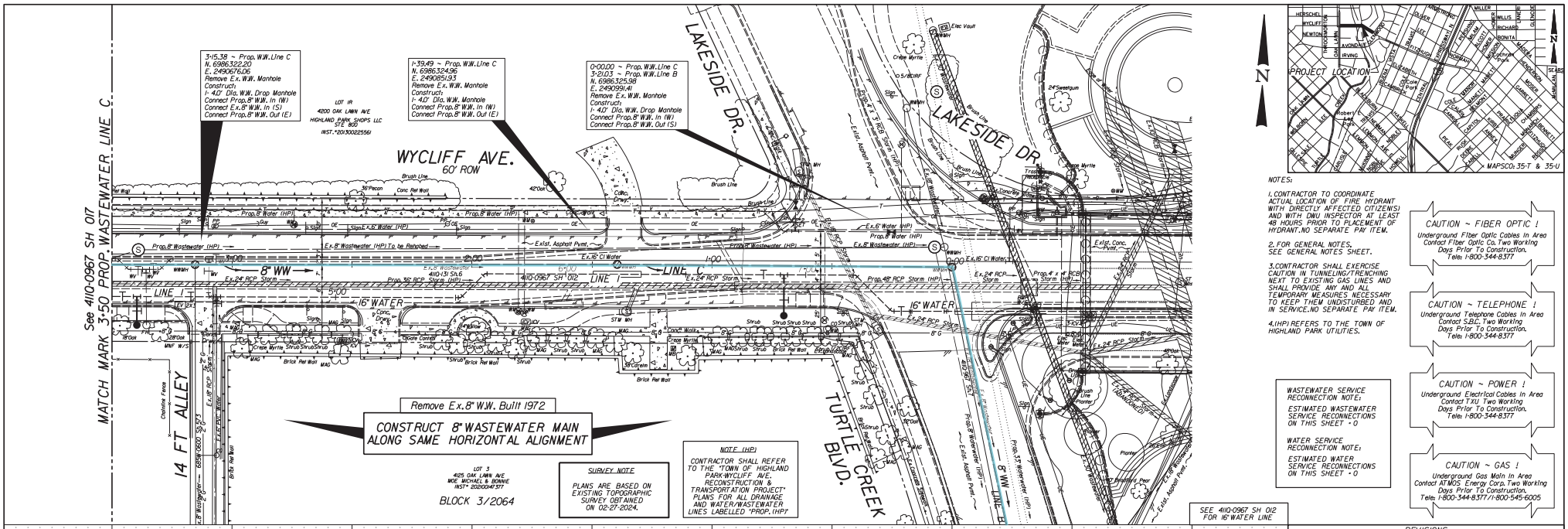
BGE, Inc.
2200 Ross Avenue, Suite 2550, Dallas, TX 75201
214-855-0271-2200 • www.bgeinc.com
TBPE Registration No. F-1046

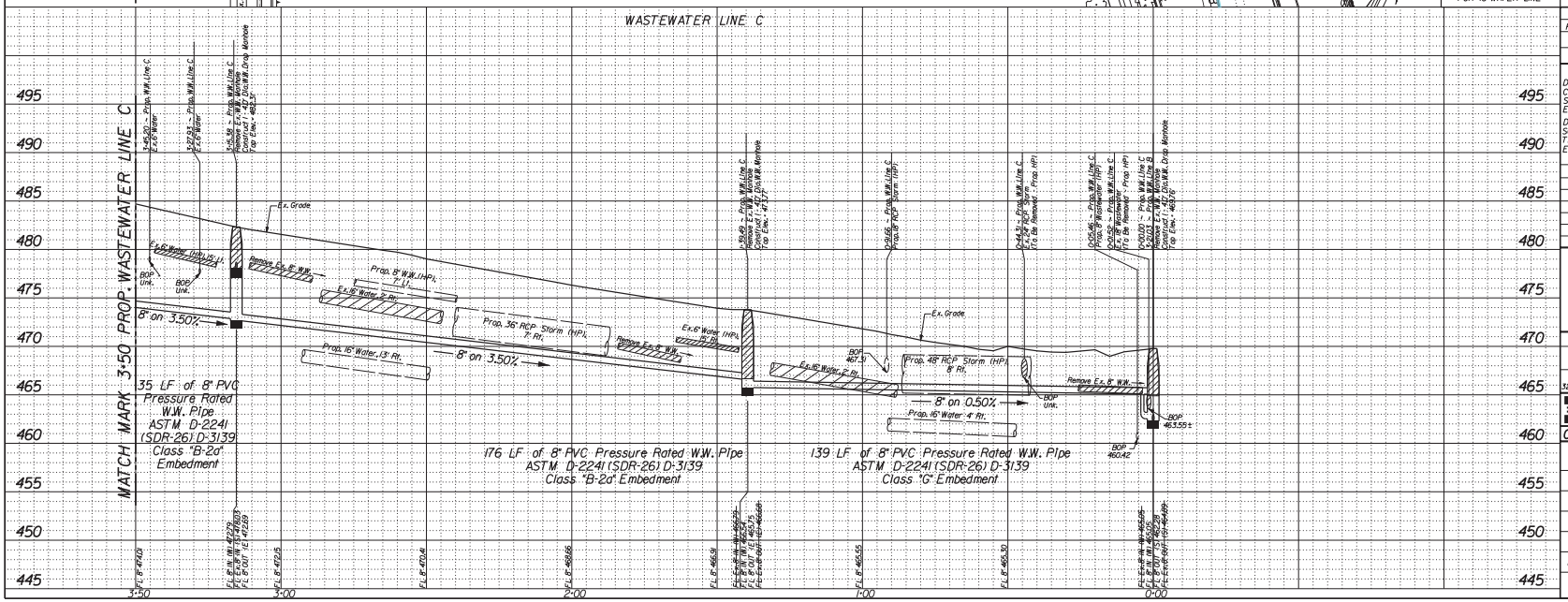
BDS Texas Corporation

CONTRACT NO. 25-539/540F | PID: 6539 - PHASE 1

18" & 8" WASTEWATER MAINS
TURTLE CREEK BOULEVARD
WYCLIFF AVE TO 300 LF SOUTH
DALLAS WATER UTILITIES
CITY OF DALLAS, TEXAS

DESIGN	DRAWN	DATE	FILE	NUMBER	SHEET
BGE	BGE	APRIL 2026	4110	0967	015





REVISIONS			
REV NO.	DATE	DESCRIPTION	BY
1			
2			

BENCHMARKS & CONTROL POINTS

DWU BENCHMARK: 35-T-6*
COD BM FOUND ON TOP OF CONCRETE CURB OF WYCLIFF AVE. & LAKESIDE ST AT THE POINT OF CURB ON THE SOUTH SIDE OF WYCLIFF AVE.
ELEV = 470.42

DWU BENCHMARK: 35-T-3
SQUARE CUT FOUND ON CONCRETE CURB OF HAWTHORNE AVE. & THROCKMORTON ST ON THE SOUTHWEST CORNER OF THE INTERSECTION
ELEV = 508.320

CONTROL POINTS

POINT	NORTHING	EASTING	ELEV	DESCRIPTION
CP-1	6985422.325	2490850.515	470.47	Aluminum Monument
CP-2	6985139.775	2490581.751	469.067	"X" CUT
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CP-4	6985341.619	2489930.516	500.637	"X" CUT

Horizontal Scale: 1" = 20'
0' 20' 40'
Vertical Scale: 1" = 6'
0' 6' 12'

REFERENCES
WATER
31-25W, 32-25W, & 32-26W
WASTEWATER
32-255(A), 31-255(B), 31-255(D), & 31-265(C)

STATE OF TEXAS
MASENGU NGENYI
97297
LICENSED
PROFESSIONAL ENGINEER
04/09/2026
BGE, Inc.
F-1046

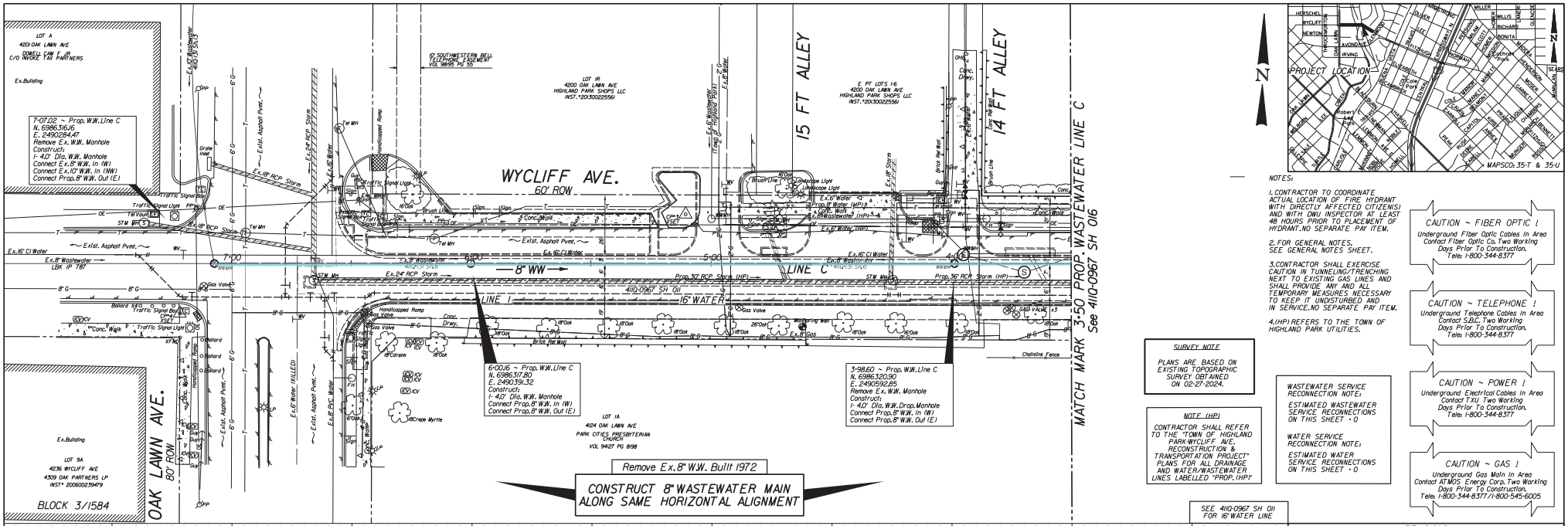
BGE, Inc.
2200 Ross Avenue, Suite 2550, Dallas, TX 75201
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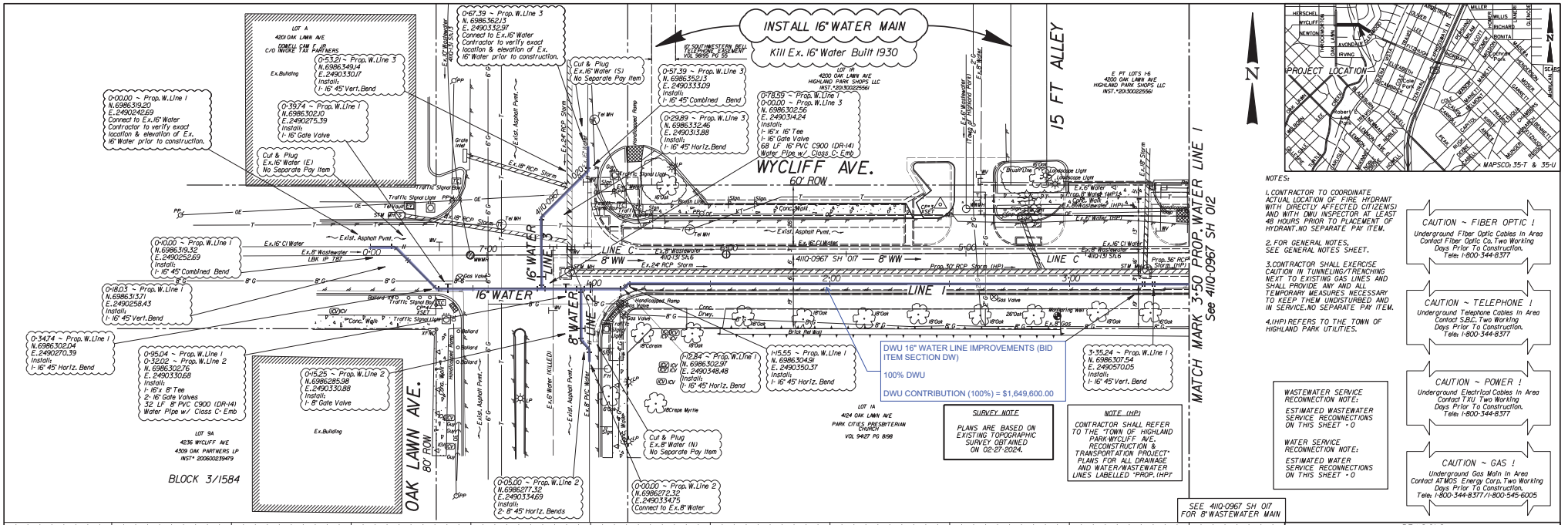
BDS Texas Corporation

CONTRACT NO. 25-539/540F | PID: 6539 - PHASE I

8" WASTEWATER MAIN
WYCLIFF AVENUE
OAK LAWN AVE. TO LAKESIDE DR.
DALLAS WATER UTILITIES
CITY OF DALLAS, TEXAS

DESIGN	DRAWN	DATE	FILE	NUMBER	SHEET
BGE	BGE	APRIL 2026	4110	0967	016


WYCLIFF AVE.
60' ROW
15 FT ALLEY
14 FT ALLEY
OAK LAWN AVE.
80' ROW
8" WW
LINE C
LINE I
16" WATER
MATCH MARK 3+50 PROP. WASTEWATER LINE C
See 411Q-0967 SH 016
Remove Ex. 8" W.W. Built 1972
CONSTRUCT 8" WASTEWATER MAIN ALONG SAME HORIZONTAL ALIGNMENT
7+07.02 ~ Prop. W.W. Line C
N. 6986,316.45
E. 2490,284.47
Remove Ex. W.W. Manhole
Construct;
1- 4.0' Dia. W.W. Manhole
Connect Ex. 8" W.W. In (W)
Connect Ex. 10" W.W. In (NW)
Connect Prop. 8" W.W. Out (E)
6+00.16 ~ Prop. W.W. Line C
N. 6986,317.80
E. 2490,139.12
Construct;
1- 4.0' Dia. W.W. Manhole
Connect Prop. 8" W.W. In (W)
Connect Prop. 8" W.W. Out (E)
3+98.60 ~ Prop. W.W. Line C
N. 6986,320.90
E. 2490,592.85
Remove Ex. W.W. Manhole
Construct;
1- 4.0' Dia. W.W. Drop Manhole
Connect Prop. 8" W.W. In (W)
Connect Prop. 8" W.W. Out (E)
LOT A
4201 OAK LAWN AVE
CORELL CAM F LP
C/O INVRE TAX PARTNERS
LOT 9A
4236 WYCLIFF AVE
4309 OAK PARTNERS LP
INST# 20060039479
BLOCK 3/1584
LOT 1R
4200 OAK LAWN AVE
HIGHLAND PARK SHOPS LLC
INST.#201300225561
E. FT LOTS 1-6
4200 OAK LAWN AVE
HIGHLAND PARK SHOPS LLC
INST.#201300225561
LOT 1A
4124 OAK LAWN AVE
PARK CITIES PRESBYTERIAN CHURCH
VOL 94127 PG 8198
97' SOUTHWESTERN BELL TELEPHONE EASEMENT VOL 58595 PG 55
Ex.Building
Ex.8" Wastewater 411Q-191 SH 13
Ex.16" CI Water
Ex.8" Wastewater LBK IP 181
Ex.24" RCP Storm
Ex.18" RCP Storm
Ex.8" PVC Water
Ex.8" Water (KILLED)
Exist. Asphalt Pvmt.
Traffic Signal Light
Traffic Signal Box
Tel Vault
Tel MH
STM MH
Gas Valve
Ex.6" Water
Ex.8" Water
Ex.6" Water (HP)
Ex.8" Wastewater (HP)
Ex.16" CI Water
Ex.8" Wastewater
Ex.24" RCP Storm
Prop.30" RCP Storm (HP)
Prop.36" RCP Storm (HP)
Prop. 8" W.W. Line C
Prop. 16" Water Line C
Prop. 8" Wastewater
Prop. 8" Wastewater (HP)
Prop. 8" RCP Storm (HP)
Prop. 2" Gas
Prop. 6" Water
Prop. 16" Water 14' Rt.
Prop. 16" Water 13' Rt.
Prop. 30" RCP Storm (HP) 6' Rt.
Prop. 8" on 1.00%
Prop. 8" on 7.00%
Prop. 8" on 3.50%
Ex. 8" W.W.
Ex. 16" Water 5' Rt.
Ex. Grade
Remove Ex. 8" W.W.
BOP Unk.
BOP 486.35
BOP 488.18
BOP 482.72
BOP 475.43
BOP 479.92
BOP 477.2
Handicapped Ramp
Conc. Drwy.
Brick Pat Walk
Chainlink Fence
Crape Myrtle
Live Oak
Oak
Ballard
Bollard Light
Traffic Signal Pole
Utility Pole
Guy Wire
Brush Line
Overhead Light
Conc. Walk
Brick Pat Wall
Retaining Wall
Ex. Building
Ex. Concrete Pavement
Ex. Asphalt Pavement
Ex. Curb Inlet
Ex. Storm Manhole
Ex. Sanitary Manhole
Ex. Water Manhole
Ex. Water Valve
Ex. Fire Hydrant
Ex. Gas Valve
Ex. Gas Meter
Ex. Gas Marker
Ex. Electric Manhole
Ex. Electric Pedestal
Ex. Electric Transformer
Ex. Electric Meter
Ex. Electric Marker
Ex. Telephone Manhole
Ex. Telephone Pedestal
Ex. Telephone Marker
Ex. Cable TV Manhole
Ex. Cable TV Pedestal
Ex. Cable TV Marker
Ex. Fiber Optic Manhole
Ex. Fiber Optic Marker
Ex. Communication Manhole
Ex. Communication Pedestal
Ex. Communication Marker
Ex. Traffic Manhole
Ex. Traffic Pedestal
Ex. Traffic Marker
Ex. Irrigation Valve
Ex. Irrigation Control Valve
Ex. Irrigation Quick Coupler Valve
Ex. Irrigation Meter
Ex. Irrigation Backflow Preventer
Ex. Irrigation Sprinkler
Ex. Irrigation Marker
Ex. Yard Light
Ex. Flood Light
Ex. Light Pole
Ex. Light Pole with Banner Arm
Ex. Light Pole with Flood Light
Ex. Light Pole with Traffic Signal Arm
Ex. Light Pole with Traffic Signal Arm and Flood Light
Ex. Light Pole with Traffic Signal Arm and Banner Arm
Ex. Light Pole with Traffic Signal Arm and Banner Arm and Flood Light
Ex. Light Pole with Traffic Signal Arm and Banner Arm and Flood Light and Traffic Signal Box
Ex. Light Pole with Traffic Signal Arm and Banner Arm and Flood Light and Traffic Signal Box and Traffic Signal Light
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NOTES:

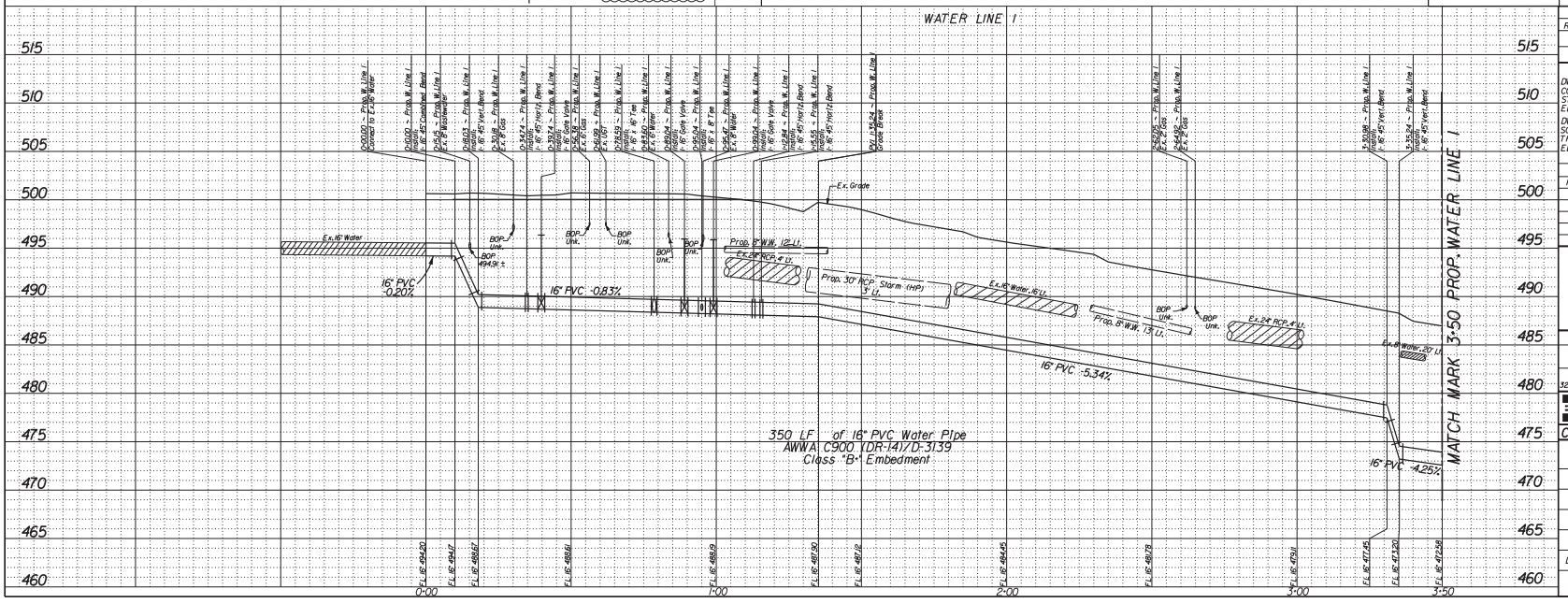
1. CONTRACTOR TO COORDINATE ACTUAL LOCATION OF FIRE HYDRANT WITH DIRECTLY AFFECTED CITIZEN(S) AND WITH DWU INSPECTOR AT LEAST 48 HOURS PRIOR TO PLACEMENT OF HYDRANT. NO SEPARATE PAY ITEM.
2. FOR GENERAL NOTES, SEE GENERAL NOTES SHEET.
3. CONTRACTOR SHALL EXERCISE CAUTION IN TUNNELING/TRENCHING NEXT TO EXISTING GAS LINES AND SHALL PROVIDE ANY AND ALL TEMPORARY MEASURES NECESSARY TO KEEP THEM UNDISTURBED AND IN SERVICE. NO SEPARATE PAY ITEM.
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CAUTION ~ FIBER OPTIC !
Underground Fiber Optic Cables In Area
Contact Fiber Optic Co. Two Working Days Prior To Construction.
Telec. 1-800-344-8377

CAUTION ~ TELEPHONE !
Underground Telephone Cables In Area
Contact S.B.C. Two Working Days Prior To Construction.
Telec. 1-800-344-8377

CAUTION ~ POWER !
Underground Electrical Cables In Area
Contact TXU Two Working Days Prior To Construction.
Telec. 1-800-344-8377

CAUTION ~ GAS !
Underground Gas Main In Area
Contact ATMOS Energy Corp. Two Working Days Prior To Construction.
Telec. 1-800-344-8377 / 1-800-545-6005



REVISIONS

REV NO.	DATE	DESCRIPTION	BY
1			
2			

BENCHMARKS & CONTROL POINTS

DWU BENCHMARK: 35-T-6*
COD BM FOUND ON TOP OF CONCRETE CURB OF WYCLIFF AVE & LAKESIDE ST AT THE POINT OF CURB ON THE SOUTH SIDE OF WYCLIFF AVE.
ELEV = 470.42

DWU BENCHMARK: 35-T-3
SQUARE CUT FOUND ON CONCRETE CURB OF HAWTHORNE AVE & THROCKMORTON ST ON THE SOUTHWEST CORNER OF THE INTERSECTION
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REFERENCES
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31-25W, 32-25W, & 32-26W
WASTEWATER
32-25S1A, 31-25S1B, 31-25S1D, & 31-26S1C

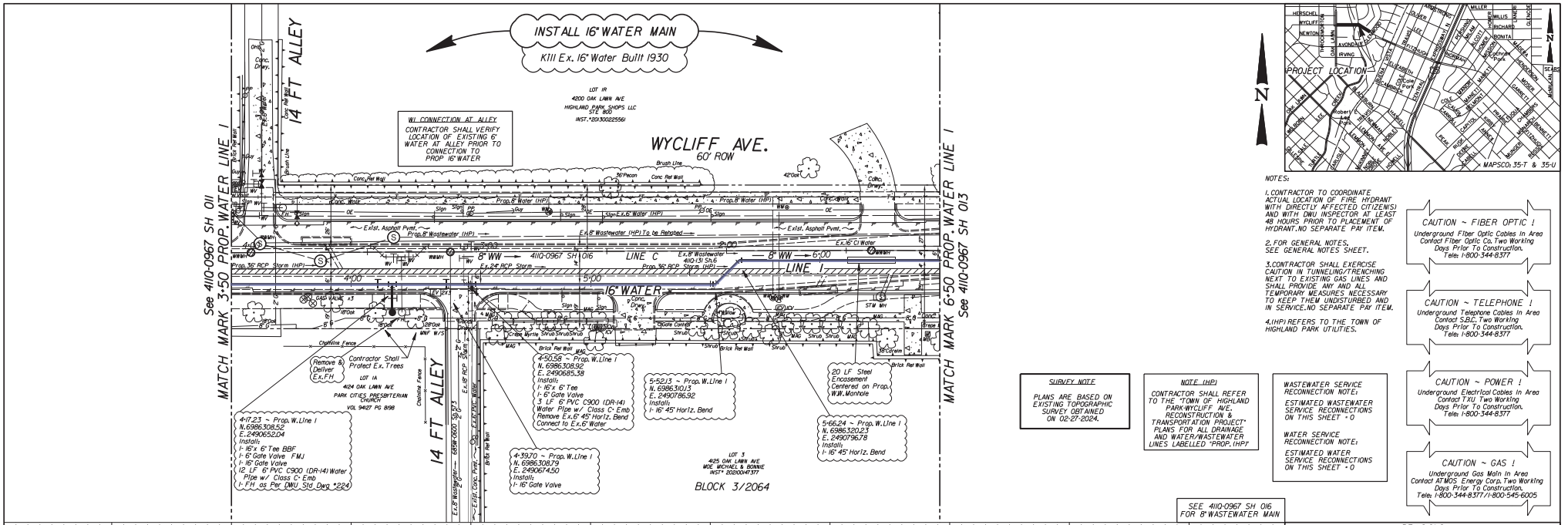
STATE OF TEXAS — MASENGU NGENYI — 97297 — LICENSED PROFESSIONAL ENGINEER
04/09/2026
BGE, Inc. F-1046

BGE, Inc. 2200 Ross Avenue, Suite 2550, Dallas, TX 75201 | 214-855-0251 | www.bgeinc.com | TBPE Registration No. F-1046
BDS Texas Corporation

CONTRACT NO. 25-539/540F | PID: 6539 - PHASE I

16" WATER MAIN
WYCLIFF AVE & N. FITZHUGH AVE
OAK LAWN AVE TO GLENWOOD AVE
DALLAS WATER UTILITIES
CITY OF DALLAS, TEXAS

DESIGN	DRAWN	DATE	FILE	NUMBER	SHEET
BGE	BGE	APRIL 2026	411Q	0967	011



NOTES:

1. CONTRACTOR TO COORDINATE ACTUAL LOCATION OF FIRE HYDRANT WITH DIRECTLY AFFECTED CITIZEN(S) AND WITH DWU INSPECTOR AT LEAST 48 HOURS PRIOR TO PLACEMENT OF HYDRANT. NO SEPARATE PAY ITEM.
2. FOR GENERAL NOTES, SEE GENERAL NOTES SHEET.
3. CONTRACTOR SHALL EXERCISE CAUTION IN TUNNELING/TRENCHING NEXT TO EXISTING GAS LINES AND SHALL PROVIDE ANY AND ALL TEMPORARY MEASURES NECESSARY TO KEEP THEM UNDISTURBED AND IN SERVICE. NO SEPARATE PAY ITEM.
4. (HP) REFERS TO THE TOWN OF HIGHLAND PARK UTILITIES.

SURVEY NOTE

PLANS ARE BASED ON EXISTING TOPOGRAPHIC SURVEY OBTAINED ON 02-27-2024.

NOTE (HP)

CONTRACTOR SHALL REFER TO THE "TOWN OF HIGHLAND PARK-WYCLIFF AVE. RECONSTRUCTION & TRANSPORTATION PROJECT" PLANS FOR ALL DRAINAGE AND WATER/WASTEWATER LINES LABELLED "PROP. (HP)"

WASTEWATER SERVICE RECONNECTION NOTE:

ESTIMATED WASTEWATER SERVICE RECONNECTIONS ON THIS SHEET = 0

WATER SERVICE RECONNECTION NOTE:

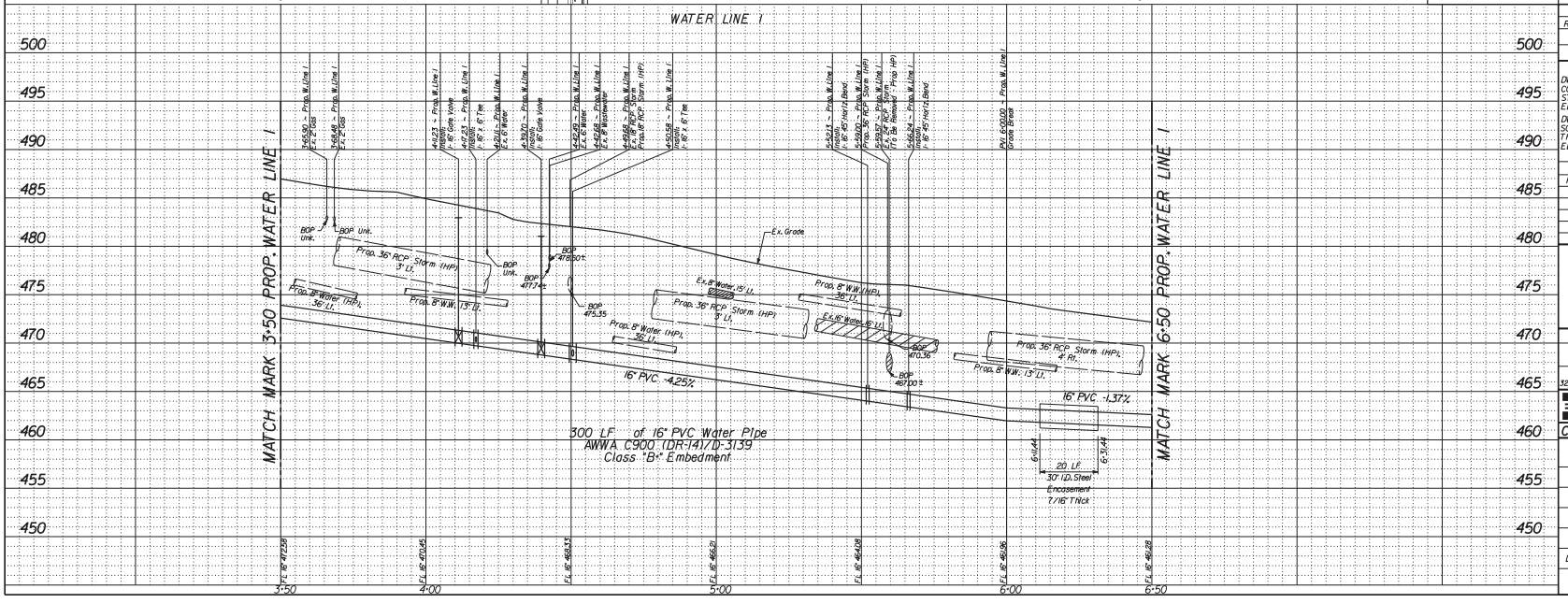
ESTIMATED WATER SERVICE RECONNECTIONS ON THIS SHEET = 0

CAUTION ~ FIBER OPTIC !
Underground Fiber Optic Cables In Area
Contact Fiber Optic Co. Two Working Days Prior To Construction.
Telec 1-800-344-8377

CAUTION ~ TELEPHONE !
Underground Telephone Cables In Area
Contact S.B.C. Two Working Days Prior To Construction.
Telec 1-800-344-8377

CAUTION ~ POWER !
Underground Electrical Cables In Area
Contact TXU Two Working Days Prior To Construction.
Telec 1-800-344-8377

CAUTION ~ GAS !
Underground Gas Main In Area
Contact ATMOS Energy Corp. Two Working Days Prior To Construction.
Telec 1-800-344-8377 / 1-800-545-6005



SEE 4110-0967 SH 016 FOR 8" WASTEWATER MAIN

REVISIONS

REV NO.	DATE	DESCRIPTION	BY
1			
2			

BENCHMARKS & CONTROL POINTS

DWU BENCHMARK: 35-T-6*
COD BM FOUND ON TOP OF CONCRETE CURB OF WYCLIFF AVE. & LAKESIDE ST AT THE POINT OF CURB ON THE SOUTH SIDE OF WYCLIFF AVE.
ELEV = 470.42

DWU BENCHMARK: 35-T-3
SQUARE CUT FOUND ON CONCRETE CURB OF HAWTHORNE AVE. & THROCKMORTON ST ON THE SOUTHWEST CORNER OF THE INTERSECTION
ELEV = 508.320

CONTROL POINTS

POINT	NORTHING	EASTING	ELEV	DESCRIPTION
CP-1	6985422.325	2490850.515	470.47	Aluminum Monument
CP-2	6985139.775	2490581.751	469.067	"X" CUT
CP-3	6985386.142	2490140.588	494.087	"X" CUT
CP-4	6985341.619	2489930.516	500.637	"X" CUT

Horizontal Scale: 1" = 20'
0' 20' 40'
Vertical Scale: 1" = 6'
0' 6' 12'

REFERENCES

WATER
31-25W, 32-25W, & 32-26W

WASTEWATER
32-25S(A), 31-25S(B), 31-25S(D), & 31-26S(C)

STATE OF TEXAS
MASENGU NGENYI
97297
LICENSED
PROFESSIONAL ENGINEER
04/09/2026
BGE, Inc.
F-1046

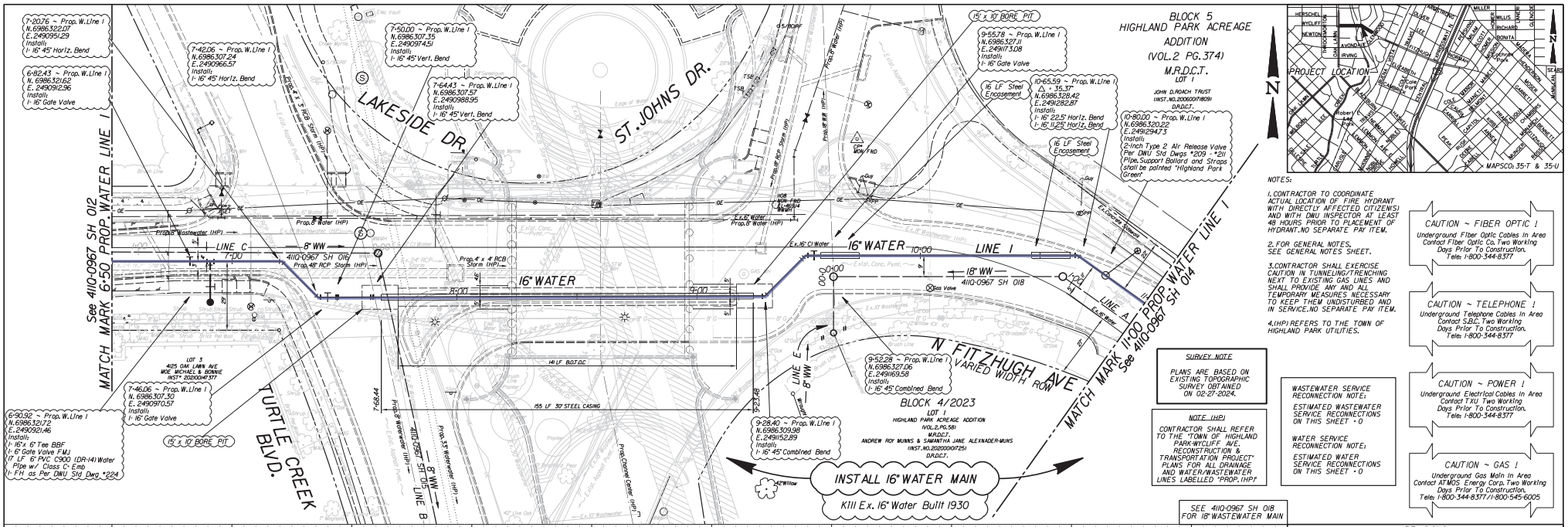
BGE, Inc.
2200 Ross Avenue, Suite 2550, Dallas, TX 75201
TBPE Registration No. F-1046

BDS Texas Corporation

CONTRACT NO. 25-539/540F | PID: 6539 - PHASE I

16" WATER MAIN
WYCLIFF AVE & N. FITZHUGH AVE
OAK LAWN AVE TO GLENWOOD AVE
DALLAS WATER UTILITIES
CITY OF DALLAS, TEXAS

DESIGN	DRAWN	DATE	FILE	NUMBER	SHEET
BGE	BGE	APRIL 2026	4110	0967	012



REVISIONS			
REV NO.	DATE	DESCRIPTION	BY
1			
2			

BENCHMARKS & CONTROL POINTS

DWU BENCHMARK: 35-T-6*
COD BM FOUND ON TOP OF CONCRETE CURB OF WYCLIFF AVE & LAKESIDE ST AT THE POINT OF CURB ON THE SOUTH SIDE OF WYCLIFF AVE.
ELEV = 470.42

DWU BENCHMARK: 35-T-3
SQUARE CUT FOUND ON CONCRETE CURB OF HAWTHORNE AVE & THROCKMORTON ST ON THE SOUTHWEST CORNER OF THE INTERSECTION
ELEV = 508.320

CONTROL POINTS

POINT	NORTHING	EASTING	ELEV	DESCRIPTION
CP-1	6985422.325	2490850.515	470.47	Aluminum Monument
CP-2	6985.739.775	2490581.751	469.067	"X" CUT
CP-3	6985.586.142	2490140.588	494.087	"X" CUT
CP-4	6985.341.619	2489930.516	500.637	"X" CUT

Horizontal Scale: 1" = 20'
0' 20' 40'
Vertical Scale: 1" = 6'
0' 6' 12'

REFERENCES
WATER
31-25W, 32-25W, & 32-26W
WASTEWATER
32-2515AL, 31-2551BL, 31-2551DL & 31-2651C

STATE OF TEXAS
MASENGU NGENYI
97297
LICENSED
PROFESSIONAL ENGINEER
04/09/2026
BGE, Inc.
F-1046

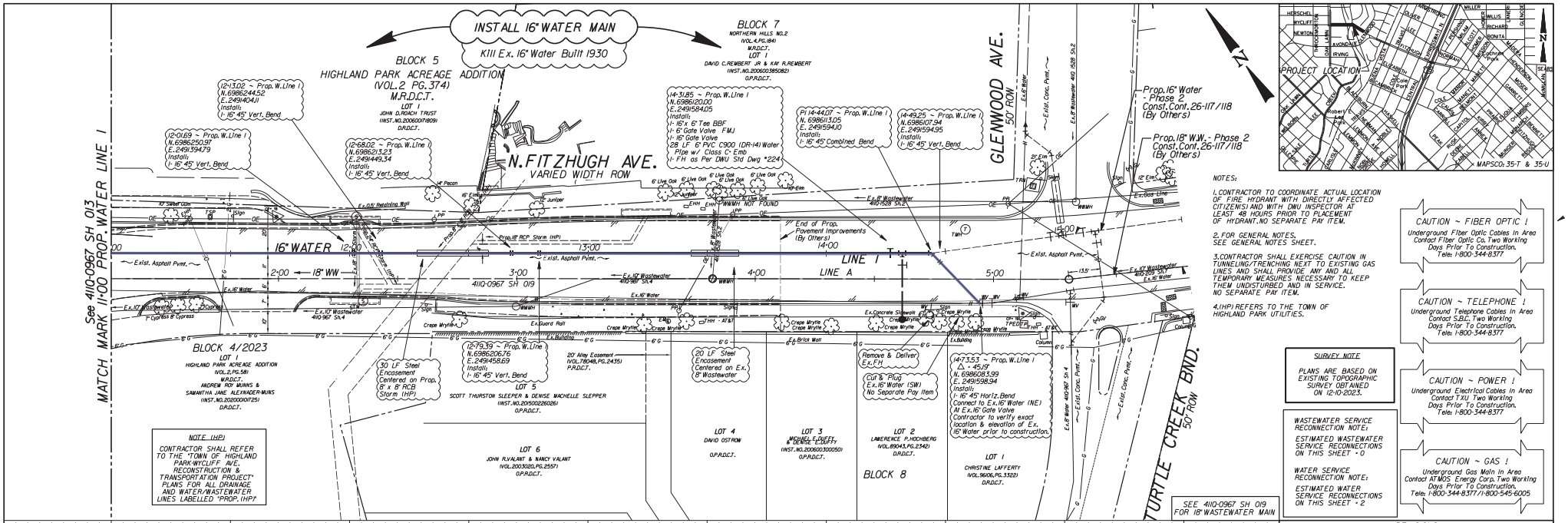
BGE, Inc.
2200 Ross Avenue, Suite 2550, Dallas, TX 75201
214-855-0121 • 2200 • www.bgeinc.com
TBPE Registration No. F-1046

BDS Texas Corporation

CONTRACT NO. 25-539/540F | PID: 6539 - PHASE I

16" WATER MAIN
WYCLIFF AVE & N. FITZHUGH AVE
OAK LAWN AVE TO GLENWOOD AVE
DALLAS WATER UTILITIES
CITY OF DALLAS, TEXAS

DESIGN	DRAWN	DATE	FILE	NUMBER	SHEET
BGE	BGE	APRIL 2026	4110	0967	013


INSTALL 16" WATER MAIN
KIII Ex. 16" Water Built 1930
BLOCK 5
HIGHLAND PARK ACREAGE ADDITION
(VOL.2 PG.374)
M.R.D.C.T.
LOT 1
JOHN D.ROACH TRUST
(INST.NO.20060019809)
D.R.D.C.T.
BLOCK 7
NORTHERN HILLS NO.2
(VOL.4,PG.184)
M.R.D.C.T.
LOT 1
DAVID C.REMBERT JR & KAY R.REMBERT
(INST.NO.20060039082)
O.P.R.D.C.T.
N.FITZHUGH AVE.
VARIED WIDTH ROW
GLENWOOD AVE.
50' ROW
TURTLE CREEK BND.
50' ROW
16" WATER
LINE I
LINE A
See 4110-0967 SH 013
MATCH MARK 11+00 PROP. WATER LINE I
4110-0967 SH 019
BLOCK 4/2023
LOT 1
HIGHLAND PARK ACREAGE ADDITION
(VOL.2,PG.58)
M.R.D.C.T.
ANDREW ROY MUNNS &
SAMANTHA JANE ALEXANDER-MUNNS
(INST.NO.20200001725)
D.R.D.C.T.
LOT 5
SCOTT THURSTON SLEEPER & DENISE MACHELLE SLEEPER
(INST.NO.20150020026)
O.P.R.D.C.T.
LOT 6
JOHN R.VALANT & NANCY VALANT
(VOL.2003320,PG.2557)
O.P.R.D.C.T.
LOT 4
DAVID OSTROM
O.P.R.D.C.T.
LOT 3
MICHAEL E.DUFFY
& DENISE E.DUFFY
(INST.NO.20060030005)
O.P.R.D.C.T.
LOT 2
LAWRENCE P.HOCHBERG
(VOL.89043,PG.2342)
D.R.D.C.T.
BLOCK 8
LOT 1
CHRISTINE LAFFERTY
(VOL.96106,PG.3322)
D.R.D.C.T.
20' Alley Easement
(VOL.78248,PG.2435)
P.R.D.C.T.
Prop.16" Water
- Phase 2
Const.Cont.26-117/118
(By Others)
Prop.18" W.W. - Phase 2
Const.Cont.26-117/118
(By Others)
End of Prop.
Pavement Improvements
(By Others)
14+00
Prop.18 RCP Storm (HP)
Ex.16" Water
Ex.8" Wastewater
Ex.12" Wastewater
Ex.17" Wastewater
Ex.Concrete Sidewalk
Ex.Brick Wall
Ex.Guard Rail
Ex.Retaining Wall
Ex.Building
Ex.Gas Line
Ex.Conc.Pvmt.
Exist.Asphalt Pvmt.
Remove & Deliver
Ex.F.H
Cut & Plug
Ex.16" Water (SW)
No Separate Pay Item
20 LF Steel
Encasement
Centered on Ex.
8" Wastewater
30 LF Steel
Encasement
Centered on Prop.
8" x 8" RCB
Storm (HP)
12+13.02 ~ Prop.W.Line I
N.6986244.52
E.2491404.11
Install:
1-16" 45° Vert. Bend
12+01.69 ~ Prop.W.Line I
N.6986250.97
E.2491394.79
Install:
1-16" 45° Vert. Bend
12+68.02 ~ Prop.W.Line I
N.6986213.23
E.2491449.34
Install:
1-16" 45° Vert. Bend
12+79.39 ~ Prop.W.Line I
N.6986206.76
E.2491458.69
Install:
1-16" 45° Vert. Bend
14+31.85 ~ Prop.W.Line I
N.6986200.00
E.2491584.05
Install:
1-16"x 6" Tee BBF
1-6" Gate Valve FMJ
1-16" Gate Valve
28 LF 6" PVC C900 (DR-14) Water
Pipe w/ Class C Emb
1-FH as Per DWU Std Dwg #224
PI 14+44.07 ~ Prop.W.Line I
N. 6986113.05
E. 2491594.10
Install:
1-16" 45° Combined Bend
14+49.25 ~ Prop.W.Line I
N.6986107.94
E.2491594.95
Install:
1-16" 45° Vert. Bend
14+73.53 ~ Prop.W.Line I
Δ = 45.19°
N. 6986083.99
E. 2491598.94
Install:
1-16" 45° Horiz.Bend
Connect to Ex.16" Water (NE)
At Ex.16" Gate Valve
Contractor to verify exact
location & elevation of Ex.
16" Water prior to construction.
NOTE (HP)
CONTRACTOR SHALL REFER
TO THE "TOWN OF HIGHLAND
PARK-WYCLIFF AVE.
RECONSTRUCTION &
TRANSPORTATION PROJECT"
PLANS FOR ALL DRAINAGE
AND WATER/WASTEWATER
LINES LABELLED "PROP. (HP)"
SEE 4110-0967 SH 019
FOR 16" WASTEWATER MAIN
PROJECT LOCATION
MAPSCO: 35-T & 35-U
NOTES:
1. CONTRACTOR TO COORDINATE ACTUAL LOCATION OF FIRE HYDRANT WITH DIRECTLY AFFECTED CITIZEN(S) AND WITH DWU INSPECTOR AT LEAST 48 HOURS PRIOR TO PLACEMENT OF HYDRANT. NO SEPARATE PAY ITEM.
2. FOR GENERAL NOTES, SEE GENERAL NOTES SHEET.
3. CONTRACTOR SHALL EXERCISE CAUTION IN TUNNELING-TRENCHING NEXT TO EXISTING GAS LINES AND SHALL PROVIDE ANY AND ALL TEMPORARY MEASURES NECESSARY TO KEEP THEM UNDISTURBED AND IN SERVICE. NO SEPARATE PAY ITEM.
4. (HP) REFERS TO THE TOWN OF HIGHLAND PARK UTILITIES.
SURVEY NOTE
PLANS ARE BASED ON EXISTING TOPOGRAPHIC SURVEY OBTAINED ON 12-10-2023.
WASTEWATER SERVICE RECONNECTION NOTE:
ESTIMATED WASTEWATER SERVICE RECONNECTIONS ON THIS SHEET - 0
WATER SERVICE RECONNECTION NOTE:
ESTIMATED WATER SERVICE RECONNECTIONS ON THIS SHEET - 2
CAUTION ~ FIBER OPTIC !
Underground Fiber Optic Cables In Area
Contact Fiber Optic Co. Two Working
Days Prior To Construction.
Tele: 1-800-344-8377
CAUTION ~ TELEPHONE !
Underground Telephone Cables In Area
Contact S.B.C. Two Working
Days Prior To Construction.
Tele: 1-800-344-8377
CAUTION ~ POWER !
Underground Electrical Cables In Area
Contact TXU Two Working
Days Prior To Construction.
Tele: 1-800-344-8377
CAUTION ~ GAS !
Underground Gas Main In Area
Contact ATMOS Energy Corp. Two Working
Days Prior To Construction.
Tele: 1-800-344-8377 / 1-800-545-6005
WATER LINE I
MATCH MARK 11+00 PROP. WATER LINE I
Ex.Grade
Prop.18"W.W.-1F Rt.
Ex.16" Water,15° Rt.
Ex.16" Water,1° Rt.
16" PVC -0.30%
16" PVC -5.50%
16" PVC +0.00%
BOP 460.14
BOP 459.05
BOP 459.04
BOP 465.53
Ex.16" Water,65° Rt.
20 LF 30" I.D. Steel Encasement 7/16" Thick
30 LF 30" I.D. Steel Encasement 7/16" Thick
405 LF of 16" PVC Water Pipe
AWWA C900 (DR-14)/D.I.P. 3/39
Class "C" Embedment
Horizontal Scale: 1" = 20'
Vertical Scale: 1" = 6'
REVISIONS
REV NO. | DATE | DESCRIPTION | BY
BENCHMARKS & CONTROL POINTS
DWU BENCHMARK: 35-X-7S
COD BM FOUND ON CONCRETE CURB OF STORM SEWER DROP INLET SOUTHEAST CORNER OF THE INTERSECTION OF TURTLE CREEK BLVD & HALL ST
ELEV = 435.450
DWU BENCHMARK: 45-B-5S
COD BM FOUND ON CONCRETE CURB OF STORM SEWER INLET SOUTHEAST CORNER OF THE INTERSECTION OF CEDAR SPRINGS RD & WOODROW AVE.
ELEV = 445.220
CONTROL POINTS
POINT | NORTHING | EASTING | ELEV | DESCRIPTION
CP-1 | 6985422.325 | 2490850.515 | 470.47 | Aluminum Monument
CP-18 | 6986282.250 | 2491376.890 | 467.582 | "X" CUT
CP-19 | 6986070.460 | 2491611.320 | 473.518 | "X" CUT
CP-20 | 6985891.770 | 2492060.410 | 490.139 | "X" CUT
REFERENCES
WATER
31-25W, 32-25W & 32-26W
WASTEWATER
32-25S1A1, 31-25S1(BL), 31-25S1DL & 31-26S1C)
STATE OF TEXAS
MASENGU NGENYI
97297
LICENSED
PROFESSIONAL ENGINEER
04/09/2026
BGE, Inc.
F-1046
BGE, Inc.
2200 Ross Avenue, Suite 2550, Dallas, TX 75201
TBPE Registration No. F-1046
CONTRACT NO. 25-539/540F | PID: 6539 - PHASE I
16" WATER MAIN
WYCLIFF AVE & N.FITZHUGH AVE
OAK LAWN AVE TO GLENWOOD AVE
DALLAS WATER UTILITIES
CITY OF DALLAS, TEXAS
DESIGN | DRAWN | DATE | FILE | NUMBER | SHEET
BGE | BGE | APRIL 2026 | 4110 | 0967 | 014

Town of Highland Park
Town Council
Tuesday, July 7, 2026

Item Coversheet

Take action on the minutes of the Town Council meeting held on June 16, 2026.

PRESENTED BY: Joanna Mekeal, Town Secretary

BACKGROUND:

Attached are the minutes of the Town Council meeting held on June 16, 2026.

RECOMMENDATION

Staff recommends approval.

FINANCIAL IMPACT

This item has no financial impact.

ATTACHMENTS

2026-06-16 TC Minutes

MINUTES OF A MEETING OF THE TOWN COUNCIL OF THE TOWN OF HIGHLAND PARK, TEXAS, HELD AT THE TOWN HALL, 4700 DREXEL DRIVE, HIGHLAND PARK, TX, 75205, AT 8:00 A.M. ON TUESDAY, JUNE 16, 2026.

Mayor Will C. Beecherl, Mayor Pro Tem Don Snell, and Council Members Alan Friedman, Margaret Keliher, Mike Tibbals, and Leland White attended the meeting.

I. Mayor Will C. Beecherl called the meeting to order at 8:00 a.m.

II. Council Member Alan Friedman gave the Invocation.

III. PUBLIC COMMENT

Mayor Beecherl asked if anyone wished to address the Town Council about any item listed on the agenda and explained that the Town Council may not discuss or make decisions on items not listed on the agenda. Public comments are limited to three minutes per speaker unless otherwise required by law. Items suggested for action may be placed on a future agenda at the Town Council's discretion. No comment was made.

IV. RECOGNITION

A. Recognition of the Office of the Municipal Clerk in the Town of Highland Park receiving an Achievement of Excellence Award conferred by the Texas Municipal Clerks Association. Shelley George, T.R.M.C., M.M.C., City Secretary of the City of Allen, presented the Achievement of Excellence Award to Joanna Mekeal, T.R.M.C., Town Secretary. Before presenting the award, Ms. George explained that The Texas Municipal Clerks Association Municipal Clerk's Office Achievement of Excellence Award recognizes municipal clerk offices that demonstrate excellence in the effective and efficient administration of resources and compliance with federal, state, and local requirements. Awarded on a two-year cycle, the program honors offices that uphold the high standards essential to supporting sound local governance. To be eligible for the award, a municipal clerk's office must meet and demonstrate compliance with at least nine of twelve established standards. The Town of Highland Park Municipal Clerk's Office is proud to have achieved all twelve standards and to be one of only 42 municipal clerk offices in Texas to receive this distinguished recognition. Mrs. Mekeal expressed her appreciation to the Town Council, Town leadership, and staff for their continued support, which contributed to the Municipal Clerk's Office earning this prestigious award.

V. CONSENT AGENDA

On a motion made by Mayor Pro Tem Don Snell, seconded by Council Member Alan Friedman, the Town Council voted unanimously to approve Items A. through C. on the Consent Agenda. Prior to the vote, Mayor Beecherl explained that all items under the Consent Agenda are considered routine or discussed at a previous meeting. There will be no separate discussion of items unless a request by a Council Member is made prior to the Town Council voting on the motion.

A. *Take action on the resolution to ratify the execution of the Communications System Agreement between the Town of Highland Park, the City of University Park, and Southern Methodist University.*
B. *Take action on the minutes of the Town Council meeting held on June 2, 2026.*
C. *Take action on the minutes of the Town Council study session held on June 2, 2026.*

VI. MAIN AGENDA

A. Review, discuss, and take action on acceptance of a donation from the Friends of the Highland Park Library to the Highland Park Library. Kortney Nelson, M.L.S., Town Librarian, presented that in March 2008, Eyecon Studios installed a hand-painted mural in the Highland Park Library Children's Room, funded through community donations to the Highland Park Quality of Life Foundation. Following storm damage caused by a roof leak in August 2025, the mural was removed during repairs to the Children's Room. Although the space reopened in March 2026, the mural was not replaced because the restoration project was unplanned and funding was not included in the Library's or Town's budget. The Friends of the Highland Park Library ("FHPL") have generously offered to fund the mural's replacement. After obtaining and reviewing multiple quotes, FHPL selected Eyecon Studios, the original artist, and received a proposal totaling $38,000, which includes design, production, and installation. Town policy requires Town Council approval for donations exceeding $25,000. Approval of this donation would allow FHPL to move forward with the project and secure a place on the vendor's schedule, with work anticipated to begin in 2027. On a motion made by Council Member Mike Tibbals, seconded by Council Member Alan Friedman, the Town Council voted unanimously to approve and accept a donation from the Friends of the Highland Park Library to the Highland Park Library.

B. Review, discuss, and take action to extend the construction period for a new single-family home from 24 to 36 months on the property located at 4308 Westway Avenue. Jeff Armstrong, A.I.C.P., Director of Community Development, explained that the applicant, Ronnie Anderson, RA Anderson Homes, LLC, is requesting a 12-month extension to the building permit for construction of a new residence at 4308 Westway Avenue, resulting in a total permit duration of 36 months from the date of permit issuance. Mr. Anderson stated that the proposed 13,000-square-foot home, which includes a basement, requires additional time due to its size and complexity. In response to a question raised by Mayor Beecherl, Mr. Armstrong stated that the current ordinance allows requests for extension prior to issuance of a building permit with no fee. On a motion made by Council Member Alan Friedman, seconded by Mayor Pro Tem Don Snell, the Town Council voted unanimously to approve extending the construction period for a new single-family home from 24 to 36 months on the property located at 4308 Westway Avenue.

C. Review, discuss, and take action on a resolution confirming the appointment of the alternate representative to the North Central Texas Council of Governments Regional Transportation Council. Joanna Mekeal, T.R.M.C., stated that the Regional Transportation

Council ("RTC") serves as the transportation policy body for the Dallas-Fort Worth region and is responsible for regional transportation planning and funding decisions. Under the RTC's membership structure, Dallas, University Park, and Highland Park are grouped together and represented by six RTC seats. RTC bylaws require representatives and alternates to be elected officials and encourage rotating appointments among eligible jurisdictions. Consistent with a longstanding agreement between Highland Park and University Park, the shared alternate representative position rotates between the two municipalities. For the upcoming two-year term beginning in July 2026, University Park has nominated newly elected City Council Member Darrell Lane to serve as the alternate representative. The alternate is authorized to participate and vote in RTC meetings when the primary representative is unavailable. On a motion made by Council Member Leland White, seconded by Mayor Pro Tem Don Snell, the Town Council voted unanimously to approve a resolution confirming the appointment of the alternate representative to the North Central Texas Council of Governments Regional Transportation Council.

RESOLUTION NO. 014-26

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF HIGHLAND PARK, TEXAS, JOINING IN THE APPOINTMENT OF AN ALTERNATE REPRESENTATIVE FOR THE CITY OF DALLAS, THE TOWN OF HIGHLAND PARK, AND THE CITY OF UNIVERSITY PARK TO THE REGIONAL TRANSPORTATION COUNCIL OF THE NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS; AND PROVIDING AN EFFECTIVE DATE.

VII. ADJOURNMENT

Mayor Beecherl adjourned the Town Council meeting at 8:25 a.m.

APPROVED on the 7th day of July 2026.

APPROVED:

Will C. Beecherl
Mayor

ATTEST:

Joanna Mekeal
Town Secretary

Town of Highland Park
Town Council
Tuesday, July 7, 2026

Item Coversheet

Take action on the minutes of the Town Council study session held on June 16, 2026.

PRESENTED BY: Joanna Mekeal, Town Secretary

BACKGROUND:

Attached are minutes of the Town Council study session held on June 16, 2026.

RECOMMENDATION

Staff recommends approval.

FINANCIAL IMPACT

This item has no financial impact.

ATTACHMENTS

2026-06-16 TCSS Minutes

MINUTES OF A STUDY SESSION OF THE TOWN COUNCIL OF THE TOWN OF HIGHLAND PARK, TEXAS, HELD AT TOWN HALL, 4700 DREXEL DRIVE, HIGHLAND PARK, TX, 75205, AT 8:36 A.M. ON TUESDAY, JUNE 16, 2026.

Mayor Will C. Beecherl, Mayor Pro Tem Don Snell, and Council Members Alan Friedman, Margaret Keliher, Mike Tibbals, and Leland White attended the meeting.

I. Mayor Will C. Beecherl called the meeting to order at 8:36 a.m.

II. PUBLIC COMMENT

Mayor Beecherl asked if anyone wished to address the Town Council about any item listed on the agenda and explained that the Town Council may not discuss or make decisions on items not listed on the agenda. Public comments are limited to three minutes per speaker unless otherwise required by law. Items suggested for action may be placed on a future agenda at the Town Council's discretion. There was no comment.

III. REPORTS

A. Review and discuss the Texas Municipal Retirement System ("TMRS"). Taylor Lough, Assistant Town Administrator, stated that on May 19, 2026, the Town's benefit consultant, Paypoint HR, presented a compensation and benefits study to the Town Council. The study compared the Town's compensation and benefits with those of peer organizations and identified opportunities to improve career progression and pay plan clarity, as well as enhance retirement and medical benefits to better align with market competitors in the Dallas-Fort Worth Metroplex. Mrs. Lough introduced Kenneth Oliver, TMRS Director of Actuarial Services, who provided a virtual presentation with an overview of the TMRS system, the Town of Highland Park's current plan, and optional plan designs. The Town has periodically provided Updated Service Credits ("USC") for current employees and Cost-of-Living Adjustments ("COLA") for retirees. A 50% USC was granted in 2020 and 2023, and a 50% COLA was provided in 2008 and 2023. Changes to the plan affect the Town's contribution rate and funded ratio, while pension liabilities are influenced by market conditions, actuarial assumptions, compensation changes, and retirements. Since FY 2021, the Town has made additional contributions to reduce its unfunded liability. TMRS offers 108 plan design options, including 54 USC/COLA combinations for both 7% and 8% employee contribution rates. The Town Council engaged in a detailed discussion regarding the various TMRS plan design options, including the potential impact of each option on employee recruitment and retention, long-term financial sustainability, and the Town's overall compensation and benefits strategy. Town Council Members also reviewed and compared retirement benefit structures offered by peer municipalities to better understand the Town's competitive position within the Dallas-Fort Worth Metroplex. Mayor Beecherl thanked Mr. Oliver for his informative presentation and expertise. He stated that the information presented, along with the Town Council's discussion and feedback, would be referred to the Compensation Committee for further evaluation and consideration as part of its ongoing review of the Town's compensation and benefits programs.

B. Review and discuss the development of the Fiscal Year 2026-27 Budget and proposed updates, changes, or revisions to the Town's 10-year Capital Improvement Plan. John Samford, C.P.A., Director of Finance, provided an overview of the Fiscal Year 2026–27 budget development process, emphasizing the collaborative nature of budget planning, and the importance of Town Council input throughout the process. He noted that the budget workshop serves as an opportunity for the Town Council to identify priorities, provide policy direction, and recommend items for staff consideration as the proposed budget is finalized. Mr. Samford reviewed the Town's financial outlook and presented preliminary revenue and expenditure assumptions for the General Fund, Capital Projects Fund, and Stormwater Drainage Utility Fund. He discussed key factors influencing budget projections, including operational needs, capital funding requirements, and long-term financial planning considerations. Lori Chapin, P.E., Director of Engineering, presented updates to the Town's 10-Year Capital Improvement Plan, including proposed project modifications and anticipated infrastructure priorities. The Town Council discussed the proposed budget assumptions and capital projects, asked questions, and provided feedback for staff's consideration during the budget development process. Mayor Beecherl thanked Mr. Samford and Ms. Chapin for their presentations and the information provided to the Town Council.

IV. REQUEST FOR FUTURE AGENDA ITEMS

A. Review, discuss, and consider the opportunity for a Town Council Member to request an item to be placed on a future Town Council Meeting agenda. Mayor Beecherl asked whether any Town Council Member wished to request that an item be placed on a future Town Council study session agenda for discussion or consideration. Mayor Pro Tem Snell requested an update regarding the ongoing rewrite of the Zoning Ordinance. Town Council Member Keliher requested a status update on matters related to the Town's withdrawal from DART. Mayor Beecherl recommended that quorum availability be confirmed in advance for the Town Council's summer meeting schedule.

V. CLOSED SESSION

A. In accordance with the Texas Government Code, Section 551. 001, the Town Council will recess into Executive Session to discuss §551.076: the deployment, or specific occasions for implementation, of security personnel or devices.

Mayor Beecherl recessed the study session at 10:09 a.m. and convened a closed session at 10:10 a.m., pursuant to: In accordance with the Texas Government Code, Section 551. 001, the Town Council will recess into Executive Session to discuss §551.076: the deployment, or specific occasions for implementation, of security personnel or devices.

Mayor Beecherl ended the closed session at 10:42 a.m. and reconvened the study session in open session at 10:42 a.m. No final action, decision, or vote was taken during the closed session.

VI. OPEN SESSION

A. Pursuant to Section 551.102 of the Texas Government Code, the final action, decision, or vote regarding Closed Session Item A. above shall be made, if any. No motion was made.

VII. ADJOURNMENT – Mayor Beecherl adjourned the Study Session at 10:43 a.m.

APPROVED on the 7th day of July 2026.

APPROVED:

Will C. Beecherl
Mayor

ATTEST:

Joanna Mekeal
Town Secretary

Town of Highland Park
Town Council
Tuesday, July 7, 2026

Item Coversheet

Review, discuss, and take action on a referral to the Zoning Commission, a request to amend Planned Development Ordinance No. 1257 regarding the addition of shade structures at the athletic fields for McCullogh Intermediate School/Highland Park Middle School, located at 3520 Normandy Avenue.

PRESENTED BY: Jeff Armstrong, Director of Community Development

BACKGROUND:

Highland Park Independent School District proposes an amendment to the existing Planned Development (Ordinance No. 1257) that regulates zoning at the Intermediate School/Middle School campus. The campus is located in both Highland Park and University Park. The proposed improvements would be located entirely within the Town of Highland Park and require an amendment to the PD ordinance.

The proposed improvements include construction of a metal-framed, canvas-roofed shaded structure that would be 72 feet by 20 feet (1,440 square feet) in area. The shade structure would be located between the north side of the track and the shot put and high jump areas. See attached plans.

The Zoning Ordinance requires all zoning cases to be referred to the Zoning Commission by action of the Town Council. After referral, the item will be placed on a Zoning Commission Agenda for their public hearing and recommendation. The request will then be placed on a Town Council agenda for public hearing and final decision.

RECOMMENDATION

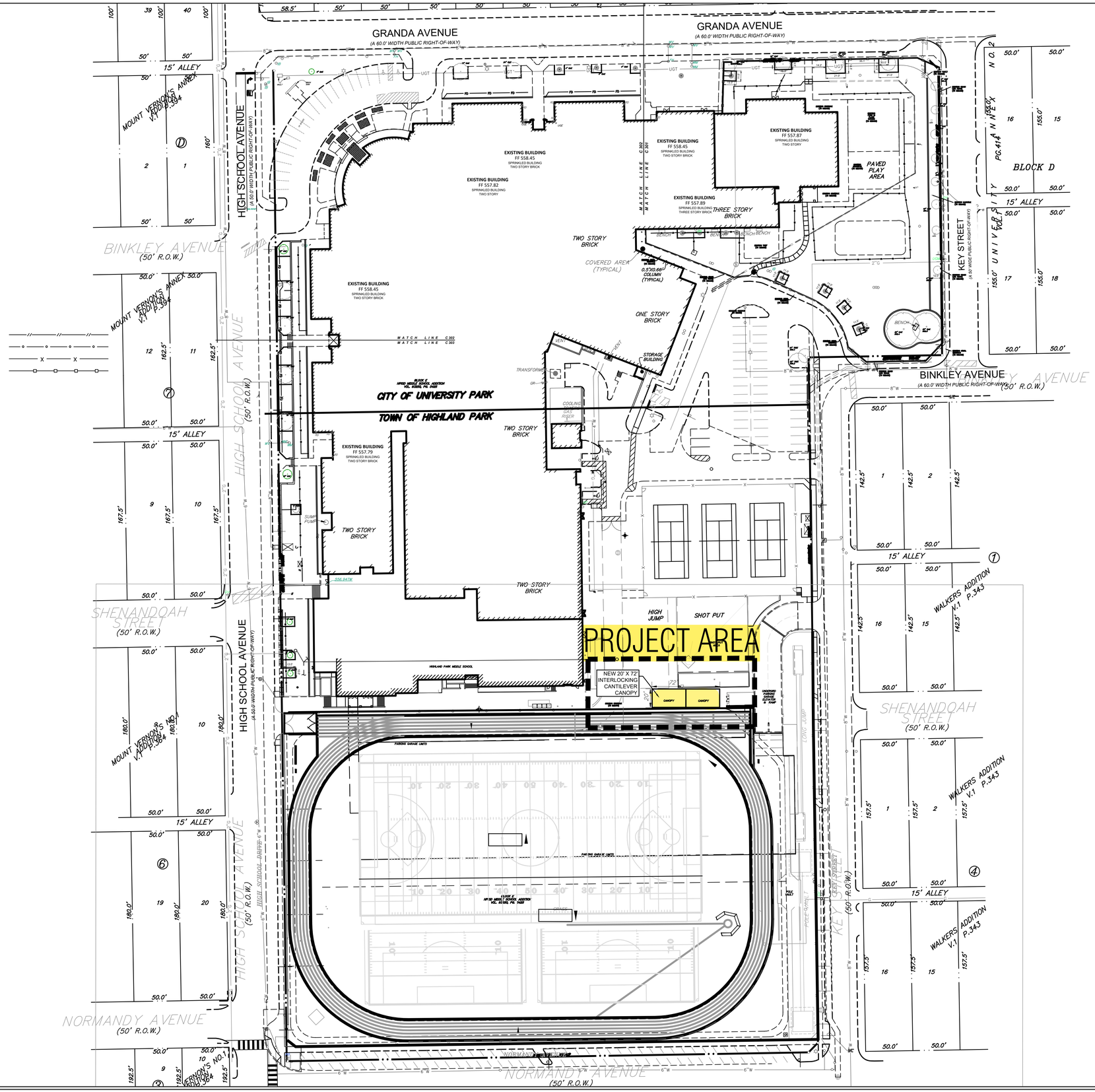
Staff recommends the Town Council refer the requested PD amendment to the Zoning Commission.

FINANCIAL IMPACT

This item has no financial impact.

ATTACHMENTS

Site location map, Graphic of shade structure



GENERAL SITE NOTES

1. ALL DIMENSIONS ARE FROM FACE OF CURB.
2. ALL FIRE LANES, PARKING STRIPING, HANDICAP PARKING STRIPING & SIGNAGE ARE TO BE IN ACCORDANCE WITH CITY OF UNIVERSITY PARK REQUIREMENTS, TYP.
3. PRIOR TO ANY CONSTRUCTION THE CONTRACTOR SHALL FAMILIARIZE HIMSELF WITH THE CONTRACT DOCUMENTS AND SPECIFICATIONS, THE PLANS INCLUDING ALL NOTES, THE CITY OF UNIVERSITY PARK SPECIFICATIONS AND ANY OTHER APPLICABLE STANDARDS OR SPECIFICATIONS RELEVANT TO THE PROPER COMPLETION OF THE WORK SPECIFIED. FAILURE ON THE PART OF THE CONTRACTOR TO FAMILIARIZE HIMSELF WITH ALL STANDARDS OR SPECIFICATIONS PERTAINING TO THIS WORK SHALL IN NO WAY RELIEVE THE CONTRACTOR OF RESPONSIBILITY FOR PERFORMING THE WORK IN ACCORDANCE WITH ALL SUCH APPLICABLE STANDARDS AND SPECIFICATIONS.
4. CONTRACTOR SHALL HAVE IN HIS POSSESSION, PRIOR TO CONSTRUCTION, ALL NECESSARY PERMITS, LICENSES, ETC. CONTRACTOR SHALL HAVE AT LEAST ONE SET OF APPROVED ENGINEERING PLANS AND SPECIFICATIONS ON-SITE AT ALL TIMES.
5. ALL WORK SHALL CONFORM TO THE CITY OF UNIVERSITY PARK SPECIFICATIONS, STANDARDS, AND DETAILS.
6. IF UNFORESEEN PROBLEMS OR CONFLICTS ARE ENCOUNTERED IN THE CONSTRUCTION, FOR WHICH AN IMMEDIATE SOLUTION IS NOT APPARENT, THE ENGINEER AND OWNER SHALL BE NOTIFIED IMMEDIATELY.
7. IT WILL BE THE RESPONSIBILITY OF EACH CONTRACTOR TO PROTECT ALL EXISTING PUBLIC AND PRIVATE UTILITIES THROUGHOUT THE CONSTRUCTION OF THIS PROJECT. CONTRACTOR SHALL CONTACT THE APPROPRIATE UTILITY COMPANIES FOR LINE LOCATIONS, PRIOR TO COMMENCEMENT OF CONSTRUCTION AND SHALL ASSUME FULL LIABILITY TO THOSE COMPANIES FOR ANY DAMAGES CAUSED TO THEIR FACILITIES.
8. CONTRACTORS SHALL BE RESPONSIBLE FOR FIELD LOCATING EXISTING UTILITIES AND IMPROVEMENTS PRIOR TO CONSTRUCTION.
9. TRENCH SAFETY DESIGN WILL BE THE RESPONSIBILITY OF THE UTILITY CONTRACTOR. CONTRACTOR SHALL SUBMIT DESIGN TO THE CITY OF UNIVERSITY PARK ENGINEERING DEPARTMENT FOR REVIEW.
10. MARK FIRE LANES TO THE CITY OF UNIVERSITY PARK SPECIFICATION. "NO PARKING FIRE LANE" EVERY 25' WHITE 4" LETTERS ON A 6' RED STRIPED BACKGROUND.
11. CONTRACTOR TO VERIFY LOCATION OF ALL EXISTING UTILITIES.
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13. ALL OUTDOOR LIGHTING MUST BE ORIENTED SO THAT LIGHTING LEVELS AT ALL PROPERTY LINES ARE 0.20 FOOT-CANDLE OR LESS.
14. ALL EXISTING CHAIN LINK FENCE IS TO REMAIN.
15. CONTRACTOR TO PROVIDE A 10' (5' RADIUS) RING AROUND EACH TREE IN TURF AREA.

PAVING LEGEND (EXISTING)

- CONCRETE CURB
- EDGE OF ASPHALT
- EDGE OF CONCRETE
- FENCE
- PROPERTY LINE

OVERALL SITE PLAN

HIGHLAND PARK ISD
HIGHLAND PARK MIDDLE SCHOOL
CANOPY PROJECT
CITY OF UNIVERSITY PARK, TEXAS

GLENN ENGINEERING
TEXAS REGISTRATION NUMBER: F-303
PHONE 972-717-5151 FAX 972-717-2176
4550 FULLER DRIVE, SUITE 220 IRVING, TEXAS 75038

STATE OF TEXAS — MIKE GLENN — 85509 — LICENSED PROFESSIONAL ENGINEER
Mike Glenn 2020.06.08 13:55:05 -05'00'
Mike Glenn, P.E. authorized by Scott Drillette, AIA on date 6.8.2020

HIGHLAND PARK ISD - ADMIN OFFICE
7015 WESTCHESTER DRIVE
DALLAS, TEXAS 75225
ATTN: SCOTT DRILLETTE
TITLE: EXECUTIVE DIRECTOR OF CONSTRUCTION SERVICES

PROJECT ADDRESS:
HIGHLAND PARK MIDDLE SCHOOL
3555 GRANADA AVE
DALLAS, TEXAS 75205

Revisions:		
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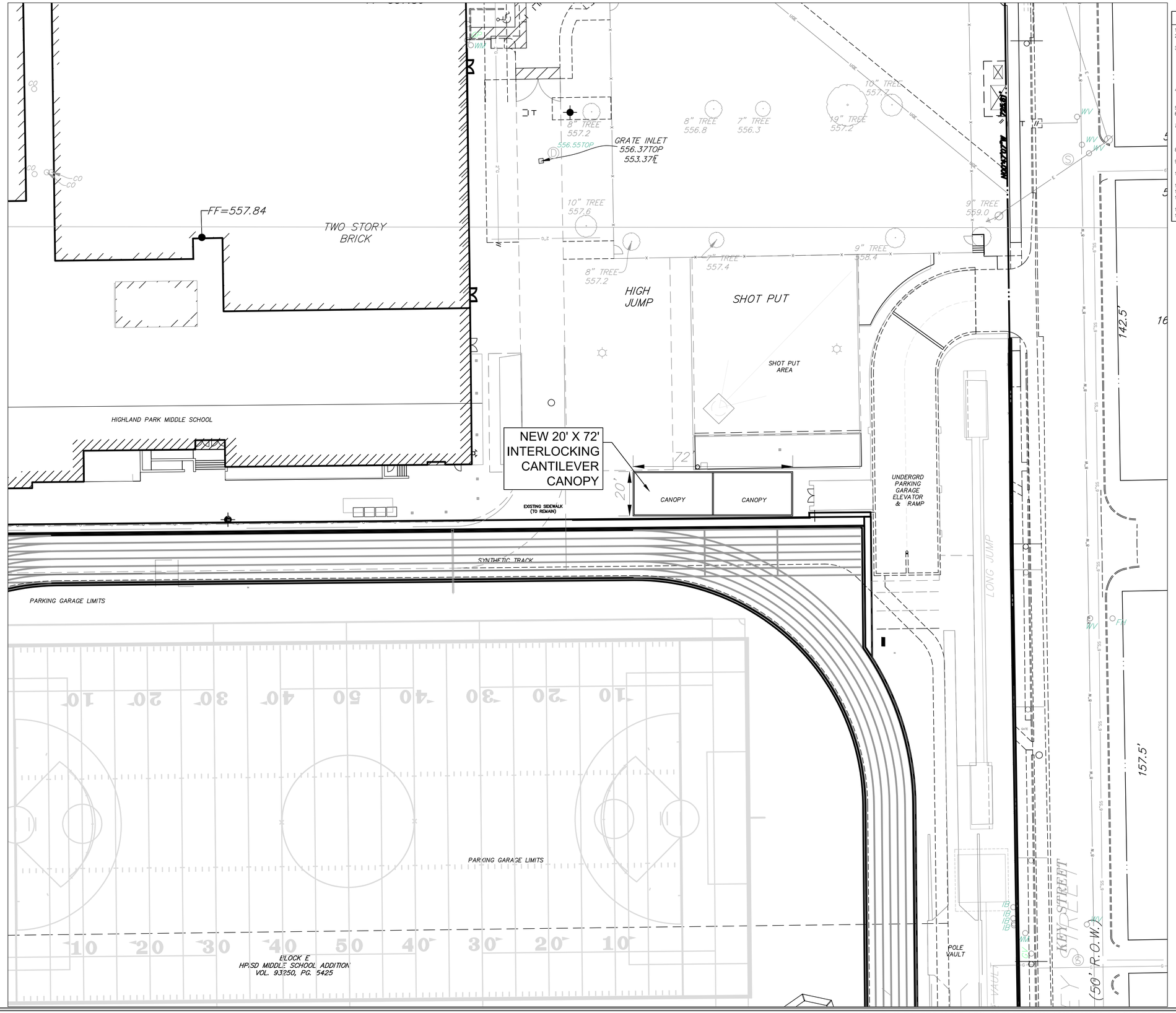
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Permit:

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Checked By:	C.M.G.
Contract No.	000-000

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NOTE: THE CITY OF UNIVERSITY PARK CONSTRUCTION STANDARDS APPLY, WHETHER INDICATED ON THESE PLANS OR NOT.

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0 10 20 40
Scale: 1"=20'

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- EDGE OF ASPHALT
- EDGE OF CONCRETE
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- PROPERTY LINE

GLENN ENGINEERING
TEXAS REGISTRATION NUMBER: F-303
PHONE 972-717-5151 FAX 972-717-2176
4550 FULLER DRIVE, SUITE 220 IRVING, TEXAS 75038

STATE OF TEXAS — MIKE GLENN — 85571 — REGISTERED PROFESSIONAL ENGINEER
Mike Glenn 2026.06.05 08:55:39 -05'00'
authorized by Mike Glenn on June 5, 2026

DETAILED SITE PLAN

HIGHLAND PARK ISD
HIGHLAND PARK MIDDLE SCHOOL
CANOPY PROJECT
CITY OF UNIVERSITY PARK, TEXAS

HIGHLAND PARK ISD - ADMIN
OFFICE
7015 WESTCHESTER DRIVE
DALLAS, TEXAS 75225
ATTN: SCOTT DRILLETTE
TITLE: EXECUTIVE DIRECTOR OF CONSTRUCTION SERVICES

PROJECT ADDRESS:
HIGHLAND PARK MIDDLE SCHOOL
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Revisions:		
1		

Issue Dates:
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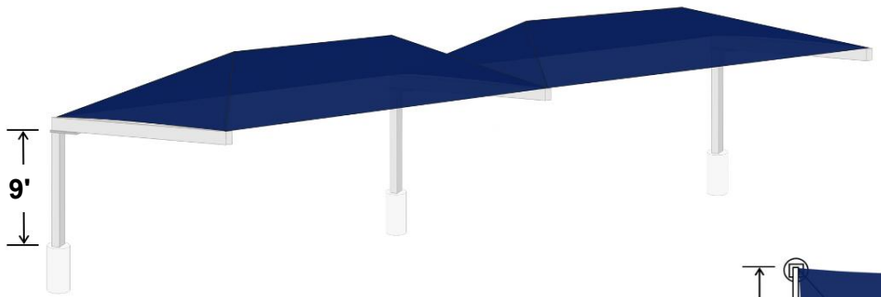
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Contract No.	000-000

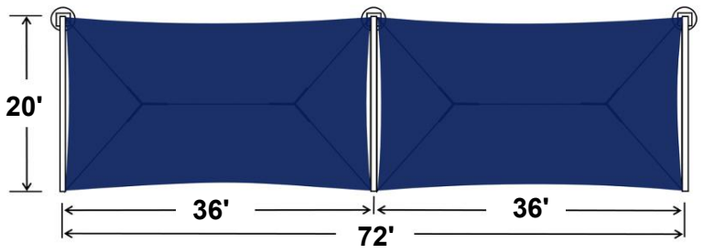
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NOTE: THE CITY OF UNIVERSITY PARK CONSTRUCTION STANDARDS APPLY, WHETHER INDICATED ON THESE PLANS OR NOT.

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Interlocking Cantilever - Hip





All phases of the work shall conform to standard methods of steel fabrication and construction as set forth by the 2021 International Building Code and the AISC Manual of Steel Construction - 15th Edition. Concrete / Foundation work shall be in accordance with the ACI 318-14.

Structural steel shall be cold-formed structural quality steel, welded or seamless, complying with ASTM A-500, Grade B & ASTM-A36.
Columns 6" x 6" x 1/4" A500 Gr B Tubing
Beams 4" x 6" x 3/16" A500 Gr B Tubing
Upper Structure Hoops 2-7/8" Sch 40 Round Pipe
Center Hip Ridge 3" Sch 40 Pipe
Columns & Beam Horizontal Flange to Flange 10" x 30" x 1/2" Plate Connections w/ 10" Gusset (8) 5/8" Bolts, Nuts, Lock Washers & (16) Flat Washers (top & bottom)

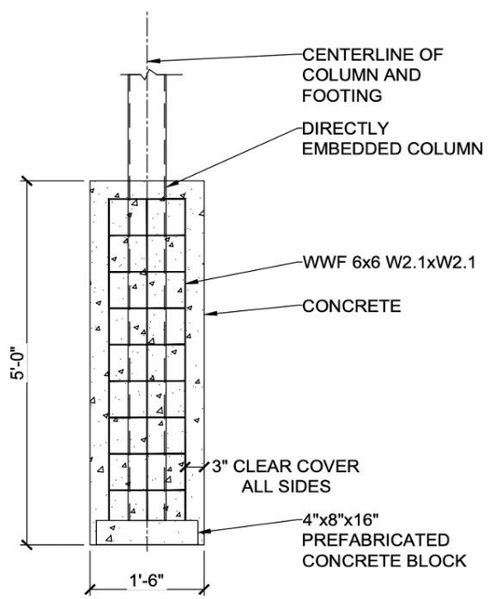
All Plate to be 1/2" for Connections and End Caps.

Columns shall be embedded per detail in reinforced concrete.

All field connections shall be bolted in accordance with ASTM Structural Specification for Bolted Connections. No welding shall be done in the field.

100% High-density polyethylene woven architectural fabric membrane canopy Commercial 95 by Gale Pacific. Tested to ASTM E-8400 meeting Class A requirements and NFPA 701-99 method 2. Sewn with Gore/Tenara thread. Tensioned w/ 1/4" dia. galvanized 7x19 stranded perimeter cable minimum tensile strength of 7,000lbs.

Powder Coated or Industrial coated steel finish, providing excellent chemical, corrosion, and abrasion resistance complying with requirements of UL 1332, Organic Coating for Steel Enclosures for Outdoor Use Electrical Equipment - Component.



Project:
Highland Park Middle School
3555 Granada Ave.
Dallas, TX 75205

ShadePro
PERMANENT SHADE STRUCTURES

ShadePro LLC
8690 FM 306
New Braunfels TX 78132
Ph 210-651-1041
Email: Information@ShadePro.com

Town of Highland Park
Town Council
Tuesday, July 7, 2026

Item Coversheet

Review, discuss, and take action authorizing the Town Administrator to execute a professional services agreement with Forvis Mazars, LLP to conduct the annual financial statement audit for fiscal years 2026 through 2028, with the option to extend the engagement for an additional two years.

PRESENTED BY: John Samford, Director of Finance

BACKGROUND:

In 2021, the Town engaged Weaver and Tidwell, LLP to conduct the annual audit for the fiscal year ending September 30, 2021, and the four subsequent fiscal years. The audit for the fiscal year ending September 30, 2025, was the last year under this agreement.

During Fiscal Year 2025-26 ("FY26"), staff conducted a formal Request for Proposals ("RFP") process for independent auditing services. A total of six firms submitted a proposal.

A panel of Town staff—comprised of the Assistant Town Administrator, the Director of Finance, and the Director of Community Development—evaluated the proposals based on the following criteria:

- Technical quality (expertise and experience, audit approach, and responsiveness of the proposal)
- Commitment to governmental accounting and auditing
- Proposed price

While each proposal submitted was of high quality, the independent staff panel concluded that Forvis Mazars, LLP was the top firm.

At its June 23, 2026, meeting, the Finance and Audit Advisory Committee reviewed this item. During the procurement process, staff identified and disclosed to the committee a familial relationship between an advisory committee member and a principal of the firm recommended for award. The committee considered the matter and determined that no legal conflict of interest existed.

RECOMMENDATION

Staff recommends engaging Forvis Mazars, LLP to conduct the annual financial statement audit for fiscal years 2026 through 2028, with the option to extend the engagement for an additional two years. The initial contract will cover a three-year term, and the two optional one-year renewals will be subject to annual approval by the Town Council. The Finance and Audit Advisory Committee concurs with staff's independent recommendation.

FINANCIAL IMPACT

The cost of the initial three-year term will be $178,500 ($57,500 for FY26; $59,500 for FY27; and $61,500 for FY28) subject to annual appropriation by the Town Council. An additional fee of $5,000 will apply to each major program if the Town meets the threshold for a Single Audit in accordance with Uniform Guidance or Texas Grant Management Standards. Funding for the FY26 audit will be included in the FY27 Annual Budget.

ATTACHMENTS

Forvis Mazars Technical Proposal



A Technical Proposal for

Town of Highland Park, Texas

Public Sector

April 27, 2026

Primary Contact
Rachel Ormsby, CPA
Partner and National Industry Leader
14221 Dallas Parkway, Suite 400
Dallas, TX 75254
Phone: 972.702.8262
Email: rachel.ormsby@us.forvismazars.com

Secondary Contact
Josh Findlay, CPA
Director
14221 Dallas Parkway, Suite 400
Dallas, TX 75254
Phone: 972.702.8262
Email: josh.findlay@us.forvismazars.com

Submitted by Forvis Mazars, LLP

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INFORMATION CONTAINED IN FORVIS MAZARS RFP RESPONSE, WHICH IT ASSERTS AS CONFIDENTIAL, IS EITHER BUSINESS AND/OR PROPRIETARY TRADE SECRET INFORMATION NOT SUBJECT TO DISCLOSURE AS SET FORTH IN THE STATE OF TEXAS PUBLIC RECORDS ACT. SUCH CONFIDENTIAL INFORMATION HAS INDEPENDENT ECONOMIC VALUE TO FORVIS MAZARS, IS NOT REASONABLY ASCERTAINABLE BY THIRD PARTIES, AND IS THE SUBJECT OF REASONABLE EFFORTS BY FORVIS MAZARS TO MAINTAIN ITS SECRECY AND/OR CONFIDENTIALITY. SUCH INFORMATION IN THIS PROPOSAL SHALL BE DESIGNATED WITH AN ASTERISK (*).

Our acceptance of this engagement is subject to completion of our normal client acceptance procedures. Upon acceptance, the actual terms of our engagement will be documented in a separate letter to be signed by you and us. The information provided in this proposal is intended for informational purposes only and may not be copied, used, or modified, in whole or in part, without Forvis Mazars prior written approval. Most statistical information in this proposal is as of May 31, 2025, unless otherwise noted.

Forvis Mazars, LLP
14221 Dallas Parkway, Suite 400
Dallas, TX 75254
972.702.8262
forvismazars.us

April 27, 2026

Mr. John Samford, CPA, CTP
Director of Finance
Town of Highland Park, Texas
4700 Drexel Drive
Highland Park, TX 75205

Dear Mr. Samford:

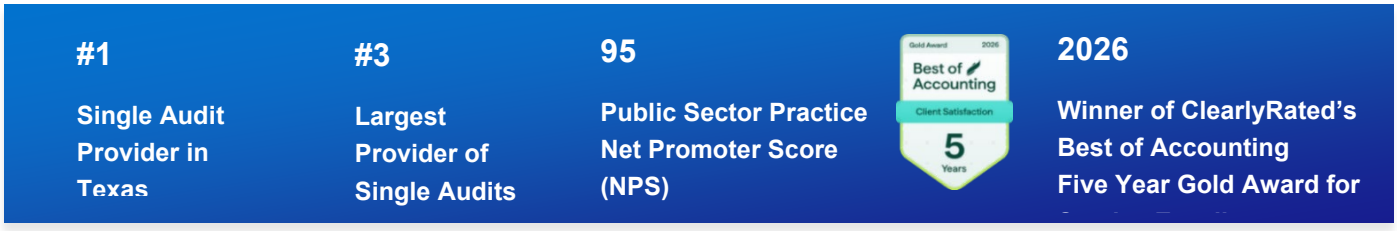
The Town of Highland Park, Texas (the Town) operates in a rapidly evolving public sector environment, serving as a full-service community with a rich history and a commitment to public governance. Maintaining transparency and operational efficiency is vital to sustaining public trust and supporting the Town's mission. A trusted advisor with proven industry knowledge and reliable processes can help the Town maintain stakeholder confidence in financial reporting.

Forvis Mazars brings dedicated public sector experience and technical knowledge to help municipalities navigate financial reporting and audit requirements. Our history serving Texas governments, including previous work with the Town, enables us to address your local reporting needs effectively. We prioritize accuracy and collaborate with your team to develop a practical timeline, providing a clear and efficient path to completion.

We believe our commitment to provide an **Unmatched Client Experience®** distinguishes us, reflected in a Net Promoter Score® of 95 for our Public Sector Practice, led by Rachel Ormsby, National Industry Leader and local, Dallas based Partner. Additionally, Rachel Ormsby and Josh Findlay, proposed members of your engagement team, are actively involved with the Government Finance Officers Association (GFOA) and GFOAT, so you receive ongoing industry insights. Through our nationwide network, we provide dependable and efficient service tailored to the Town's operational needs.

Forvis Mazars recognizes the Town is requesting a Financial Statement Audit in Accordance with *Government Auditing Standards* and Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (the Uniform Guidance) and Assistance Preparing the Annual Comprehensive Financial Report (ACFR), for the years ending September 30, 2026, 2027, 2028, 2029, and 2030. We are committed to providing these services according to your timeline. This proposal is a firm and irrevocable offer for 90 days from the due date and time.

Thank you for considering Forvis Mazars. We look forward to collaborating together and are confident in our ability to meet the Town's established timeline.



Sincerely,

Rachel Ormsby, CPA
Partner and National Industry Leader
972.702.8262
rachel.ormsby@us.forvismazars.com

Josh Findlay, CPA
Director
972.702.8262
josh.findlay@us.forvismazars.com

Forvis Mazars, LLP is an independent member of Forvis Mazars Global Limited.

Executive Summary

Our Understanding of Your Needs

The Town of Highland Park, Texas (the Town) is dedicated to leveraging your rich heritage and community values to enhance the quality of life for residents. Forvis Mazars can complement your vision by delivering forward-thinking insights and practical solutions to help you navigate complexity and seize opportunities. With significant industry knowledge and advanced analytics, we can help strengthen governance, reduce risk, and support the Town in achieving long-term success.

What We Know

- ✓ The Town needs a local Trusted Advisor with deep public sector experience across Texas to deliver a fresh perspective as it relates to the Town's financial statements and internal controls and processes
- ✓ You require a team that will be accountable to the commitments made and meet your deadlines, as a smooth transition is non-negotiable
- ✓ You value frequent and proactive communication and a collaborative working relationship, as you navigate the changing public sector environment
- ✓ You need a team that anticipates challenges and provides insights on industry trends through significant involvement with GFOA and GFOAT and best practices gained from working with numerous municipalities across the DFW Metroplex
- ✓ You seek a firm that consistently delivers meaningful opportunities for added value beyond the traditional audit process
- ✓ You want dedicated professionals who can attend Finance and Audit Advisory Committee and Town Council meetings to provide committee/council education and discuss relevant topics such as regulatory updates, AI, data and cybersecurity risk, etc.

UNMATCHED CLIENT EXPERIENCE

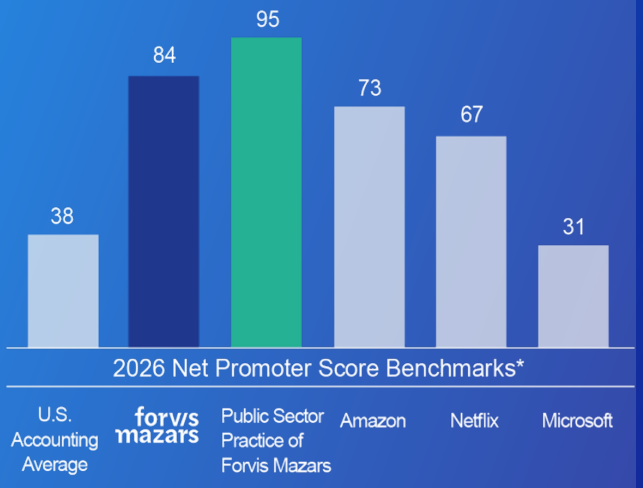
Throughout this proposal, anytime you find this symbol you can know our Unmatched Client Experience® is in action.

After discussing your business needs and listening to understand your areas of priority for this engagement, we are excited to present our proposal to the Town and highlight our capacity to make a difference for you.

What Our Clients Say

Our firm is committed to delivering an Unmatched Client Experience through exceptional quality and client service. In 2026, Forvis Mazars won ClearlyRated's Best of Accounting Five Year Gold Award for Service Excellence.

ClearlyRated® utilizes a Net Promoter® Score (NPS®) to determine the results. NPS is a simple metric based on a survey question to clients. Below, we have shared statistics regarding the NPS for Forvis Mazars and comparable scores from other leading brands and our industry.



NPS Data Source: CustomerGauge (https://customergauge.com/benchmarks/blog/top-highest-nps-scores). Net Promoter®, NPS®, NPS Prism®, and the NPS-related emoticons are registered trademarks of Bain & Company, Inc., NICE Systems, Inc., and Fred Reichheld. *ClearlyRated® - NPS® 101 for Accounting Firms & Relational FYE 2025 Survey.

The Forvis Mazars Difference

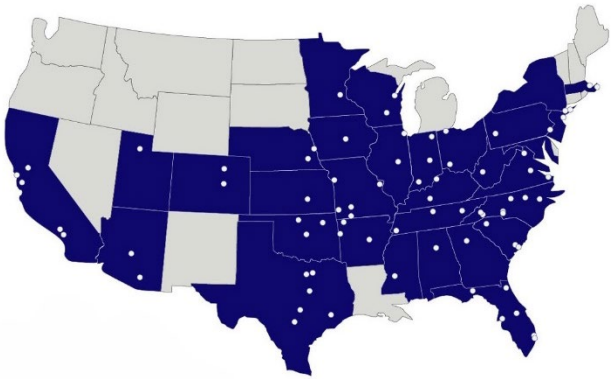
Being one of the largest U.S. public accounting firm matters, but what sets us apart is our commitment to client service and a forward-thinking mindset focused on innovation. We prioritize investing in new technologies to help clients navigate public sector developments, and we foster a dynamic culture of leadership and professional development. This means the Town can work with an industry-focused team driven by our forward vision to help you succeed today while helping the Town prepare for the future.

Some of our qualifications:

- ✓ With a depth of public sector experience, **including extensive experience working with municipalities across Texas, along with significant knowledge of upcoming GASB accounting standards and continuous changes with the Uniform Guidance** that could affect the Town, your proposed local advisors stand ready to serve you.
- ✓ We have considerable experience with both the federal and state Single Audits. According to data compiled by the Office of Management and Budget (OMB) via the Federal Audit Clearinghouse, Forvis Mazars **is the third-largest provider of Single Audits among CPA firms**, performing more than 900 annually.
- ✓ A key aspect of our engagement approach is limiting disruptions to your daily business, and with a **smooth transition to Forvis Mazars and a fresh perspective**, the Town can be confident our professionals stand ready to provide the focused knowledge you seek regarding important areas of your operations, while remaining objective.
- ✓ Rachel Ormsby, Partner and National Industry Leader – Public Sector, and Josh Findlay, Director, both members of the Town's proposed engagement team, are members of the **Government Finance Officers Association of Texas (GFOAT), and Forvis Mazars was one of three proud Diamond Sponsors of the recently held GFOAT Spring Conference in San Antonio, Texas**. Additionally, to **further illustrate our commitment to the Public Sector**, Rachel co-presented during the most recent GFOAT Spring Conference on SB 1851 and the importance of audit readiness.
- ✓ We can provide the Town with educational resources including articles, webinars, and **complimentary in-person continuing professional education (CPE) – a minimum of sixteen (16) hours tailored to the Town's needs on an annual basis** – to help you stay on top of industry developments.
- ✓ With a **commitment to innovation**, Forvis Mazars can assist the Town with the implementation, training, ongoing support, and **preparation of the Annual Comprehensive Financial Report (ACFR) through the use of The Reporting Solution (TRS)**. Through TRS, Forvis Mazars and our clients can connect to a cloud-based online platform to prepare Annual Comprehensive Financial Reports (ACFR) with print-ready financial statements and a word processor that links to a financial database.
- ✓ The Town can count on our **on-time delivery and year-round, proactive communication**. We understand that for the Town, meeting required deadlines is critical – especially in light of the heightened expectations and implications introduced by Texas Senate Bill 1851. The Town's audit engagement team is **committed to a disciplined, responsive approach that supports the Town's reporting timelines, as demonstrated through the execution of issuing 100% of our 9/30/25 municipality engagements by March 27, 2026**.
- ✓ Our firm is committed to delivering an **Unmatched Client Experience®** through exceptional quality and client service. In 2026, Forvis Mazars won ClearlyRated's Best of Accounting™ Five Year Gold Award for Service Excellence. ClearlyRated® utilizes a Net Promoter® Score (NPS®) to determine the results. NPS is a simple metric based on a survey question to clients. **Forvis Mazars is proud of our 2026 Net Promoter Score of 95 within our Public Sector Practice, led by Rachel Ormsby, National Industry Leader and the Town's proposed local, Dallas-based Audit Partner.**

Firm Overview

Forvis Mazars, LLP is an independent member of Forvis Mazars Global Limited, a leading global professional services network. Ranked among the largest public accounting firms in the United States, our dedicated team members provide an Unmatched Client Experience through the delivery of assurance, tax, and consulting services for clients in all 50 states and internationally through the global network. We are in 76 markets in 30 states in the U.S.



600+
Partners & Principals

7,000+
Professionals

2,800+
CPAs

Our Texas Presence

Forvis Mazars knows the Dallas-Fort Worth Metroplex because we live here, too. As the firm's second-largest practice unit in the U.S. – and the home office of CEO Tom Watson – the DFW team understands our clients' industries and unique needs. With our deep roots in the DFW region, our team is proud to serve our local clients, helping them unlock their full potential, provide clarity, and build confidence. Global to see the big picture and local to understand it, our 800+ team members across Texas are deeply committed to staying rooted in the local communities we serve across the state.

Office Locations

- Austin
- Dallas
- Fort Worth
- Houston
- San Antonio
- Waco



96+
Partners, Managing Directors & Principals

803+
Professionals

Texas Governmental Accounting Experience

Our significant Texas footprint means the Town can be confident in our understanding of the financial matters specifically facing governmental entities across the state. Forvis Mazars' Texas offices provide services to approximately 250 governmental entities, including approximately 40 municipalities and their component units.

Educational Resources for Texas Governments

Our commitment to our Texas public sector clients extends beyond the provision of accounting services—we provide educational programs across the state on an annual basis. These include hosting roundtable discussions, and other sessions for the Government Finance Officers Association of Texas (GFOAT). We also have several professionals who serve as volunteer reviewers for GFOA's Certificate of Achievement for Excellence in Financial Reporting (COA) Award Program, including your proposed Lead Audit Partner, Rachel Ormsby.

In addition, Forvis Mazars' DFW Offices take further steps to keep clients abreast of industry changes and best practices through an Annual DFW Public Sector Seminar, which takes place in August each year. Recent years' topics have included:

- ✓ GASB and Single Audit Updates,
- ✓ Best Practices in Internal Controls over Financial Reporting
- ✓ Combating Fraud in the Public Sector
- ✓ Cybersecurity Challenges
- ✓ Bond Market Update
- ✓ How to Improve Your Management's Discussion and Analysis (MD&A)
- ✓ Year-End Close Best Practices and Preparing for an Upcoming Audit

Forward Perspectives

Our award winning thought leadership platform, **FORsights™**, is designed to deliver timely, relevant, and strategic insights helping clients like the Town stay informed on issues that matter most to you and your organization.



[Study Committee Releases Reconciliation 2.0 Framework]



[Public Sector Priorities: Transforming Public Value]



[Improving Public Sector Efficiency With Hyperautomation]

We actively participate in—and frequently host—regional and local events designed to foster meaningful connections, facilitate knowledge sharing, and provide practical, actionable insights. Among these events, you'll find a variety of timely forums, workshops, and roundtables that may be especially relevant and valuable to the Town.

Independence

To the best of our knowledge, Forvis Mazars is independent with respect to the Town as defined by the Code of Professional Conduct of the American Institute of CPAs (AICPA) and U.S. Government Accountability Office's *Government Auditing Standards*. We are not aware of any relationship that would impair our independence.

License to Practice in Texas

Forvis Mazars is properly licensed to practice public accounting in the state of Texas. All key professionals who would be assigned to your engagement are properly registered/licensed to practice in the state of Texas.

Peer Review

Forvis Mazars is committed to providing quality audit services to our clients, and we submit our work to external reviewers who challenge our approach and findings. The AICPA's peer review program assists us in confirming our process works and identifying potential areas for improvement that could enhance our audit quality.

We regularly participate in these reviews once every three years as required by the AICPA. Our report, in the name of FORVIS, contains a rating of "Pass," which is the best peer review rating available under the current peer review standards. A copy of our most recent AICPA peer review report is included in the Appendix. This peer review included inspection of our engagements performed under *Government Auditing Standards* and Single Audit engagements.

Qualifications & Experience

Governmental Audit Staff Size

Forvis Mazars has approximately 800 professionals who are dedicated to providing services to clients in the nonprofit, governmental, and higher education industries, including audit services to governmental entities.

Local Office

The Town's requested services will be provided primarily by our Dallas, Texas, office.

Forvis Mazars, LLP
14221 Dallas Parkway, Suite 400
Dallas, TX 75254

Number & Nature of Staff

We anticipate providing one partner, one audit director, one audit manager, and one to two associates on a full-time basis as well as one partner (engagement quality reviewer) on a part-time basis to complete the Town's audit.

Significant Single Audit Experience

As mentioned, according to data compiled by OMB via the Federal Audit Clearinghouse, Forvis Mazars is the third-largest provider of Single Audits among CPA firms, performing approximately 900 annually. With many of our public sector clients receiving federal funding, we are familiar with the requirements for allowability of both direct and indirect costs, as well as the ability for the recipient to charge an administrative cost allowance under many federal programs.

To help streamline the Single Audit process, we use audit programs and checklists designed specifically for the federal programs we audit. Our firm maintains a database of audit programs tailored to the grants and other federal programs commonly found in governmental entities. Our extensive experience providing compliance testing in accordance with OMB requirements can help us properly perform and submit the Town's Single Audit on time.



850+

Public Sector Clients Served

50+ Years

Serving Public Sector Clients

3

Provider of Single Audits

Public Sector Experience

Forvis Mazars understands that municipalities and other governmental entities have an obligation to serve the public with fiscal responsibility and transparency. We have been serving governmental entities since 1970. With more than 285 dedicated government professionals, including 50+ in Texas, and more than 850+ total public sector clients, the Town can be confident in our knowledge, resources, and capacity to address your specific needs.

Our robust Public Sector Practice is comprised of professionals who are actively involved in national industry committees and can provide proactive communication and critical insights as you plan for the future. In addition, quality control personnel at Forvis Mazars are available at the national level to consult on certain high-risk or technically complex matters, when needed.

Whether the Town is seeking increased efficiencies, navigating compliance, or adopting new standards, our trusted public sector advisors deliver best practices to help you meet reporting deadlines—allowing you to focus on providing essential services to your community.

Commitment to Serving the Public Sector

AICPA Governmental Audit Quality Center

As part of our commitment to remaining at the forefront of the public sector, leaders across our national practice – led by Rachel Ormsby, National Industry Leader and the Town's proposed, local Dallas-Based Audit Partner, meet regularly to discuss important developments, legislative updates, and challenges affecting governmental entities similar to the Town.

In addition, our public sector involvement has enabled us to establish connections with numerous regulatory and auditing organizations, including:

- ✓ American Institute of CPAs (AICPA)
  - Chris Telli, CPA, AICPA State and Local Government Expert Panel
  - Lindsey Oakley, CPA, Chair of the Executive Committee of the AICPA Governmental Audit Quality Center
- ✓ Government Finance Officers Association (GFOA)
  - Amy Shreck, CPA, GFOA's Committee on Accounting, Auditing, and Financial Reporting
- ✓ Governmental Accounting Standards Advisory Council (GASAC)
  - Bill Blend, CPA, Member of the National Association of State Boards of Accountancy
- ✓ Governmental Accounting Standards Board (GASB)
  - Lauren Stamey, CPA, GASB's Voluntary Digital Financial Reporting Taxonomy Consultative Group
- ✓ Office of Management and Budget (OMB)
- ✓ U.S. Government Accountability Office

We look forward to communicating best practices and forward-looking strategies to help the Town thoughtfully consider the areas important to fulfilling your fiduciary responsibilities.

Team Biographies & Experience

The Right Team to Serve the Town

We structure engagement teams to meet your specific needs, supporting an approach that integrates client expectations, technical knowledge, and regulatory frameworks. Below is our core engagement team along with an additional public sector resource.



Rachel Ormsby, CPA
Partner and National Industry Leader – Public Sector
972.702.8262
rachel.ormsby@us.forvismazars.com

Professional Experience

- 15+ years of experience providing accounting and audit services to governmental entities, including extensive experience in Single Audits in accordance with the Uniform Guidance and TxGMS and reviewing Annual Comprehensive Financial Reports for submission to GFOA for the COA Program
- Serves as the lead engagement partner for numerous clients across Texas, Arkansas, and Arizona
- Supervises the audit team, provides guidance to management and engagement team, communicates audit results to Audit Committees and City/Town Council, and authorizes the signing and release of audit reports
- Conducts presentations, providing continuing professional education for local roundtables and regional chapters of the Government Finance Officers Association of Texas (GFOAT)

Professional & Community Involvement

- Member, American Institute of CPAs
- Member, Texas Society of CPAs
- Member, Government Finance Officers Association
- Member, Government Finance Officers Association of Texas
- Volunteer Reviewer, Government Finance Officers Association COA Program

Presentations & Publications

- *SB 1851 and the Road to Audit Readiness* – GFOAT Spring Conference, April 2026
- *Harvest Your Voice – Public Speaking Skills for the Season* – GFOAT Fall Conference, November 2025
- *Your Guide to Audit Preparation and Year End Close* – New and Emerging Finance Directors Roundtable – October 2025

Awards & Accomplishments

- 2018 Rising Star by TXCPA
- 2025 and 2026 Best-In-State CPA by Forbes

Education & Certifications

- Licensed CPA, Texas
- B.B.A. degree in accounting, Stephen F. Austin State University, Nacogdoches, Texas
- M.P.A. degree, Stephen F. Austin State University, Nacogdoches, Texas
- Approximately 172 hours of continuing professional education (CPE) training in 2023, 2024, and 2025



Dan Barrón, CPA
Engagement Quality Reviewer
972.702.8262
dan.barron@us.forvismazars.com

Professional Experience

- 26+ years of experience providing technical accounting, consulting, and audit services to a variety of governmental entities
- Detailed understanding of the requirements associated with governmental accounting and reporting and Single Audits
- Served on two special review committees that were responsible for reviewing the GASB Comprehensive Implementation Guide and American Institute of CPAs (AICPA) State and Local Government Audit and Accounting Guide
- As engagement quality reviewer, Dan will be responsible for reviewing audit documentation, including the significant accounting, auditing, financial reporting, including single audit matters

Professional & Community Involvement

- Member, American Institute of CPAs
- Member, Texas Society of CPAs
- Member, GFOA & GFOA of Texas (GFOAT)

Education & Certifications

- Licensed CPA, Texas
- B.B.A. degree in accounting, University of Texas, Austin
- Approximately 158 hours of CPE training in 2023, 2024, and 2025



Josh Findlay, CPA
Director
972.702.8262
josh.findlay@us.forvismazars.com

Professional Experience

- 10+ years of experience providing audit and consulting services to governmental entities, including Single Audits and reviewing Annual Comprehensive Financial Reports for submission to GFOA for the COA Program
- Assists clients with preparing financial statements and reports to meet financial reporting and other regulatory disclosure requirements
- Advises clients on future GASB pronouncements and assists with new standard implementation

Professional & Community Involvement

- Member, American Institute of CPAs
- Member, Texas Society of CPAs
- Member, Government Finance Officers Association
- Member, Government Finance Officers Association of Texas

Presentations & Publications

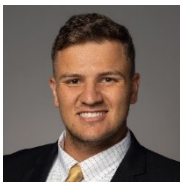
Your Guide to Audit Preparation and Year End Close – New and Emerging City Managers Roundtable – January 2026

Awards & Accomplishments

- Certified Implementor – The Reporting Solution

Education & Certifications

- Licensed CPA, Texas
- B.S. degree in accounting and finance, University of Arkansas, Fayetteville
- Approximately 160 hours of CPE training in 2023, 2024, and 2025



Tyler Hoffman, CPA
Manager
972.702.8262
tyler.hoffman@us.forvismazars.com

Professional Experience

- 6+ years of experience providing accounting and audit services to governmental entities, including experience in Single Audits and preparing Annual Comprehensive Financial Reports for review by Town/City Management and submission to GFOA for the COA Program
- Advises clients on future GASB pronouncements and assists with new standard implementation
- Oversees the daily operations of the audit, including the supervision and training of the audit team, review of audit workpapers, and communication between the engagement team and the client team

Professional & Community Involvement

- Member, American Institute of CPAs
- Member, Texas Society of CPAs

Awards & Accomplishments

- Certified Implementor – The Reporting Solution

Education & Certifications

- Licensed CPA, Texas
- B.B.A degree and an M.Acc. degree, Baylor University, Waco, Texas
- Approximately 248 hours of CPE training in 2023, 2024, and 2025

Significant Partner Involvement

1:7

Audit partner-to-staff ratio

Our low audit partner-to-staff ratio of 1-to-7 means services provided by Forvis Mazars include a more significant level of partner involvement than other national firms can offer. Ongoing communication is a key component to our approach to your engagement. Rachel Ormsby, your proposed audit engagement partner, will be an active member of your engagement team. Our partners are readily accessible and available to discuss the matters important to you.

UNMATCHED CLIENT EXPERIENCE



Kelsey Blackshear, CPA
In-Charge and Senior Associate II
945.215.8673
kelsey.blackshear@us.forvismazars.com

Professional Experience

- 4+ years of experience providing audit services to governmental entities
- Provides training to clients on Single Audit basics and best practices related to internal control and compliance requirements
- Assists clients with preparing financial statements and reports to meet financial reporting and other regulatory disclosure requirements
- Coordinates and organizes resources between the engagement team and clients throughout the audit process

Professional & Community Involvement

- Member, American Institute of CPAs
- Member, Texas Society of CPAs
- Member, Forvis Mazars Connection Committee

Education & Certifications

- Licensed CPA, Texas
- B.B.A. degree in accounting and an M.Acc. degree, University of Oklahoma, Norman
- Approximately 198 hours of CPE training in 2023, 2024, and 2025

Additional Local, Dallas-Based Technical Resource



Lauren Stamey, CPA
Director

Lauren has more than 12 years of experience providing audit and consulting services to public sector entities across the United States, including extensive experience with Single Audits. She is a member of the Professional Standards Group in the Forvis Mazars' National Office Accounting and Assurance department where she provides technical support and training to Forvis Mazars auditors, implements quality control policies and procedures for new professional standards, assists with internal office inspections, and performs concurring review on engagements.

Lauren joined the Professional Standards Group full time in 2024, after working in the Dallas Office for ten years, where she provided audit and consulting services to public sector entities, advised state and local governments on future accounting pronouncements, and assisted with new standard implementation. She has presented as an instructor at local and firmwide trainings, as well as externally providing continuing professional education for local public sector entities.

Lauren is a member of the AICPA, Texas Society of CPAs, GFOA and GFOAT and serves on GFOA's Special review Committee. She is a licensed CPA in Texas and has a B.S. Degree in Accounting from Northwestern State University and a M.Acc Degree from the University of Arkansas.

Staff Continuity

Continuity of your engagement team is a priority for us, because it is critical in maintaining efficiency for you. The Town can have peace of mind knowing our goal is to keep a consistent leadership team and to maintain continuity year to year with key managers and staff in order to build upon our ongoing understanding of your organization and the working relationship between our teams.

If turnover is required during the course of our engagement, we will communicate proactively with you and work to assign individuals who are experienced in serving similar projects and engagements.

Continuing Professional Education

All Forvis Mazars client-facing professionals are required to complete a specific number of hours of CPE. These hours can be obtained through firm programs, AICPA and state association meetings, sponsored programs, programs presented by other registered sponsors, and self-study programs to satisfy both the annual in-firm 40-hour requirements and the triennial in-firm 120-hour requirement. Assurance professionals devoting at least 25% of their chargeable time to, or who have supervision or review responsibilities, one or more audit, review, or other attest engagements (excluding compilation engagements) must complete at least eight hours of Accounting and Auditing (A&A) accredited education annually and 48 hours of A&A accredited education every three years.

In addition, all licensed CPAs are responsible for compliance with all continuing education requirements of the state board in which they are licensed.

For auditors involved with audits performed under *Government Auditing Standards*, this education includes the hours required to comply with *Government Auditing Standards* **Yellow Book** guidance. All individuals, including professionals involved in performing fieldwork on *Government Auditing Standards* audits, are required to obtain at least 24 hours of CPE during a two-year period in subjects directly related to governmental auditing or the governmental environment. In addition, engagement team members responsible for planning, directing, or reporting on *Government Auditing Standards* audits are required to complete a minimum of 56 hours of CPE every two years that directly enhances their professional proficiency to perform audits.





Recognized Learning & Development

Keeping up with the latest industry developments and a rapidly changing regulatory environment requires significant time and resource investments. At Forvis Mazars, we make those investments so you can depend on our professionals for technical knowledge and strategic guidance. In fact, Forvis Mazars has been repeatedly recognized for the outstanding learning and development programs we've designed for our professionals.

2025 WINNER

Training magazine ranked Forvis Mazars as a winner in the 2025 Training APEX Awards (formerly the Training Top 100), marking our twelfth consecutive year for earning this premier distinction among other elite organizations from across the world. In addition, Forvis Mazars has been a recipient of the LearningElite award from **Chief Learning Officer** magazine for nine years since 2014, earning Gold or Silver recognition from 2018-2023.

"Forvis Mazars completed the first year of a five-year engagement for the City of Frisco this past February. The auditors were professional and knowledgeable of GASB standards and financial reporting. Forvis Mazars completed our audit on time with no issues. We truly appreciated the staff's professionalism during the engagement. Frisco has many complex public and private partnerships and agreements that required review and analysis, especially this first year. The audit reports were delivered as scheduled and the City Council and city management were pleased with the firm's performance."

Anita Cothran
Previous CFO at City of Frisco, Texas

Client References*

We have a track record of helping similar organizations and understand our clients are our best ambassadors. Listening to us helps, but hearing directly from your peers can be a meaningful step in your decision-making process. We encourage you to reach out to the following clients to discuss the services and capabilities of Forvis Mazars at your convenience.

City of Celina, Texas*

Scope of Work: Financial Statement, Single Audit, Assistance with Preparation of the ACFR, and Assistance with Implementation of various GASB Pronouncements
Date: 2019 – Present
Engagement Partner: Rachel Ormsby
Total Hours: 500
Contact: Ms. Robin Bromiley
Title: Director of Finance
Number: 972.382.2682
Email: rbromiley@celina-tx.gov

City of Grapevine, Texas*

Scope of Work: Financial Statement, Single Audit, Assistance with Preparation of the ACFR, and Assistance with Implementation of various GASB Pronouncements
Date: 2022 – Present
Engagement Partner: Rachel Ormsby
Total Hours: 700
Contact: Ms. Shellie Johnson
Title: Internal Audit Director
Number: 817.410.3147
Email: srjohnson@grapevinetexas.gov

City of Hurst, Texas*

Scope of Work: Financial Statement, Single Audit, Assistance with Preparation of the ACFR, and Assistance with Implementation of various GASB Pronouncements
Date: 2018 – Present
Engagement Partner: Rachel Ormsby
Total Hours: 500
Contact: Mr. Clayton Fulton
Title: Assistant City Manager
Number: 817.788.7028
Email: cfulton@hursttx.gov

Representative Client List*

Forvis Mazars' DFW Offices are proud to serve municipalities across the State of Texas, including the following:

- ✓ City of Abilene
- ✓ City of Arlington
- ✓ City of Anna
- ✓ City of Carrollton
- ✓ City of Cedar Hill
- ✓ City of Cedar Park
- ✓ City of Celina
- ✓ City of Decatur
- ✓ City of DeSoto
- ✓ City of Ennis
- ✓ City of El Paso
- ✓ City of Farmers Branch
- ✓ City of Fate
- ✓ City of Frisco
- ✓ City of Grapevine
- ✓ City of Hurst
- ✓ City of Irving
- ✓ City of Kerrville
- ✓ City of Kennedale
- ✓ City of Lancaster
- ✓ City of Mesquite
- ✓ City of Midland
- ✓ City of North Richland Hills
- ✓ City of Roanoke
- ✓ City of Royse City
- ✓ City of San Antonio
- ✓ City of Texarkana
- ✓ Town of Addison
- ✓ Town of Flower Mound
- ✓ Town of Little Elm
- ✓ Town of Trophy Club

"I know our ACFR will turn out to be amazing and I feel very connected to the financials already having been part of the implementation process and contributing to mapping the GL codes to their financial statement captions. Being able to link numbers from the narratives and numbers to other numbers is a huge time saver and will really help keep us from overlooking a number that needs to be changed. TRS is constantly making improvements and adding shortcuts. It is a cool tool to work with."

Erica Solis, CPA
Director of Finance at City of Cedar Park, Texas

The following is a list of representative clients of other governmental entities across Texas performed by our DFW Offices over the last five (5) years:

- Development Corporation of Abilene
- Abilene Conventional Center Hotel Development Corporation
- Anna Community Development Corporation
- Anna Economic Development Corporation
- Anna Housing Finance Corporation
- Anna Public Facility Corporation
- Balch Springs Industrial & Economic Development Corporation
- Balch Springs Community & Economic Development Corporation
- Balch Springs Public Facility Corporation
- Balch Springs Community Development Corporation
- Cedar Hill Community Development Corporation
- Cedar Hill Economic Development Corporation
- Celina Economic Development Corporation
- Celina Community Development Corporation
- Desoto Development Corporation
- Dumas Economic Development Corporation
- El Paso Housing Finance Corporation
- El Paso Downtown Development Corporation
- El Paso Children's Museum Development Corporation
- Ennis Economic Development Corporation
- Fate Public Facility Corporation
- Fate Municipal Development District
- Frisco Community Development Corporation
- Frisco Economic Development Corporation
- Grapevine Economic Development Corporation
- Keene Economic Development Corporation
- Keene Business Development Corporation
- Kennedale Economic Development Corporation
- Krum Economic Development Corporation
- Lancaster Recreational Development Corporation
- Lancaster Economic Development Corporation
- Mansfield Park Facilities Development Corporation
- Mansfield Economic Development Corporation
- Mesquite Health Facilities Development Corporation
- The Midland Development Corporation
- NRH Parks and Recreation Facilities Development Corporation
- Roanoke Community Economic Development Corporation
- Roanoke Economic Industrial Development Corporation
- Town of Little Elm Economic Development Corporation
- Town of Little Elm Community Development Corporation
- Trophy Club 4B Economic Development Corporation

Pending & Settled Litigation

To avoid litigation, Forvis Mazars maintains an extensive risk management program addressing a multitude of issues ranging from client acceptance to final working paper and financial statement review. Yet, as with any firm our size, the firm may experience litigation from time to time. Details of litigation cannot be disclosed pursuant to confidentiality agreements; however, the results of litigation have never been material to the firm. Currently, there is no substantial litigation outstanding.

Disciplinary Action

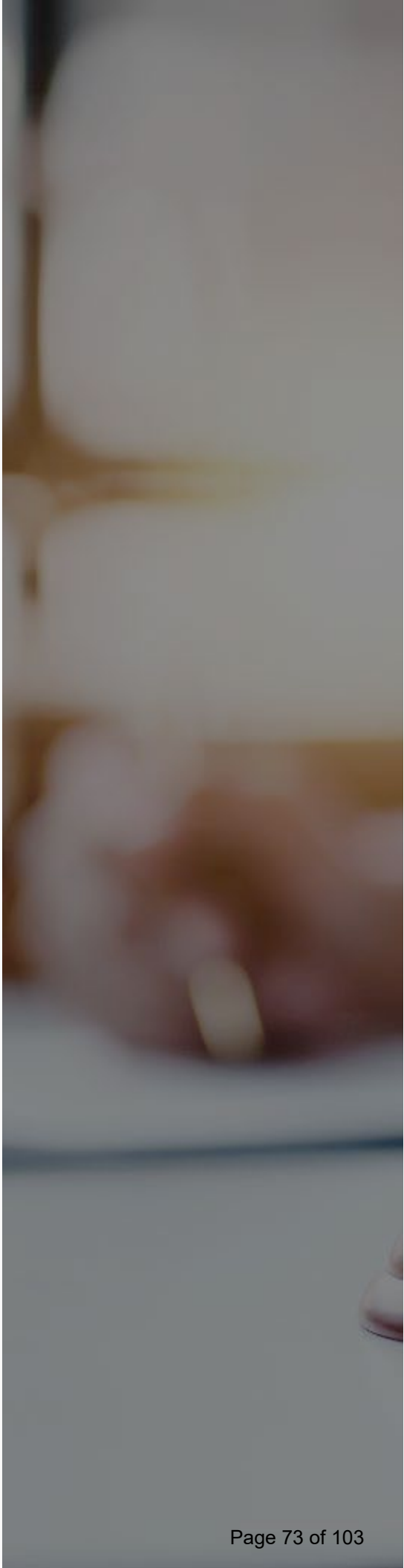
There have been no disciplinary actions taken against Forvis Mazars by the Texas State Board of Accountancy, PCAOB, AICPA, or other regulatory agencies within the last three years. There are no pending issues that would affect our ability to provide services under the proposal or serve our clients.

As previously mentioned, Forvis Mazars is committed to providing quality audit services to our clients, and we submit our work to external reviewers who challenge our approach and findings. The AICPA's peer review program assists us in confirming our process works and identifying potential areas for improvement that could enhance our audit quality.

We regularly participate in these reviews once every three years as required by the AICPA. Our report, in the name of FORVIS, contains a rating of "Pass," which is the best peer review rating available under the current peer review standards. A copy of our most recent AICPA peer review report is included in the Appendix. This peer review included inspection of our engagements performed under *Government Auditing Standards* and Single Audit engagements.

Federal & State Desk Reviews

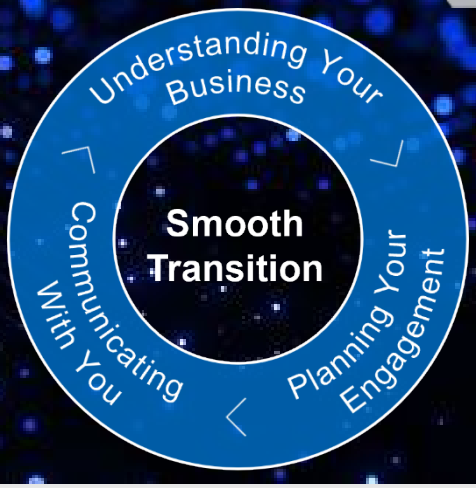
From time to time, selected audit engagements are subject to desk review by federal or other regulators. All such reviews during the past three years have shown our work to be generally satisfactory, and no disciplinary or other administrative proceedings have resulted from those reviews. There have been no disciplinary actions taken against Forvis Mazars by the AICPA or any regulatory or licensing agency in the past three years.



Proposed Assurance Services

A Smooth Transition

Key Elements of Kick-off: External auditor transition requires a well-coordinated transition plan and collaborative, ongoing communication. At the beginning of our engagement, we will lead a detailed engagement planning meeting to co-develop an action plan that will allow us to leverage existing information, gain a detailed understanding of the Town business and operations, transition knowledge from the Town teams, and define clear milestones and project updates so that our teams remain in lockstep, positioning us for successful engagement execution.



Understanding Your Business

- Conduct walk-throughs with key personnel to address critical business processes and strengthen our knowledge of your operations.
- Assess the key risks, including financial, operational, and compliance risks, to develop a risk-based approach.
- Discuss technology, automation, and process opportunities to streamline the sharing of information and drive engagement efficiencies as part of our approach.

Planning Your Engagement

- Lead audit kick-off meetings including Forvis Mazars leadership team and the Town's key team members to continue building a cohesive working relationship.
- Lead coordination kick-off meetings to establish coordination reporting structure and alignment of key contacts for working relationship development.
- Co-develop and finalize an audit deliverable timeline and define key milestones.

Communicating with You

- Outline key client service expectations from the Town and define client service plan.
- Define communication preferences and cadence for regular audit status updates from relevant team members.
- Quarterly client service feedback meetings with Rachel Ormsby, Audit Partner and National Industry Leader to solicit feedback against expectations and look for alignment to goals and objectives.

Work Plan & Proposed Segmentation

Proposed Audit Segmentation	Estimated Hours	Staff Level
Risk assessment procedures, including meetings with officials and staff, preliminary analytics, review minutes, and design of audit procedures based on assessed risks	30	All Professionals
Obtain understanding and test design of internal controls	20	Manager, Senior Associate, and Associate
Obtain financial policies and procedures, bond documents, leases and grants, and other items for our file	10	Manager, Senior Associate, and Associates
Further audit procedures & substantive analytical procedures	185	All Professionals
Prepare Annual Comprehensive Financial Report (ACFR)	50	Partner, Director, and Manager
Single Audit Testing in accordance with Uniform Guidance	10	Manager, Senior Associate, and Associates
Supervision, review, and technical assistance	75	Partner, Director, Manager, and Senior Associate
Client conferences, status update meetings, etc.	15	Partner, Director, and Manager
Presentation to Finance and Audit Advisory Committee and Town Council	5	Partner, Director, and Manager

Sample Sizes & Statistical Sampling

Although it is not possible to set absolute rules for identifying sample sizes, we apply our professional judgment in identifying the appropriate sample size. The objective is to test the population to obtain reasonable confidence that the test objectives have been met. Sampling is of many tests we use to address risk, so the more precise the definition of risk, the better we can manage our testing effectiveness and efficiency. Sample sizes are controlled by the following considerations:

- **Tolerable error (precision)** – as the expected monetary conclusion becomes more critical, sample size should increase to tighten the range of the extrapolated estimate
- **Significance of the account to the financial statements** – as the significance increases, sample size should increase
- **Assessment of internal control risk** – as assessed risk is reduced, sample size for substantive tests should decrease
- **Extent of other substantive audit procedures related to same audit objective (tests of detail, as well as analytical review)** – as the extent of other procedures increase, sample size should decrease
- **Frequency and magnitude of expected errors** – as the frequency and magnitude of expected errors increase, sample size should increase
- The size of the population to be sampled and whether a sample is appropriate

We anticipate using certain data extraction tools in selecting and testing samples or complete populations, where appropriate. These effective tools allow us to efficiently test larger amounts of data.

ASSURE: Technology Powered, Risk Based, & Focused

Unlock deeper insights & operate with confidence.

Merging the experience of skilled professionals with advanced technologies to deliver high quality is the essence of Unmatched Client Experience at Forvis Mazars. ASSURE leverages an integrated, streamlined approach to empower our professionals to deliver valuable insights and focus on critical, judgment driven aspects of the audit.



ASSURE, our proprietary technology integrated assurance methodology unifies methodology, tools, and professional standards into a streamlined process for executing assurance engagements. Our methodology is built on the foundation of over 100 years of experience, with subject matter leaders designing effective, focused approaches across industries.

Leveraging AI and technology, ASSURE uses advanced automation to enhance workflows and execute a focused, risk-based approach to deliver consistent high quality across engagements. Our dynamic design offers flexibility to accommodate simple environments to the most sophisticated clients, focusing on value-added insights with a client-centric design.

Innovative

Agentic AI and intelligent workflows enhance our audit approach, resulting in a focused, tailored audit.

Data Driven

Advanced analytics turn large datasets into actionable insights—identifying anomalies and prioritizing high-risk areas.

Collaborative

Integrate communication and task management directly into workflows for clarity.

Secure

Robust protocols protect sensitive data across every step to build trust and maintain compliance.

Analytical Procedures

Analytical procedures allow auditors to identify potential material misstatements by establishing expectations based on the understanding or your operations. Our teams develop tests at various levels of precision to identify potential concerns that cannot effectively be found through transactional level testing. Strong analytical procedures reduce or eliminate other substantive procedures that are usually more time consuming. By obtaining your entire general ledger detail, particularly multiple years of data, we can use tools ranging from Microsoft Excel to more sophisticated tools like TeamMate Analytics or MindBridge to perform automated tests or designed custom analyses such as:

- **Ratio analysis** – comparing relationships among account balances, ratios, nonfinancial data, budgets, or industry averages
- **Reasonableness tests** – using financial and/or nonfinancial data to develop an expectation of an account balance
- **Audit data analytics** – analysis of patterns and anomaly detection using data analysis software, including modeling and visualization

Successfully using analytical procedures requires auditors to ask the questions

- What is the risk of material misstatement?
- How would we find those misstatements?
- Have I gathered enough audit evidence?

Proposed Assurance Services

Understanding & Establishing Priorities

Our audit approach combines deep industry experience, technical skill, and our risk-focused ASSURE methodology, powered by data analytics and AI. This helps us pinpoint key risks, focus resources, and streamline procedures—saving time and boosting stakeholder confidence.



Key Elements of Our Audit Approach

Risk-Focused Auditing

- Meet with key members of management
- Understand your processes, systems, and controls
- Leverage AI tools and analytics to assess areas of greatest risk to the financial statements
- Build our plan, timing, and related requests in consultation with you

Testing

- Perform interim procedures over key accounts; engage in early identification and communication
- Perform year-end analytical reviews and substantive tests
- Target areas of estimation and significant risk

Reporting

- Draft financial statements and related disclosures
- Finalize and communicate audit results
- Identify areas of continual improvement

What This Means for the Town

Our risk-focused audit approach is designed to **reduce late-cycle issues, unnecessary follow-up requests, and rework for Town staff.** By identifying higher-risk areas early and aligning procedures with how the Town actually operates, we **minimize disruption** while maintaining rigorous audit quality.

Proposed Assurance Services

Auditing standards set the technical requirements for our process, culminating with the expression of our opinion on the presentation of your financial statements. Our audit will be performed in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

The Forvis Mazars Audit Experience

While auditor selection should start with evaluating technical competence, it also should extend to your expectations for an unmatched service experience. Your audit experience includes how your engagement is managed, how you and your team are treated, the quality and timeliness of communication you receive and your confidence in the results and guidance you receive. Our philosophy at Forvis Mazars emphasizes independence, integrity, and quality, and we have a strong commitment to providing high quality service, through a knowledgeable engagement team.



Onboarding & Project Management

Your Forvis Mazars audit experience starts as soon as you select us. Our priorities include building rapport with your team, developing a deeper understanding of your operations, and coordinating with you on the design and expectations of our working relationship. These efforts are part of our smooth transition approach. The proposal process has provided us with the basics of your organization but learning more will help us serve you better.

1 Building Rapport

2 Developing Deeper Understanding

3 Coordinating Working Relationship

We will finish the details of client acceptance to confirm what we have learned and verify confidential information not already obtained, such as litigation history or other sensitive matters.

Get to Know You Day and Commitment to Meeting Deadlines

We will schedule a day to visit the Town to hold an entrance meeting to discuss key transactions, upcoming GASB standards and more, along with defining the key milestone dates to meet the Town's required deadlines. Topics that could be covered include:

- Financial accounting and internal controls review
- FY2026 significant events and transactions
- GASB updates
- Single Audit under the Uniform Guidance and TxGMS, if applicable
- Prepared by Client List of items needed to complete the Town's Financial Statement and Single Audit
- Financial reporting deliverables and key milestone dates

Proposed Assurance Services

Compliance Audit in Accordance with the Uniform Guidance

Forvis Mazars performs hundreds of Single Audits annually, focusing on two objectives: first, an audit of your financial statements and reporting on the Schedule of Expenditures of Federal Awards (SEFA) in accordance with *Government Auditing Standards*, and second, a compliance audit for federal awards expended during the fiscal year in accordance with the Uniform Guidance.

Many of our nonprofit and governmental clients receive federal funding. Our extensive experience with compliance testing in accordance with OMB requirements can help provide the Town with a Single Audit performed properly and submitted on time.

Our Approach

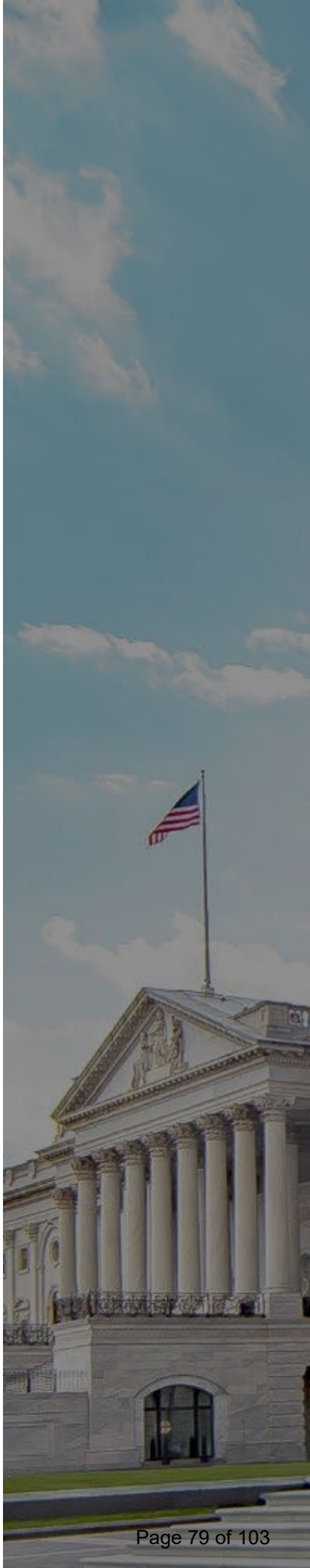
During our audit procedures of federal award programs, we do not simply look for findings to report. We look for opportunities to advise you of more efficient ways to comply with federal regulations to reduce the risks of sanctions or reduced funding. Forvis Mazars has developed contacts at federal agencies and has been able to work cooperatively with these agencies to help clients resolve or avoid issues.

Entities subject to the Uniform Guidance and *Government Auditing Standards* will benefit from our specially designed audit programs, checklists, and database of federal audit programs.

Identification and testing of your federal programs will be performed primarily during interim fieldwork, which will typically be performed before your fiscal year-end. We have found this to be the most efficient manner in which to perform our audit services when the additional Uniform Guidance requirements are present.

Training Requirements for Single Auditors

The Town can have confidence in Forvis Mazars auditors' experience in testing federal funding subject to the Uniform Guidance. As mentioned, our audit professionals are required to receive at least 120 hours of CPE every three years and, for auditors involved with audits performed under *Government Auditing Standards*, this education includes the hours required to comply *with Government Auditing Standards* **Yellow Book** guidance. Staff members attend a series of core audit and accounting courses over the first four years of their careers. Staff subsequently receive additional training on accounting and auditing for the nonprofit and governmental environment.





Proposed Assurance Services

Executing the Audit

Once we have established our overall process and communication plans with you, the detailed work can begin. Key elements of that work include:

- **Risk Assessment**: We will identify and assess risks of material misstatement in your financial statements, including those arising from potential fraud, by leveraging advanced analytics and AI-enabled technologies. This approach, combined with a detailed understanding of your business environment, enables us to more precisely pinpoint areas of risk.

- **Assessing IT Risks**: For organizations with complex or high-risk IT environments, our risk assessment focuses on understanding your systems and how they impact financial reporting. We involve IT professionals to address areas such as security, change management, and operations, helping to identify risks and potential fraud related to your financial statements.

- **Audit Design**: Based on risks identified, we will design an audit approach specific to your organization. This tailoring takes into consideration the uniqueness of your operations, the design of internal controls you have implemented, and the nature of your financial statement amounts and disclosures. We consider whether matters are truly important (quantitative and qualitative materiality), as well as obtain input about concerns from management, the Finance and Audit Advisory Committee and Town Council to design the tests we will perform.

- **Gathering Evidence**: Once the plan is complete, we will execute the audit through a combination of on- and off-site work performed in accordance with the agreed-upon timeline.

- **Reviewing the Work**: Critical to our process is a review of the team's work by our engagement executive, as well as a quality review by another executive who is independent from the detailed work. The quality review improves our deliverable by providing a fresh perspective and reinforcing quality.

- **Sharing Our Results**: Our focus on delivering an Unmatched Client Experience helps to provide ongoing dialogue with management, the Finance and Audit Advisory Committee and Town Council throughout the audit process. This continuous communication allows us to share results, insights, and opportunities for improvement in real time—not just at the end. We base our audit opinion on gathered evidence, and professional standards guide our reporting and required communications. In addition to formal letters and presentations, we provide informal updates and feedback during the audit, supporting a seamless and collaborative experience.

Broad Audit Risk Considerations

Significant Accounting Estimates

Most financial statements include significant estimates, such as reserves, receivables, and projected losses. We will review supporting information, assess key assumptions, test estimates against data and trends, and document our conclusions on their reasonableness.

Risk of Management Override of Controls

Auditing standards require us to assess the risk of management overriding controls. We address this through interviews, data analytics, unpredictable testing, journal entry review, and analysis of estimates and unusual transactions.

Procedures & Risks Specific to Public Sector

Audit procedures can vary, but they often include traditional observation, sampling and testing combined with more advanced deployment of technology for trend analysis, summarization of documents and assessment of large data sets.

Our work with hundreds of clients in the public sector means our advisors are very familiar with entities similar to the Town. While no two audits are the same, certain activities are common to governmental entities. Specific risk areas for the Town are likely to include:

Investments

This is a significant audit area due to the risks associated with the proper and timely valuation of investments. We employ a variety of audit procedures in this area, including the use of third-party confirmations, obtaining an understanding of management's assessment of fair values, fair market value testing to published sources and obtaining SOC 1 reports. In addition, we evaluate the disclosure requirements and the adequacy of completeness and accuracy of the disclosures.

Accounts Receivable & Deferred Inflows of Resources & Unearned Revenue

These areas often are a significant risk due to the subjective nature of the Town's estimate for the allowance for doubtful accounts and the proper recognition of revenue for funds that report using the modified accrual basis of accounting and the current financial resources measurement focus that is consistent with the Town's policy. We will test the cutoff of various revenue sources, such as taxes, government grants and customer utility accounts, and review the revenue journal both before and after year end. We may confirm significant accounts receivable, as well as a sample of others to test both existence and proper classification, if considered necessary. In addition, we will test deferred inflows of resources by reviewing subsequent collections and perform various analytical procedures to test both completeness and proper classification of the balances, consistent with the Town's policy of recognizing revenue on the modified accrual basis of accounting.

Capital, Lease, and Subscription Assets

We will audit the capital, lease, and subscription asset rollforward activity of each opinion unit, focusing on significant additions and disposals during the year. Current-year additions will be tested to appropriate supporting documentation. A review of repair and maintenance accounts will be performed to help identify whether material additions have been capitalized. New lease agreements will be reviewed to identify whether they have been accounted for properly. Depreciation expense also will be tested for reasonableness, and certain analytical procedures will be performed on the capital outlay line items for governmental funds associated with the conversion to government-wide reporting.

Net Position/Fund Balances

Procedures we perform in this area include vouching (or cross-indexing to work performed in other areas) of significant increases and decreases to net position, recalculation of net investment in capital assets for enterprise funds and government-wide statements, review of documentation supporting the establishment and classifications of new accounts and testing of various nonspendable, restricted, committed and assigned fund balance accounts based on supporting documentation of donor and grantor agreements, enabling legislation, formal actions of town council, such as ordinances and resolutions and other formal policies.

Revenue Recognition

Professional standards include a rebuttable presumption that for each audit, there is a risk of material misstatement due to fraud relating to improper revenue recognition. Our approach is to gain an understanding of the revenue recognition criteria and policies and then perform a variety of inquiry, analytical and substantive audit procedures to confirm our understanding.

Uniform Guidance Testing

We will discuss with management and review the preliminary SEFA as of an interim date to identify the likely major programs for testing. We will perform the majority of our testing prior to year-end and will share our results with you prior to final fieldwork. During final fieldwork, we will assess whether there are any additional major programs that would require testing and conclude our compliance and internal control procedures related to OMB's Uniform Guidance expenditures in agreement with the conclusion of the audit of the financial statements.

Utility Receivables & Unbilled Revenues

We will use several methods to audit your receivables and the estimate of unbilled revenues, including using look-back reports, reviewing historical collection methods, and assessing of the aging and payor mix of your accounts receivable detail. We will analytically review key ratios such as days in accounts receivable and charge-off rates compared to industry averages and prior year results to help us reach our audit conclusions. We will work with your team before year end on the allowance to see that we understand your methodologies and conclusions.

Finally, we use data analysis software to test subsequent billings and receipts and the accuracy of revenue cutoff to help validate the year-end accounts receivable balance and any unbilled revenue amounts.

Pensions & Other Postemployment Benefit Liabilities

Due to the subjective nature of the estimation processes associated with determining the estimated pension and other postemployment benefit (OPEB) liabilities, we will obtain and test the specific actuarial calculations for the pensions and OPEB liabilities. First, we will evaluate the professional qualifications and reputation of the actuary. We will read the actuarial reports to obtain an understanding of the methods and assumptions employed. Select testing of the underlying data used in the calculation will be performed. We will evaluate the valuation, cost, and amortization methods for consistency. The other significant underlying assumptions such as discount rates, rates of return and medical cost trends will be compared with independent external studies of assumptions by such noted organizations as Milliman Medical Index, SEI Pension Accounting Research Series and the Towers Watson annual healthcare trend survey.

IT

We will use IT audit professionals, if necessary, and employ audit procedures to test whether the controls within your IT environment are sufficient to allow us to rely on the information generated by your IT platform. These tests will include identification of critical internal controls, detailed walkthroughs of transactions, testing the functionality of the key IT controls identified and review of change management protocols, access controls and overall IT security.

Lease & Subscription-Based Information Technology Arrangements

We will audit the rollforward activity of leases and subscription-based information technology arrangements of each opinion unit, focusing on significant additions and disposals during the year. We will obtain contracts and related documentation for current-year additions to test management's calculations of lease and subscription-based information technology arrangement liabilities and lease receivables. We will audit management's estimates used in the calculations, including evaluation of the contract term and discount rates. We will obtain contract modifications to evaluate the accounting treatment.

Knowledge of GASB Requirements

Wherever the Town may be in the process of adopting GASB standards relevant to you, our professionals have the experience to help. Your proposed engagement team includes professionals who routinely serve similar clients subject to GASB standards.

We can help the Town with implementation of the following:

- ✓ GASB Statement No. 103, *Financial Reporting Model Improvements* - Effective for the Town's fiscal year 2026
- ✓ GASB Statement No. 104, *Disclosure of Certain Capital Assets* - Effective for the Town's fiscal year 2026
- ✓ GASB Statement No. 105, *Subsequent Events* - Effective for the Town's fiscal year 2027

We want to help you evaluate the potential effects of these pronouncements well in advance, so you have adequate time to prepare for and apply them. We commit to a continued dialogue with you on significant pronouncements, both prior to and during the implementation process.



Assistance Preparing the ACFR

Access to The Reporting Solution – A Streamlined Process

The Reporting Solution (TRS), is a software as a service (SasS) platform that streamlines the preparation of financial reports, including the ACFR, through collaboration and efficient reporting processes. We have worked with hundreds of public sector clients across the country to streamline the preparation of financial reports. Forvis Mazars has been a certified implementer of TRS since 2020.

Forvis Mazars is able to assist governmental entities with the implementation, training, ongoing support, and preparation of the ACFR through the use of TRS. The software benefits the Town as you work to issue an ACFR and continue your successful history of receiving an award through the GFOA's Certificate of Achievement for Excellence in Financial Reporting Program (COA Program). Through TRS, Forvis Mazars and our clients can connect to a cloud-based online platform to prepare the report with print-ready financial statements and a word processor that links to a financial database.

In addition, changes can be made and updated in real time for all users to see. This platform allows multiple users to work simultaneously within the financial statement document, thereby creating an efficient, prompt, and cost-effective preparation process.

Review of Your ACFR by Knowledgeable Advisors – Trusted Insights

We understand the Town intends to issue an ACFR and apply for GFOA's COA Program. Forvis Mazars can help you through this process by reviewing your reports. This review will include the evaluation of your reports using our independently prepared checklists designed to aid in financial reporting and disclosure accuracy and completeness. Firmwide, we have numerous clients that participate in this program and several professionals who serve as volunteer reviewers. We will work with you to resolve identified discrepancies and to reduce exceptions when your reports are returned.

Advantages of Using The Reporting Solution

- Uses purpose-built software for creating financial statements rather than Excel spreadsheets
- Increases collaboration between the Town and audit engagement team since multiple users can work on the report at once
- Designed to streamline financial reporting, thereby gaining efficiencies and achieving financial reporting deadlines
- Streamlines production of the ACFR by linking the financial statements to other parts of the ACFR (MD&A, notes, statistical tables, etc.) along with updates made in real time for all users to see
- Access to a local support team that is knowledgeable of The Reporting Solution and has worked on hundreds of ACFRs
- Creates efficiency gains with the overall audit process, including a project management tool to keep track of report progress and allows for assignments and due dates



Preliminary Timeline
Working with You

Transition & Client Service Planning	May 26	Jun 26	Jul 26	Aug 26	Sept 26	Oct 26	Target Completion Date
Team transition & onboarding including a detailed outline of the Town's & Forvis Mazars' roles and responsibilities (Get to Know You Day)							
Audit planning, understanding the entity, walkthroughs, & internal control testing, where applicable							
Detailed audit plan and list of all schedules to be prepared by the Town							Begin entrance conference week of **August 24, 2026**
The Town Audit Timeline	**Aug 26**	**Sep 26**	**Oct 26**	**Nov 26**	**Dec 26**	**Jan 27**	
Interim testing & pre-audit communication to those charged with governance							
Year-end audit fieldwork							Progress conferences **October 19, 2026** & **November 30, 2026**
Drafting reports with draft of Annual Comprehensive Financial Report submitted to Town before January 8, 2027							Exit conferences **January 4, 2027**
Issuance of final reports and presentation to those charged with governance							

Communication

Working Together

Our ability to deliver on our goal for an Unmatched Client Experience starts with effective communication. As outlined in our transition plan, we will work with the Town to define a communication and reporting cadence that positions our teams to stay in lock step, allowing us to effectively project manage the engagement and enable us to work collaboratively to resolve issues in a timely manner. This transparent and open communication is the most effective way to work together to meet your expectations.

Anticipated Audit Problems

While we do not anticipate significant audit problems, we understand the importance of good channels of communication with key engagement team members to facilitate the discussion of issues that may arise. Once we begin final fieldwork, we would ask for management's participation in weekly progress meetings that would facilitate such communication and allow for timely identification and response to problems that may be encountered.

Real Time Tracking & Status Updates

Throughout the engagement, the team will hold periodic status updates with management to discuss progress and address any issues that arise during the engagement, including discussing preliminary findings and observations. Before beginning the engagement, our team will coordinate with management to develop a communication plan, including preferred method and frequency, that works best for the Town.

We are committed to providing a no-surprise engagement.

Sharing Our Results

We base our audit opinion on the evidence gathered and then communicate our findings. Professional standards drive the content of our opinion and the required communication about any deficiencies and other items we may identify during the audit. Beyond those requirements, we share results formally through our letters and presentations to management and the audit committee, as well as opportunities for improvement through conversations during the audit process.

Benefits to the Town

Responsive audit execution

We will mobilize resources where and when you need them.

No surprises

We provide early identification of issues through effective management of the local audit team. Rachel Ormsby and our core audit team will bring efficiencies to the Town as well as quick resolution of issues.

Proactively reducing risk

We bring you a clear view through proactive and transparent communication.

Communicating with the Finance and Audit Advisory Committee

Rachel Ormsby and select members of our team will attend relevant committee and Town Council meetings. Beyond scheduled meetings, our primary communication objective is to be proactive and to avoid any fire drills, and we will not hesitate to make management and the audit committee aware of potential issues on a real-time basis.

Escalation Protocols

When accounting issues arise, e.g., potential errors or interpretation differences, communication becomes even more important. Our communication process essentially consists of the following actions.

- **Coming to You First** – we will make you aware of the potential issue, even if we may not yet have all the facts to result in a conclusion
- **Understanding Your Analysis** – we will listen to your analysis of the facts that led to the accounting decision or disclosures considered
- **Seeking Help** – in addition to the immediate team's research, we may reach out to others with specialized industry or service experience to provide guidance and may consult with regional and national resources to evaluate the issue as required
- **Finding the Appropriate Resolution** – we will share the facts as we have them, the guidance we have used and the conclusions we think are appropriate for resolution

Your engagement partner, Rachel Ormsby, is responsible for communicating accounting and audit-related issues with management and governance and will take the lead on any significant accounting matters.

Our Expectations of Your Staff

In working with similar clients, we have developed efficient approaches that aim to avoid wasted effort. Your participation helps control costs, reduce unnecessary disruptions, and meet deadlines.

We need your team to maintain records in good condition, provide the necessary schedules, and cooperate with our audit team. Most clients routinely prepare these records and schedules during their normal monthly or annual closing process.

Specific assistance from your personnel may include:

- Preparing a complete and accurate general ledger trial balance by account, to which very few adjustments are needed
- Preparing accurate audit schedules to support all significant balance sheet and certain other accounts
- Responding to auditor inquiries
- Preparing confirmation and other letters
- Pulling selected invoices and other documents from files
- Helping to resolve any differences or exceptions noted
- Completing documentation of internal controls
- Completing financial statements and footnote information

We will provide a list of the needed schedules well in advance of any deadlines, as well as spreadsheet templates for many of these schedules. We also will meet with your staff, as needed, to help them clearly understand what we need.

Why Forvis Mazars vs. Other National Firms

The Town has no shortage of qualified national audit firms from which to choose. Many firms can demonstrate technical competence and public sector credentials. What distinguishes Forvis Mazars is not simply our ability to perform the audit, but **how we deliver it and how we reduce risk and effort for Town staff while maintaining rigorous independence and audit quality**.

✓ **Deep Local Leadership with National Scale**

Forvis Mazars brings **local DFW-based engagement leadership supported by a deep national public sector platform**. Our proposed engagement team is led by professionals who live and work in the Dallas–Fort Worth region and who routinely serve Texas municipalities subject to the same statutory, regulatory, and political environments as the Town of Highland Park.

This structure provides the Town with:

- Immediate access to local decision-makers who understand Texas-specific requirements
- The resources and technical depth of a large national firm without sacrificing responsiveness or continuity.
- Reduced reliance on "fly-in" specialists unfamiliar with the Town's systems, staff, or deadlines.

✓ **Practical, Risk-Focused Audits That Respect Town Resources**

Many national firms emphasize methodology and technology; Forvis Mazars focuses on **practical execution**. Our audit approach is designed to:

- Identify and address risks early, reducing surprises late in the process.
- Minimize redundant requests and unnecessary rework for Town staff.
- Align audit testing with how the Town actually operates, rather than applying a generic national template.

Our low audit partner-to-staff ratio reinforces this approach by ensuring senior-level accountability, timely issue resolution, and meaningful engagement with management and the Finance and Audit Advisory Committee.

✓ **Texas-Focused Public Sector Expertise**

While many national firms service governments nationwide, Forvis Mazars has made a sustained investment in the **Texas public sector community**. Our professionals actively participate in Texas-specific government finance organizations, including GFOAT, provide ongoing education to finance professionals statewide, and remain current on legislative and regulatory developments that directly affect Texas municipalities.

This focus enables us to:

- Anticipate regulatory changes before they become audit issues.
- Provide relevant guidance grounded in Texas practice, not just national standards.
- Serve as long-term advisors, not just year-end auditors.

✓ **Provide a Fresh Perspective**

Forvis Mazars brings a fresh perspective to public sector audits by combining the scale and technical depth of a national firm with an approach that is purpose-built for governments. We understand that cities, towns, utilities, and public entities operate under **heightened transparency, complex regulatory requirements, and constant stakeholder scrutiny**. Rather than applying a one-size-fits-all audit model, our teams focus on understanding your structure, funding sources, and governance environment so we can anticipate risks, streamline the audit process, and deliver insights that are meaningful to management, governing bodies, and constituents. The result is an audit experience that is proactive, efficient, and aligned with your public mission—not just compliant.

What makes our perspective different:

- Public-sector specialization: Deep experience with governmental accounting, Single Audits, grant compliance, and evolving GASB standards, allowing us to focus effort where public entities face the greatest risk.
- Proactive issue identification: A forward-looking mindset that helps identify emerging accounting, compliance, and control considerations before they become audit findings or governance concerns.
- Practical communication: Clear, transparent communication tailored to management and governing bodies, with an emphasis on minimizing surprises and supporting informed decision-making.
- Right-sized national resources: Access to national technical resources and leading practices, delivered through a local team that is engaged, responsive, and accountable.
- Value beyond compliance: Insights and observations designed to improve processes, strengthen controls, and reduce future audit burden—without losing sight of statutory requirements.

In short, **Forvis Mazars offers the credibility of a national firm, the accessibility of a local team, and a fresh perspective to the Town's financial statements and internal controls and processes, without the disruption to your daily business through our commitment to a smooth transition.**

"Our commitment to the Texas public sector is demonstrated through consistent investment in the government finance community, active participation in conferences and regional roundtables of the GFOAT, and our commitment to an Unmatched Client Experience to all of our clients across the State of Texas."

Rachel Ormsby, CPA
Lead Engagement Partner
Partner & National Industry Leader – Public Sector



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Independent Auditor's Report

The Honorable Mayor
and Members of the Town Council
Town of Highland Park, Texas

Report on the Audit of the Financial Statements

Opinions

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Highland Park, Texas (Town), as of and for the year ended September 30, 2026, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town as of September 30, 2026, and the respective changes in financial position and, where applicable, cash flows thereof and the respective budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States (*Government Auditing Standards*). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Town, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Sample

Forvis Mazars, LLP is an independent member of Forvis Mazars Global Limited

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town's ability to continue as a going concern for 12 months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and pension and other postemployment benefits information as listed in the table of contents, be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the GASB who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with GAAS, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Sample

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town's basic financial statements. The combining and individual fund financial statements and schedules, as listed in the table of contents, are presented for purposes of additional analysis and are not a required part of the basic financial statements. The combining and individual fund financial statements and schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with GAAS. In our opinion, the combining and individual fund financial statements and schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Information

Management is responsible for the other information included in the annual comprehensive financial report. The other information comprises the introductory and statistical sections but does not include the basic financial statements and our auditor's report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated January __, 2027 on our consideration of the Town's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Town's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town's internal control over financial reporting and compliance.

Dallas, Texas
January __, 2027

Sample

Forvis Mazars, LLP
14221 Dallas Parkway, Suite 400
Dallas, TX 75254
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Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With *Government Auditing Standards*

Independent Auditor's Report

The Honorable Mayor
and Members of the Town Council
Town of Highland Park, Texas

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States (*Government Auditing Standards*), the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Highland Park, Texas (Town), as of and for the year ended September 30, 2026, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements, and have issued our report thereon dated January __, 2027.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Town's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Sample

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The Honorable Mayor
and Members of the Town Council
Town of Highland Park, Texas

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Town's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Dallas, Texas
January __, 2027

Sample

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Report on Compliance for the Major Federal Program; Report on Internal Control Over Compliance; and Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

Independent Auditor's Report

The Honorable Mayor
and Members of the Town Council
Town of Highland Park, Texas

Report on Compliance for the Major Federal Program

Opinion on the Major Federal Program

We have audited the Town of Highland Park, Texas' (Town) compliance with the types of compliance requirements identified as subject to audit in the *OMB Compliance Supplement* that could have a direct and material effect on the Town's major federal program for the year ended September 30, 2026. The Town's major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, the Town complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended September 30, 2026.

Basis for Opinion on the Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*); and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the Town and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for the major federal program. Our audit does not provide a legal determination of the Town's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the Town's federal programs.

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Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the Town's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the Town's compliance with the requirements of the major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the Town's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the Town's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control Over Compliance

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

Sample

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town, as of and for the year ended September 30, 2026, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements. We have issued our report thereon dated January __, 2027, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the basic financial statements as a whole.

Dallas, Texas
January __, 2027

Sample

Appendix

AICPA Peer Review Letter



National Peer
Review Committee

December 07, 2023

Thomas Watson
FORVIS, LLP
910 E Saint Louis St Ste 200
Springfield, MO 65801

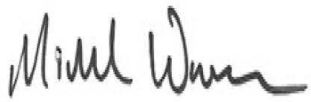
Dear Thomas Watson:

It is my pleasure to notify you that on December 07, 2023, the National Peer Review Committee accepted the report on the most recent System Review of your firm. The due date for your next review is November 30, 2026. This is the date by which all review documents should be completed and submitted to the administering entity.

As you know, the report had a peer review rating of pass. The Committee asked me to convey its congratulations to the firm.

Thank you for your cooperation.

Sincerely,



Michael Wagner
Chair, National PRC

+1.919.402.4502

cc: Candace Wright, Bryan Bodnar

Firm Number: 900010002800 Review Number: 603263

220 Leigh Farm Road, Durham, NC 27707-8110
T: +1.919.402.4502 F: +1.919.419.4713
aicpaglobal.com | cimaglobal.com | aicpa.org | cima.org

FORVIS, LLP (now Forvis Mazars, LLP) Peer Review Report

EisnerAmper LLP
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Baton Rouge, LA 70809
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www.eisneramper.com

Report on the Firm's System of Quality Control

November 30, 2023

To the Partners of FORVIS, LLP
and the National Peer Review Committee

We have reviewed the system of quality control for the accounting and auditing practice of FORVIS, LLP (the firm) applicable to engagements not subject to PCAOB permanent inspection, in effect for the year ended May 31, 2023. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a system review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported on in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing and complying with a system of quality control to provide the firm with reasonable assurance of performing and reporting in conformity with the requirements of applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported on in conformity with the requirements of applicable professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of and compliance with the firm's system of quality control based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including compliance audits under the Single Audit Act; audits of employee benefit plans; audits performed under FDICIA; and examinations of service organizations (SOC 1 and SOC 2 engagements).

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

"EisnerAmper" is the brand name under which EisnerAmper LLP and Eisner Advisory Group LLC and its subsidiary entities provide professional services. EisnerAmper LLP and Eisner Advisory Group LLC are independently owned firms that practice in an alternative practice structure in accordance with the AICPA Code of Professional Conduct and applicable law, regulations and professional standards. EisnerAmper LLP is a licensed CPA firm that provides attest services, and Eisner Advisory Group LLC and its subsidiary entities provide tax and business consulting services. Eisner Advisory Group LLC and its subsidiary entities are not licensed CPA firms.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of FORVIS, LLP applicable to engagements not subject to PCAOB permanent inspection, in effect for the year ended May 31, 2023, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. FORVIS, LLP has received a peer review rating of *pass*.

EisnerAmper LLP

EISNERAMPER LLP
Baton Rouge, Louisiana

EISNERAMPER LLP

APPENDIX C

PROPOSERS WARRANTIES

A. Proposer warrants that it is willing and able to comply with State of Texas laws with respect to foreign (non-state of Texas) corporations.

B. Proposer warrants that it is willing and able to obtain and maintain the insurance coverage required under this RFP and any resulting contract for the duration of the engagement.

C. Proposer warrants that it will not delegate or subcontract its responsibilities under an agreement without the prior written permission of the Town of Highland Park.

D. Proposer warrants that all information provided by it in connection with this proposal is true and accurate.

E. Proposer warrants that it understands and will adhere to the requirements set forth in this RFP and all of the requirements of the RFP which will be an attachment to the contract. Proposer also warrants that any additions, changes, or deletions made during negotiations will be made a part of this proposal under a binding contract between the Town of Highland Park and the successful proposer.

F. Proposer warrants that this proposal is made without previous understanding, agreement, or connection with any person, Proposer, or corporation making a proposal for the same materials, and is in all fair and without collusion or fraud.

Authorized Company Representative Please Sign Below:

Signature: Rachel Ormsby

Name (typed): Rachel Ormsby, CPA

Title: Partner

Proposer: Forvis Mazars, LLP

Date: 4/27/2026

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